

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Dr. Gramberg
- B. Roll Call
- C. Introduction of Visitors
 - 1) Community Comments
- D. Board Chairperson Comments
 - 1) Copy of Nebraska Open meetings Act available at Back of Room
- E. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, April 18, 2012
 - d) Claims
 - 1) WCCA Unrestricted Fund - \$1,728,175.22
 - 2) WCCA Restricted Fund - \$5,688.83
 - 3) WCCA Federal Fund - \$13,804.16
 - 4) WCCA Agency Fund - \$23,093.21
 - 5) WCCA Loan Fund - \$ -0-
 - 6) WCCA Plant Fund - \$965,371.39
 - 7) WCCA Auxiliary Fund - \$121,583.18
 - e) City Planning Commission Reports
 - f) Reports and Proposals
 - 1) From the Students
 - 2) From the Faculty
 - 3) From the Administration
 - 4) From the Board

REGULAR MEETING

May 16, 2012

12:00 P.M. – LUNCH

John C. Bishop Dining Hall
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff, Nebraska

1:00 P.M. – REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Camus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 – 1y)

(Pages 1 – 15)

(Page 15)

(Pages 15 – 16)

(Pages 16 - 18)

(Pages 18 – 19)

(Pages 19 – 22)

(Page 2)

(Page 3)

E. Consent Calendar – Cont

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #12-EQ-24 – Proposal for One New Kubota or Equal (Pages 4 – 4e)
 - b) #12-SE-27 – Creative Service for TV Commercials (Pages 4f – 4p)
 - c) #12-SE-28 – Student Planners/Handbooks (Pages 4q – 4u)
 - d) #12-EQ-29 – Flat Screen Panel Monitors/TVs for Campus Messaging System (Pages 4v – 4y)
 - e) #5002-022-12 – Child Development Center Roof (Pages 4z – 4aa)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - 1) Ms. Donna J. Berge, Advising Specialist (Handout)
 - b) Appointment(s):
 - 1) Ms. Cassandra J. Benitez, Alumni Relations Director (Pages 5 – 5a)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Budget and Finance Committee - Mr. Daniels

- 1) 2012 – 2013 Non-Faculty Employee Compensation

I. Western Community College Area Board of Governors – Dr. Gramberg

1) Informal Meetings

a) Budget Work Sessions

- 1) June 20, 2012, 10:00 a.m. – General Fund
- 2) July 18, 2012, 10:00 a.m. – Designated Fund, Restricted Fund
- 3) August 15, 2012, 11:00 a.m. – Capital Construction Fund
- 4) September 12, 2012, 10:30 a.m. – Final Review of All Budgets

2) Public Hearings on Proposed 2012 – 2013 WCCA Budgets

- a) September 12, 2012, 1:00 p.m.

3) Regular September 2012 Board of Governors Meeting

- a) September 12, 2012, immediately following the Public Hearings on the Proposed 2012 – 2013 WCCA Budgets

J. Monitoring Reports

1) 2012 – 2013 WCCA Budgets – Mr. Knapper

- a) WCCA 2012 Valuation County Assessors Abstract of Assessment of Real Property

(Pages 6 – 6c)

2) 2013 – 2014 Collective Bargaining – Mr. Kelly

- a) Statutory Changes to Negotiations Process

3) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

a) Second Quarter Meeting

- 1) May 7, 2012
- 2) Broken Bow, NE

4) Association of Community College Trustees – Dr. Perkins

K. Board Member Comments

L. President's Comments

M. Upcoming Meetings

- 1) Nebraska Community College Association
 - a) Regular Meetings
 - 1) Third Quarter Meeting
 - a) August 13, 2012
 - b) Southeast Community College
 - b) Governance Institute Student Success
 - 1) November 11 and 12, 2012
 - 2) Norfolk, NE
 - c) Annual Meeting Legislative Seminar
 - 1) November 12 and 13, 2012
 - 2) Norfolk, NE
- 2) Association of Community College Trustees
 - a) 2012 Annual Leadership Congress
 - 1) October 10 – 13, 2012
 - 2) Boston, MA
- 3) Western Nebraska Community College
 - a) Celebrate WNCC
 - 1) September 22, 2012

