

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

REGULAR MEETING

April 20, 2011

A. Call to Order, Dr. Gramberg

12:00 P.M. – LUNCH

The Plex (Room A-108)

Harms Technology Center

Western Nebraska Community College

Scottsbluff Campus

2620 College Park

Scottsbluff Nebraska

B. Oath of Office - Appointed
Board Member, District Two

C. Roll Call

1:00 P.M. – REGULAR MEETING

Boardroom

Western Nebraska Community College

Scottsbluff Campus

1601 East 27th Street

Scottsbluff, Nebraska

D. Introduction of Visitors

1) Community Comments

E. Board Chairperson Comments

1) Copy of Nebraska Open Meetings Act is
available at Back of Room

F. Consent Calendar

1) Review Contents of Consent Calendar

a) Agenda

b) Excuse Absent Board Member(s)

c) Minutes

1) Regular Meeting, March 16, 2011

(Pages 1 – 1x)

d) Claims

1) WCCA Unrestricted Fund - \$3,286,208.53

(Pages 1 – 22)

2) WCCA Restricted Fund - \$17,886.99

(Pages 22 - 23)

3) WCCA Federal Fund - \$6,003.91

(Pages 23 - 25)

4) WCCA Agency Fund - \$39,916.56

(Pages 25 - 26)

5) WCCA Loan Fund - \$ -0-

6) WCCA Plant Fund - \$42,159.76

(Page 26)

7) WCCA Auxiliary Fund - \$74,284.49

(Pages 26 - 31)

e) City Planning Commission Reports

(Attachment)

f) Reports and Proposals

1) From the Students

2) From the Faculty

3) From the Administration

4) From the Board

(Pages 2 – 2a)

F. Consent Calendar - Cont

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

G. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #11-EQ-09 - Audio Visual Control Equipment for B1, G162, SID145 (Pages 3 - 3g)
 - b) #11-FAC-10 - Scottsbluff Campus Roofing Project (Pages 3h - 3ff)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

H. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - 1) Ms. Yvonne L. Schlaman, Science Instructor (Pages 4 - 4a)
 - 2) Mr. Robert F. Kraft, Business and Individual Training Instructor (Pages 4b - 4c)
 - b) Appointment(s):
 - 1) Mr. Joseph W. Deer, Information Technology Assistant Director (Pages 4d - 4g)
 - 2) Ms. Marsha L. Blackburn, Honorary Status of Professor Emeritus (Page 4h)
 - 3) Ms. Joan Green, Honorary Status of Administrator Emeritus (Page 4i)
 - 4) Ms. Alice E. Hemingway, Honorary Status of Professor Emeritus (Page 4j)
 - 5) Mr. Robert F. Kraft, Honorary Status of Professor Emeritus (Page 4k)
 - 6) Ms. Valetta L. Schneider, Honorary Status of Administrator Emeritus (Page 4L)
 - 7) Ms. Judith M. Smith Honorary Status of Administrator Emeritus (Page 4m)
 - 8) Mr. Larry J. Yarnall, Honorary Status of Administrator Emeritus (Page 4n)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

I. Western Community College Area Board of Governors - Dr. Gramberg

- 1) Board Member Recognition

I. Western Community College Area Board of Governors – Dr. Gramberg – Cont

- 2) Reports/Recommendations from ad hoc Committee to Fill Board
Vacancy, District Four - Mr. Daniels

J. Monitoring Reports

- 1) 2010 – 2011 USA/Phi Theta Kappa All Nebraska Academic
Team – Ms. Stein

(Pages 5 – 5b)

- a) Mr. Christopher J. Baker

- 2) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

- a) Future of Association
- b) Board of Governors Professional Development Seminar
 - 1) Midplains Community College – North Campus – North Platte
 - 2) Friday, April 29, 2011, 12:00 p.m. to 6:00 p.m.

- 3) Association of Community College Trustees – Dr. Perkins

K. Board Member Comments

L. President's Comments

M. Upcoming Meetings

- 1) Western Nebraska Community College

- a) 2011 Awards Ceremonies
 - 1) Alliance Campus
 - A) Monday, April 25, 2011, 3:00 p.m.
 - B) Panhandle and Sandhills Rooms
 - 2) Scottsbluff Campus
 - A) Wednesday, May 4, 2011, 4:30 p.m.
 - B) Little Theatre

M. Upcoming Meetings - Cont

1) Western Nebraska Community College - Cont

- a) 2011 Awards Ceremonies - Cont
 - 3) Sidney Campus
 - A) Friday, May 6, 2011, 3:00 p.m.
 - B) Aviation Building, Sidney Municipal Airport
 - b) Graduation Ceremony
 - 1) Saturday, May 14, 2011, 4:00 p.m.
 - 2) Cougar Palace