N. Next Regular Meeting: June 20, 2012, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

O. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:03 p.m., on Wednesday, May 16, 2012, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, May 12, 2012, with the following members present: Timothy H. Daniels, F. Lynne Klemke, Jecca R. Ostrander, Alexander D. Pavlista, M. Thomas Perkins, Richard G. Stickney, Julianne K. Walworth, Jane N. Wisniewski, Merlyn L. Gramberg, Chairperson. Absent: L. Paul Leseberg, Jack L. Nelson. Student Representatives present: Kelsey Empfield, Scottsbluff Campus. Faculty Representatives present: Guy Wylie, Scottsbluff Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Paul G. Jacobsen, Dayle L. Wallien, Susan K. Yowell, Paula J. Abbott, Garry R. Alkire, Judith L. Amoo, Mary Ann Hospodka, Yavette Prater, Carla M. Stein, Erin Stinner, Jason L. Stratman. Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Dr. Gramberg declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Joe Dutton, Scottsbluff.

COMMUNITY COMMENTS

Dr. Gramberg asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Dr. Gramberg announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Dr. Gramberg reported Mr. Nelson notified the Secretary that he would be unable to attend the meeting today because of Personal Business. Mr. Leseberg notified the Secretary that he would be unable to attend the meeting today because of Personal Business.

Dr. Gramberg acknowledged receipt of a thank you from the Family of Dick Douglas for the floral arrangement from

BOARD CHAIRPERSON
COMMENTS
Cont

the Board of Governors in remembrance of Mr. Douglas. The family also expressed appreciation for all of the kindness extended to them during the past year.

Dr. Gramberg acknowledged receipt of correspondence from the Sidney Campus faculty and staff thanking the Board members for holding the April Board meeting on the Sidney Campus.

Dr. Gramberg acknowledged receipt of a thank you letter from a student who received a Leadership scholarship. The letter is located on the table at the back of the room.

CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Consent Calendar which include the following item(s):

- 1) Agenda, May 16, 2012
- 2) Excuse Absent Board Member(s) – Leseberg, Nelson
- 3) Minutes
 - a) Regular Meeting, April 18, 2012
- 4) Claims
 - a) WCCA Unrestricted Fund - \$1,728,175.22
 - b) WCCA Restricted Fund - \$5,688.83
 - c) WCCA Federal Fund - \$13,804.16
 - d) WCCA Agency Fund - \$23,093.21
 - e) WCCA Loan Fund - \$ -0-
 - f) WCCA Plant Fund - \$965,371.39
 - g) WCCA Auxiliary Fund - \$121,583.18
- 5) City Planning Commission Reports – None
- 6) Reports and Proposals
 - a) From the Students – Attachment A
 - b) From the Faculty – Attachment B
 - c) From the Administration
 - d) From the Board

Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR
Approval

Mr. Daniels moved the Consent Calendar be approved as presented. Seconded by Ms. Klemke. The vote was, Yes: Daniels, Klemke, Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, and Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Bid Consent Calendar which include the following bids:

- 1) #12-EQ-24 – Proposal for One New Kubota or Equal
- 2) #12-SE-27 – Creative Service for TV Commercials
- 3) #12-SE-28 – Student Planner/Handbooks – Attachment C
- 4) #12-EQ-29 – Flat Screen Panel Monitors/TVs for Campus Messaging System – Attachment D – D-1
- 5) #5002-022-12 – Child Development Center Roof Replacement – Attachment E

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Daniels requested Bid #12-EQ-24 – Proposal for One New Kubota or Equal, and Bid #12-SE-27 – Creative Service for TV Commercials be removed for separate consideration.

BID CONSENT CALENDAR
Approval

Ms. Wisniewski moved the amended Bid Consent Calendar be approved. Seconded by Mr. Stickney. The vote was, Yes: Klemke, Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, Daniels, Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted
Bid #12-EQ-24

Mr. Daniels reported the Budget and Finance Committee met earlier today and reviewed all bids received.

Mr. Daniels reported he requested that Bid #12-EQ-24 – Proposal for One New Kubota or Equal be removed for separate consideration to allow the Board to consider waiving any informality in the bids.

Mr. Daniels reported bids were received on May 8, 2012, for one new Kubota or Equal utility vehicle. Bids were received from the following firms:

Sandberg Implement, Gering, NE	\$11,405.25
HorizonWest, Inc., Scottsbluff, NE	\$12,058.40

Mr. Daniels reported the bid submitted by Sandberg Implement is for a new 2011 Kubota utility vehicle. The bid submitted by HorizonWest, Inc. is for a new 2012 Case IH Scout Utility Vehicle.

Mr. Daniels reported the bid advertisement requested a

BID CONSENT CALENDAR
Consider Items Extracted
Bid #12-EQ-24

new Kubota or equal; however, the base specifications requested a 2012 Utility Vehicle. Mr. Daniels reported the Budget and Finance Committee is recommending the Board waive the informality in the specifications for a 2012 model year utility vehicle, and accept the low bid submitted by Sandberg Implement, of Gering, NE, in the amount of \$11,405.25.

Mr. Daniels moved the Board accept the recommendation of the Budget and Finance Committee to waive the informality in the specifications for a 2012 model year utility vehicle, and accept the low bid submitted by Sandberg Implement, of Gering, NE, in the amount of \$11,405.25, for a new 2011 Kubota utility vehicle. Seconded by Dr. Perkins. The vote was, Yes: Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, Daniels, Klemke, Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted
Bid #12-SE-27

Mr. Daniels reported he requested Bid #12-SE-27 – Creative Services for TV Commercials be removed to allow the Board to consider accepting the best bid.

Mr. Daniels reported the Finance Committee reviewed bids received on May 16, 2012, for Creative Services for TV Commercials from the following firms:

Clark Creative Advertising, Omaha, NE	\$78,900.00
Burns Marketing Communications, Johnstown, CO	\$71,400.00
Southwest Productions, Inc., Albuquerque, NM	\$62,500.00
Charter Media, Kearney, NE	\$5,700.00

Mr. Daniels asked Mr. Knapper to present information about the bids received.

Mr. Knapper reported the Bid Request was to seek qualifications from professional service firms to provide direct, personal services necessary to create, produce and place television commercials. The goals of the television commercials are to increase enrollment throughout the College service area and to increase awareness, name recognition and credibility of the College.

Mr. Knapper reported the bid submitted by Charter Media did not meet specifications. Charter Media would not provide a full-service turn-key product including placing the advertising with the media.

BID CONSENT CALENDAR
Consider Items Extracted
Bid #12-SE-27

Mr. Knapper reported further the Southwest Productions, Inc. bid also did not meet specifications. The Southwest Productions, Inc. bid included only three commercials, and did not include placing the advertising with the media. He reported the bid specifications requested production of four television commercials.

Mr. Knapper reported the bid submitted by Burns Marketing Communications meets specifications. The firm is familiar with the targeted markets; however, it has limited experience in producing commercials for higher education.

Mr. Knapper reported the bid submitted by Clark Creative Advertising met all aspects of the bid specifications. The firm is located in Nebraska, and is familiar with the markets the College wants to reach. The firm has experience in producing television commercials for institutions of higher learning.

Mr. Knapper reported that after carefully reviewing the information presented in response to the Bid Request seeking qualifications for producing and placing television commercials, the review committee has determined that Clark Creative Services is best suited to accomplish the project as set forth in the specifications. Therefore, it is the recommendation of the administration to accept the bid submitted by Clark Creative Advertising.

In response to a question from the Board, Mr. Knapper reported the use of the commercials produced will extend beyond one year.

In response to a question from the Board, Ms. Stinner commented the advertising can also be placed on social media and on the College website. Ms. Stinner reported that with an aggressive timeline, the commercials will be on the air in August.

Mr. Knapper reported two of the commercials will focus on increasing enrollments in all programs, with one commercial aimed toward traditional students, and one toward non-traditional students. The third commercial will highlight the Aviation Maintenance Program at the Sidney Campus. The objective of the fourth commercial will feature the Alliance and Sidney Campuses and the six regional coordinators.

Mr. Knapper reported the cost for the Creative Services for

BID CONSENT CALENDAR
Consider Items Extracted
Bid #12-SE-27
Cont

Television Commercials will be paid from Fiscal Year 2012 and 2013 marketing budgets and also from an Aviation Grant award.