2) Association of Community College Trustees

- a) 2011 Annual Leadership Congress
 - 1) October 12 - 15, 2011
 - 2) Dallas, Texas

3) Nebraska Community College Association

- a) Board of Governors Professional Development Seminars
 - 1) Northeast Community College - Norfolk
 - A) Lifelong Learning Center, Suites E & H
 - B) Thursday, April 28, 2011
 - C) 12:00 p.m. to 6:00 p.m.
 - 2) Mid-Plains Community College - North Campus - North Platte
 - A) W.W. Woods Building, Student Lounge
 - B) Friday, April 29, 2011
 - C) 12:00 p.m. to 6:00 p.m.
- b) Regular Meetings
 - 1) Second Quarter Meeting
 - A) May 2, 2011
 - B) Metropolitan Community College
 - 2) Third Quarter Meeting
 - A) August 8, 2011
 - B) Central Community College - Hastings Campus
 - 3) Annual Meeting/Legislative Seminar
 - A) November 1 & 2, 2011
 - B) Central Community College - Grand Island Campus

N. Next Regular Meeting: Wednesday, May 18, 2011, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

O. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:04 p.m., on Wednesday, April 20, 2011, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, April 16, 2011, with the following members present: Timothy H. Daniels, F. Lynne Klemke, Jack L. Nelson, Jecca R. Ostrander, Alexander D. Pavlista, M. Thomas Perkins, Richard G. Stickney, Jane N. Wisniewski, Merlyn L. Gramberg, Chairperson. Absent: L. Paul Leseberg. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Von Schlaman, Sidney Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, David E. Groshans, Terry B. Gaalswyk, Paul G. Jacobsen, Erin E. Stinner, Dayle L. Wallien, Paula J. Abbott, Judith L. Amoo, Garry L. Alkire, John D. Corum, Carla Stein, Jason Stratman, Christine M. Wolf. College Attorney present: Richard A. Douglas. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

Prior to the roll call, Dr. Gramberg administered the Oath of Office to Ms. F. Lynne Klemke as a member of the Board of Governors representing District Two. During the Regular meeting of the Board of Governors held on February 16, 2011, the Board of Governors appointed Ms. Klemke to fill the unexpired term of Mr. Dennis W. Miller, Jr.

QUORUM

Dr. Gramberg declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Ms. Maunette Loeks, Scottsbluff; Mr. Chris Baker, Mr. Darrell E. Roberts, Ms. Kathy Roberts, Gering.

COMMUNITY COMMENTS

Dr. Gramberg asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Dr. Gramberg announced that for public information there is a copy of the Nebraska Open meetings Act available on the table at the back of the room.

BOARD CHAIRPERSON
COMMENTS
Cont

Dr. Gramberg welcomed Ms. Klemke as a member of the Board of Governors.

Dr. Gramberg reported Mr. Leseberg notified the Secretary that he would be unable to attend the meeting today because of Personal Business.

CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Consent Calendar which contain the following items:

- 1) Agenda, April 20, 2011
- 2) Excuse Absent Board Member(s) – Leseberg
- 3) Minutes
 - a) Regular Meeting, March 16, 2011
- 4) Claims
 - a) WCCA Unrestricted Fund - \$3,286,208.53
 - b) WCCA Restricted Fund - \$17,886.99
 - c) WCCA Federal Fund - \$6,003.91
 - d) WCCA Agency Fund - \$39,916.56
 - e) WCCA Loan fund - \$-0-
 - f) WCCA Plant Fund - \$42,159.76
 - g) WCCA Auxiliary Fund - \$74,284.49
- 5) City Planning commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students
 - b) From the Faculty – Attachment B – B-1
 - c) From the Administration
 - d) From the Board

Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration.

Ms. Wisniewski requested Item 6-d, Reports and Proposals from the Board, be extracted for separate consideration.

CONSENT CALENDAR
Approval

Mr. Daniels moved the Consent Calendar be approved as amended. Seconded by Ms. Wisniewski. The vote was, Yes: Daniels, Klemke, Nelson, Ostrander, Pavlista, Perkins, Stickney, Wisniewski, Gramberg. No: None. Absent: Leseberg. Motion carried.

CONSENT CALENDAR
Consider Items
Extracted

Ms. Wisniewski reported she requested Item 6-d, Reports and Proposals from the Board be extracted so that she could remind Board members the Western Nebraska Community College Foundation is in the process of conducting the annual fund raising campaign. Ms. Wisniewski commented she wanted to raise Board member

CONSENT CALENDAR
Consider Items
Extracted
Cont

awareness that the campaign is occurring. She remarked it would be nice to have WCCA Board member participation and made a plea to Board members to contribute to Foundation.

Dr. Perkins moved the Reports and Proposals from the Board be approved as presented. Seconded by Mr. Nelson. The vote was, Yes: Klemke, Nelson, Ostrander, Pavlista, Perkins, Stickney, Wisniewski, Daniels, Gramberg. No: None. Absent: Leseberg. Motion carried.