Board members commented it is important to get the College "face" before the public so that students and parents will better understand how the College meets the needs of the region it serves.

Mr. Daniels reported the Budget and Finance Committee is recommending that the Board accept the recommendation of the administration to approve the bid submitted by Clark Creative Advertising, Omaha, NE, in the amount of \$78,900.00.

Dr. Perkins moved the Board accept the recommendation of the administration and the Budget and Finance Committee to approve the bid submitted by Clark Creative Advertising, Omaha, NE, in the amount of \$78,900.00 for Creative Services for Television Commercials. Seconded by Ms. Walworth. The vote was, Yes: Pavlista, Perkins, Stickney, Walworth, Wisniewski, Daniel, Klemke, Ostrander, Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

PERSONNEL CONSENT
CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which contain the following resignation(s) and appointment(s):

- 1) Resignation(s):
 - a) Ms. Donna J. Berge, Advising Specialist, effective May 31, 2012.
- 2) Appointment(s):
 - a) Ms. Cassandra J. Benitez, Alumni Relations Director, (part-time position) effective May 29, 2012, through June 30, 2013, salary to be prorated from an annual salary of \$20,448.00.

Dr. Gramberg inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Ms. Wisniewski moved the Personnel Consent Calendar be approved as presented. Seconded by Dr. Perkins. The vote was, Yes: Perkins, Stickney, Walworth, Wisniewski, Daniels, Klemke, Ostrander, Pavlista, Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

Dr. Perkins commented he was pleased to have the Alumni Relations Director position filled.

REPORTS AND RECOM-
MENDATIONS FROM
BUDGET AND FINANCE
COMMITTEE
2012 – 2013 Non-Faculty
Employee Compensation

Mr. Daniels reported during the meeting held earlier today, the Budget and Finance Committee also considered Non-Faculty Employee Compensation for the 2012-2013 Fiscal Year. Mr. Daniels reported the Committee is recommending all full-time and part-time, contract and hourly, non-faculty employees receive a 3.8 percent increase in total compensation. The Committee is further recommending the College President receive a 4.7 percent increase in salary, a \$1,000.00 increase in his personal expense account, a \$1,000.00 increase in his deferred compensation plan, and the related increase in the non-faculty benefit plans.

Mr. Daniels moved that the Board accept the recommendation of the Budget and Finance Committee to approve a 3.8 percent increase in total compensation for all full-time and part time, contract and hourly, non-faculty employees for the 2012 – 2013 Fiscal Year. He further moved the College President receive a 4.7 percent increase in salary, a \$1,000.00 increase in his personal expense account, a \$1,000.00 increase in his deferred compensation plan, and the related increase in the non-faculty benefit plans. Seconded by Ms. Wisniewski. The vote was, Yes: Stickney, Walworth, Wisniewski, Daniels, Klemke, Ostrander, Pavlista, Perkins, Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Informal Meetings

Dr. Gramberg remarked it is customary for the Board to hold Informal meetings for the purpose of work sessions on the College budgets prior to the Regular June, July, August, and September Board of Governors meetings. Dr. Gramberg suggested the Board hold Informal meetings as follows: 1) June 20, 2012, at 10:00 a.m. – General Fund; 2) July 18, 2012, at 10:00 a.m. – Designated Fund, Restricted Fund; 3) August 15, 2012, at 11:00 a.m. – Capital Construction Fund; 4) September 12, 2012, 10:30 a.m. - Final Review of All Budgets.

Mr. Stickney moved the Board hold the following Informal meetings for the purpose of work sessions on the Western Community College Area 2012 – 2013 Budgets: 1) June 20, 2012, at 10:00 a.m. – General Fund; 2) July 18, 2012, at 10:00 a.m. – Designated Fund, Restricted Fund; 3) August 15,

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Informal Meetings
Cont

2012, at 11:00 a.m. – Capital Construction Fund; and 4) September 12, 2012, at 10:30 a.m. – Final Review of All Budgets. He further moved the Informal meetings be held in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Ms. Ostrander. The vote was, Yes: Walworth, Wisniewski, Daniels, Klemke, Ostrander, Pavlista, Perkins, Stickney, Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

Public Hearings on
Proposed 2012 – 2013
WCCA Budgets

Dr. Gramberg reported a copy of the Western Community College Area 2012 – 2013 adopted budget statement must be filed with the State Auditor's office, and with each of the County Clerks within the Western Community College Area on or before September 20, 2012. Dr. Gramberg recommended the Board hold the Public Hearings on the Proposed 2012 – 2013 College Budgets on Wednesday, September 12, 2012 at 1:00 p.m., in the Boardroom on the Scottsbluff Campus.

Mr. Daniels moved the Board hold the Public Hearings on the Proposed 2012 – 2013 Western Community College Area Budgets on Wednesday, September 12, 2012, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Ms. Wisniewski. The vote was, Yes: Walworth, Wisniewski, Daniels, Klemke, Ostrander, Pavlista, Perkins, Stickney. Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

Regular September
Board of Governors
Meeting

Dr. Gramberg reported pursuant to Board Policy, the established date for the Regular September Board meeting is September 19, 2012, (the third Wednesday of each month) at 1:00 p.m. Dr. Gramberg suggested the Board hold the Regular September 2012 Board meeting immediately following the Public Hearings on the Proposed 2012 - 2013 Western Community College Area Budgets on September 12, 2012. This date is one week earlier than the established date.

Mr. Daniels moved the Board hold the Regular September Board of Governors meeting on Wednesday, September 12, 2012, immediately following the Public Hearings on the Proposed 2012 – 2013 Western Community College Area Budgets, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Ms. Klemke. The vote was, Yes: Daniels, Klemke, Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, Gramberg. No: None. Absent: Leseberg, Nelson. Motion carried.

MONITORING REPORTS
2012 – 2013 WCCA
Budgets

Mr. Knapper reported work on the 2012-2013 College budgets began in January. Yesterday, May 19, 2012, representatives from throughout the College met to consider and prioritize budget requests. The group took into account the Strategic Plan goals as budget requests were considered.

WCCA 2012 Valuation
County Assessors Abstract
Of Assessment of Real
Property

Mr. Knapper referred Board members to the mailed packet which contains a copy of the Western Area valuation adjusted by the 2012 County Assessor Abstracts of Assessment of Real Property. He reported all ninety-three Nebraska County Assessors must file a Real Property Abstract of Assessment with the Nebraska Department of Revenue by April 15 of each year. The valuations are subject to review by the Tax Equalization and Review Commission.

Mr. Knapper reported the source for the information presented for the Western Area can also be found in the mailed packet as well as information for all of the 93 Nebraska counties. He commented the report does not include centrally assessed property or any adjustments that might occur as the result of an appeal by property owners. The percentage of change is shown in three categories: Residential and Recreational; Commercial & Industrial; total Agricultural Land; and Total Real Property.

Mr. Knapper reported the 2012 assessed valuation for the Western Area counties is projected to increase from \$8,712,723,765.00 to \$9,047,218,481.00. This represents a 4.07 percent (\$354,494,716.00) increase above the 2011 Assessed Valuation. This is a smaller increase than in previous years.

Mr. Knapper remarked this report is presented for Board member information to show where changes have occurred. It is not the final assessed value for the Area; but, it does provide Board members a "taste" of what is occurring with real property valuations. The final assessed valuation must be certified by the County Assessors on August 20.

In response to a question from the Board regarding why two counties, Dawes and Sioux, have a decrease in assessed value, Mr. Knapper commented the values have been adjusted to match market value in agricultural land.

MONITORING REPORTS
2013 – 2014 Collective
Bargaining
Statutory Changes to
Negotiations Process

Mr. Kelly reported that LB 397 was passed by the Legislature and signed by Governor Heineman on May 26, 2011. The bill has several different effective dates. For community colleges the effective date is July 1, 2012, which will affect community college negotiations for the 2013 – 2014 negotiations. He reported the bill makes changes in three areas: a) the negotiations timeline; b) how total compensation is calculated; and c) the array midpoint.

The new legislation establishes a negotiations timeline that requires the bargaining agent to request recognition by September 1 of the year proceeding the contract year in question. It further provides that the governing board must respond to that request by October 1. For the 2013 – 2014 contract year, negotiations must begin by November 1, 2012. The act provides there shall be four negotiating sessions. Mr. Kelly remarked there have already been discussions about whether or not there will be a need for that many sessions and that problem will be addressed if the need arises.