Ms. Klemke remarked that in the minutes of the February 2011 meeting, which were approved at the March 2011 meeting, it was incorrectly stated that she had nine children. Ms. Klemke has three children all of whom attended the University of Nebraska.

BID CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #11-EQ-09 – Audio Visual Control Equipment for B1, G162, SID145 - Attachment C
- 2) #11-FAC-10 – Scottsbluff Campus Roofing Project - Attachment D

Dr. Gramberg inquired if there were any items on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Nelson asked Mr. Knapper to discuss the bids.

Mr. Knapper reported the Audio Visual Control Equipment is to make two classrooms on the Scottsbluff Campus and one classroom on the Sidney Campus smart classrooms. He reported the low bid, submitted by Dascom Systems Group, includes an option. The College administration is recommending the Board approve the option. The Dascom Systems Group bid with the option included is the low bid.

Mr. Knapper reported the roofing bid for Conestoga Hall is to replace the hail damaged roof. Payment for the re-roofing project will be made from Insurance coverage.

BID CONSENT CALENDAR
Approval

Mr. Daniels moved the Bid Consent Calendar be approved as submitted. Seconded by Mr. Nelson. The vote

BID CONSENT CALENDAR
Approval
Cont

was, Yes: Nelson, Ostrander, Pavlista, Perkins, Stickney, Wisniewski, Daniels, Klemke, Gramberg. No: None. Absent: Leseberg. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Bid Consent Calendar

PERSONNEL CONSENT
CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):

- a) Ms. Von Schlaman, Science Instructor, effective at the end of the 2010 – 2011 contract year.
- b) Mr. Robert F. Kraft, Business and Individual Training Instructor, effective at the end of the 2010 – 2011 contract year.

2) Appointment(s):

- a) Mr. Joseph W. Deer, Information Technology Assistant Director, effective April 11, 2011, through June 30, 2011, salary to be prorated from an annual salary of \$53,300.
- b) Ms. Marsh L. Blackburn, Honorary Status of Professor Emeritus.
- c) Ms. Joan Green, Honorary Status of Administrator Emeritus.
- d) Ms. Alice E. Hemingway, Honorary Status of Professor Emeritus.
- e) Mr. Robert F. Kraft, Honorary Status of Professor Emeritus.
- f) Ms. Valetta L. Schneider, Honorary Status of Administrator Emeritus.
- g) Ms. Judith M. Smith, Honorary Status of Administrator Emeritus.
- h) Mr. Larry J. Yarnall, Honorary Status of Administrator Emeritus.

Dr. Gramberg inquired if there were any items on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Dr. Perkins moved the Personnel Consent Calendar be approved as presented. Seconded by Mr. Stickney. The vote was, Yes: Ostrander, Pavlista, Perkins, Stickney, Wisniewski, Daniels, Klemke, Nelson, Gramberg. No: None. Absent: Leseberg. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY
COLLEGE AREA BOARD OF
GOVERNORS
Board Member
Recognition

Mr. Gramberg asked Mr. Roberts to come forward and be recognized. Dr. Gramberg presented Mr. Roberts with a plaque in appreciation of Mr. Roberts' service as a member of the Board of Governors from 2007 through 2010. Dr. Gramberg commented it was his honor to recognize Mr. Roberts' commitment to the Board and to the District Four constituents. On behalf of the Board of Governors, Dr. Gramberg thanked Mr. Roberts for his contributions as a member of the Board of Governors.

Mr. Roberts remarked he first came to this community some 28 years ago to accept an appointment as a College employee, and it was the best job he had ever had. After his retirement from a community college in Iowa, he returned to this community where he was re-acquainted with old friends and make new friends. Mr. Roberts remarked further that serving as a member of the Board of Governors was a very rewarding experience. He commented that he has great faith in the Board of Governors and the College administration to take the College in the correct direction. He thanked the Board and commented it has been his privilege to be part of such a professional, forward thinking group.

RECESS

At 1:19 p.m., Dr. Gramberg declared a fifteen minute recess to allow Board members and guests to extend personal best wishes to Mr. Roberts.

OPEN MEETING

Dr. Gramberg declared the Open meeting in session at 1:34 p.m.

Reports/Recommendations
From ad hoc Committee
To Fill Board Vacancy,
District Four

Mr. Daniels reported the ad hoc Committee to Fill the District Four Vacancy met on several occasions. He reported the Committee met with four very well-qualified persons who were interested in filling the District Four vacancy created by the resignation of Mr. Roberts.

Mr. Daniels reported the Committee is recommending that Ms. Julianne K. Walworth be appointed to fill District Four vacancy. He reported Ms. Walworth has 35 years of educational experience and holds a Specialist in Education Degree. She is a resident of Mitchell.