Mr. Kelly reported if an agreement is not reached by February 8, the matter must be submitted to a resolution officer and negotiations must end by March 25 of the year proceeding the contract year in question. If the matter is submitted to the Court of Industrial Relations a decision must be entered by September 15 of the contract year in question.

LB 397 changes the items that must be included in the compensation package. Total compensation will now include the employer's contribution to retirement plans, health insurance premiums, equivalent payments and any other costs. Mr. Kelly remarked this may have an effect on where the College is with reference to the mid-point calculation.

Mr. Kelly reported the new statute also modifies the calculations of the midpoint. The prior rule was at or above the midpoint of the array. The new statutes provide that final compensation that is within ninety-eight percent (98%) to one hundred two percent (102%) of the array compensation will be approved. He reported if total compensation falls within that range the matter is resolved. If total compensation is less than ninety-eight percent then the Court of Industrial Relations has to increase wage rates to ninety-eight percent of the midpoint. If total compensation is

MONITORING REPORTS
2013 – 2014 Collective
Bargaining
Statutory Changes to
Negotiations Process
Cont

more than one hundred two percent, the Court must decrease the wage rates to one hundred two percent of the midpoint. The statute further provides that if the total compensation falls below ninety-three percent or above one hundred seven percent the reduction or increase would be spread over a three year period. Mr. Kelly reported further the bill also provides for the range of ninety-five percent to one hundred two percent if a dispute occurs during a time of recession. For purposes of this legislation a recession is defined as the two quarters immediately preceding the effective date of the contract term and the sum of the net state sales and use tax, individual income tax and corporate income tax receipts are less than the same quarters for the prior year.

Mr. Kelly remarked the significant highlights of LB 397 are contract negotiations will be completed prior to the contract year, the array midpoint has changed and total compensation has been clarified. He commented there are also some changes in the procedural aspects which allow for the appointment of a resolution officer who would act as a mediator between the parties in an attempt to reach an agreement prior to actually filing an action with the Court of Industrial Relations.

Mr. Kelly reported that he, Mr. Groshans and Mr. Cauble have met to discuss the changes to the negotiations process. He remarked that he expects the 2013 – 2014 negotiations will proceed smoothly. Mr. Kelley remarked the Board will be kept informed throughout the process.

Mr. Kelly reported that he and Mr. Ossian will be taking advantage of opportunities provided through membership in the National Association of College and University Attorneys. Additionally, Mr. Ossian will be attending sessions provided by Mountain States Employment Council.

MONITORING REPORTS
Nebraska Community
College Association

Dr. Perkins reported the Nebraska Community College Association Board of Directors and the Chief Executive Officers held the Second Quarter Meeting on Monday, May 7, 2012, in Broken Bow, NE. The meeting was held in the new Mid-Plains Community College facility, which is very useful and quite nice.

Dr. Perkins reported the agenda items included a review of the auditor's annual report. There were no material findings. Two minor suggestions were made to improve efficiency.

MONITORING REPORTS
Nebraska Community
College Association
Cont

Dr. Perkins reported the proposed 2013 Association budget was presented for discussion. The proposed budget outlines a very modest increase of \$1,208 over the 2012 budget. This amount is significantly less than one percent. Dr. Perkins reported it will be necessary for the Western Area Board of Governors to review the proposed budget before the Third Quarter Association meeting which will be held in August. Board members will have the recommended Association budget prior to the Board meeting.

Dr. Perkins reported the Association Board of Directors also reviewed the work of the By-Laws Committee, who made several recommendations for changes. Each College Board of the Association membership will need to review the recommendations for proposed changes to the By-Laws and take action on them. This will be an agenda item for a future meeting of the Western Area Board.

Dr. Perkins reminded Board members the Governance Institute for Student Success will occur prior to the Association Annual Meeting/Legislative Seminar. The meeting will take place at Northeast Community College. Dr. Perkins referred Board members to the handout materials which includes a brief informational note about the Institute. Dr. Perkins suggested the Western Area have as many Board members as possible attend the Institute as it will help the Board and the College President to work together on some of the concerns about student success and completion.

Dr. Perkins reported the Association Board of Directors engaged in a lively, and in his opinion, productive policy discussion related to (a) the state college system entering into the dual credit arena, which has been long felt to be one aspect of the Community College Mission and (b) the University of Nebraska – Lincoln College of Business in the future will require students transferring from community colleges to have a “B” average in order to enter into the program. Dr. Perkins commented according to a recent article in *USA Today*, the College of Business is also raising the tuition rate by \$50.00 per credit hour.

Dr. Perkins reported the Third Quarter meeting of the Association Board of Directors will be held on August 13, 2012, at Southeast Community College.

MONITORING REPORTS
Association of
Community College
Trustees

Dr. Perkins commented his Association of Community College Trustees report would focus on his attendance at the American Association of Community Colleges convention which was held in Orlando, FL. The primary purpose of his attendance at this convention was to make a presentation on the Voluntary Framework of Accountability, along with two other panel members. Dr. Perkins discussed, from a Trustee's perspective, the significance and value of the Voluntary Framework of Accountability. Dr. Perkins referred Board members to the handout material which includes the latest material about the Voluntary Framework of Accountability. This material was distributed at the session.

Dr. Perkins reported he began his presentation by describing the Western Community College Area to an audience of approximately 100 College Presidents and Administrators. Dr. Perkins began by asking just how rural "his" College was and then explained the service area covered over 17,000 square miles with a population of 95,000 people. For the audience perspective, Dr. Perkins explained that Delaware, Connecticut, Massachusetts, Rhode Island and Washington, D.C. would fit within the Western Area and still have 1,315 square miles left over. He told the audience that it is conceivable the Western Area could accommodate the total population (2,564,532 people) of those four states and Washington D.C. including the entire infrastructure.

Dr. Perkins reported he was able to attend several sessions during the conference including one where the new AACC Commission report was discussed. The premise of the Commission's inauguration and final report was summed up by indicating that "The American Dream is at risk. Because a highly educated population is fundamental to economic growth and a vibrant democracy, Community Colleges can help reclaim that dream. But stepping up to the challenge will require dramatic redesign of these institutions, their mission and most critically, the students' educational experiences, ..." The Commission called "for a new vision of the three R's." which will cover the following: "Redesign students' educational experience; Reinvest in Institutional roles and Reset the system to create incentives for student and institutional success." Dr. Perkins remarked the Commission's report acknowledges the role community colleges are expected to play in the rebirth of the American Dream and at the same time it notes the risks that are being taken because of inadequate investment in human capital.

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Dr. Perkins remarked community colleges are in the midst of change and the change will become the “marching order” for community colleges. He commented community colleges are faced with many challenges, and the Governance Institute for Student Success will be very helpful.

Dr. Perkins thanked the Board for the opportunity to attend the American Association of Community Colleges Convention.

BOARD MEMBER
COMMENTS

Dr. Gramberg asked for Board Member Comments.

Mr. Daniels thanked Dr. Perkins for his work, time, and dedication to the Western Area Board.

Ms. Wisniewski thanked everyone who was involved in the 2012 Graduation Ceremony. Senator Adams gave a very nice and appropriate speech, and the music was wonderful. The entire ceremony was very appropriate.

Dr. Gramberg thanked Ms. Wisniewski for filling in for him on such short notice.

PRESIDENT’S COMMENTS

Dr. Gramberg asked for President’s Comments.

Dr. Holcomb reported the east parking lot renovation on the Scottsbluff Campus is progressing. Once completed, it will provide forty additional parking spaces. The renovation of the C-Pod science classrooms and lab areas has begun.

Dr. Holcomb reported there were 41 staff members from the Scottsbluff Campus and 10 staff members from the Sidney Campus who participated in the National Walk at Lunch day. The Wellness Committee sponsored the activity.

The Lockwood Foundation presented a \$5,000 gift to the Western Nebraska Community College Foundation Annual Campaign. The Annual Campaign contributions are used for student and institutional needs at all three College campus sites. The Lockwood Foundation, directed by Fred and Carol Lockwood and established by Fred’s father, has been supporting western Nebraska projects since 1955.

Dr. Holcomb reported that he, Mr. Gaalswyk and Mr. Stratman attended the Rural Futures conference in Lincoln.

PRESIDENT'S COMMENTS
Cont

On April 18, 2012 approximately 75 seventh grade students from Gering visited the College. On May 7, 2012, Senator Deb Fischer toured the Scottsbluff Campus.

Dr. Holcomb reported the GED Graduation ceremony was held on Friday evening, May 11, 2012. Since the last graduation, 86 individuals have received their GED. On May 12, 2012, fifty-four nursing students participated in the pinning ceremony. Twenty-one of the nursing students received an Associate Degree in Nursing and 35 received a Practical Nursing Diploma. Dr. Holcomb reported Senator Greg Adams was the keynote speaker for the College Graduation which was held on Saturday, May 12, 2012. There were 299 graduates from the three campuses with 209 participating in the ceremony.

Dr. Holcomb reported the Lady Cougar softball team is participating in the National Softball Tournament after winning their third Region IX Tournament in a row. The Team also received the Team GPA Award. Dr. Holcomb commented the Softball team has won four Region IX titles in the past five years.

Dr. Holcomb reported the Instrumental Program has performed several times recently. On March 22, 2012, the Fire in the Pan Swingers performed with the Bluffs Middle School Jazz Band in honor of Music in the Schools month. In April, a spring band concert was performed featuring the University of Northern Colorado Saxophone Quartet. The Monumental Rock combo performed at the University of Northern Colorado/Greeley Jazz Festival, in the Cougar Palace and at Peleni's Jazz and Comedy club. On April 29, 2012 the Monumental Rock Combo and Fire in the Pan Swingers performed at the fourth-annual "Jump, Jive and Swing" at the Gering Civic Center.

Dr. Holcomb reported the annual employee luncheon and awards presentation was held on May 15, 2012. He announced ten-year service awards were presented to Royce Ammon, Aaron Gayman, Grace Hendrickson, Andrew Lenzen, Cherry McKimmey, Andy Newman, Debra Sargent and Scott Winters; Twenty-year service awards were presented to Rachel Gonzales, Suzane Karbowski, and Susan Verbeck; Thirty-year service awards were presented to Candi Grasmick and Anne Hippe. Dr. Holcomb reported the Employee of the Year Awards were presented to the

PRESIDENT'S COMMENTS
Cont

following individuals: Administrative/Professional Award - James Hashley; Faculty Award - Sue Kandel; and Support Staff Award - Susan Verbeck.

Dr. Holcomb asked for questions from the Board. There were none.

Mr. Daniels remarked he would welcome contributions from anyone who has not had the opportunity to contribute to the Western Nebraska Community College Foundation Annual Campaign.

UPCOMING MEETING

Dr. Gramberg reminded Board members of the following upcoming meetings and events:

1) The Nebraska Community College Association Board of Directors Third Quarter Meeting will be held on August 13, 2012, at Southeast Community College.

2) The Nebraska Community College Association sponsored Governance Institute for Student Success which will be held on November 11 and 12, 2012, at Norfolk, NE. Dr. Gramberg stressed the importance of this meeting, and the desire of the Association Board members to have as many, hopefully all, Board members from each of the area governing boards attend this institute. It was mentioned that it may be necessary to adjust the Regular November meeting of the Western Area Board as the third Wednesday of November 2012 is the day before Thanksgiving.

3) The Nebraska Community College Association Annual Meeting /Legislative Seminar will be held on November 12 and 13, 2012, Norfolk, NE.

4) The Association of Community College Trustees 2012 Annual Leadership Congress will be held on October 10 – 13, 2012, in Boston, MA. Registration for the Congress is now open. Ms. Richards asked Board members to notify her if they are planning to attend.

5) The Western Nebraska Community College "Celebrate WNCC 2012" will be held on September 22, 2012.

6) Dr. Gramberg also reminded Board members of the Informal Western Area Board of Governors meetings that will be held prior to the Regular meeting during the months of June, July, August, and September.

NEXT REGULAR MEETING The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, June 20, 2012, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT The meeting was adjourned by unanimous consent at 2:00 p.m.

Merlyn L. Gramberg, Chairperson

Coral E. Richards, Secretary