

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Dr. Gramberg
- B. Roll Call
- C. Introduction of Visitors
 - 1) Community Comments
- D. Board Chairperson Comments
 - 1) Copy of Nebraska Open Meetings Act available at Back of Room
- E. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, May 21, 2014
 - d) Claims
 - 1) WCCA Unrestricted Fund - \$1,937,729.52
 - 2) WCCA Restricted Fund - \$33,018.56
 - 3) WCCA Federal Fund - \$14,967.76
 - 4) WCCA Agency Fund - \$24,810.98
 - 5) WCCA Loan Fund - \$ -0-
 - 6) WCCA Plant Fund - \$357,822.96
 - 7) WCCA Auxiliary Fund - \$74,377.02
 - e) City Planning Commission Reports
 - f) Authorization for Board Member Travel
 - 1) 2014 ACCT Annual Leadership Congress
 - a) Perkins
 - g) Reports and Proposals
 - 1) From the Students
 - 2) From the Faculty
 - 3) From the Administration
 - 4) From the Board

REGULAR MEETING

June 18, 2014

12:00 P.M. – LUNCH
The Plex (Room A108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff, Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 - 1z)

(Pages 1 - 11)

(Pages 11 - 13)

(Page 13)

(Pages 13 - 15)

(Page 15)

(Pages 16 - 18)

(Attachment)

E. Consent Calendar – Cont.

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #14-PC-29 – 83 PC Desktop Computers (Pages 2 – 2a)
 - b) #14-EQ-30 – Mobile ITV Carts (Pages 2b – 2c)
 - c) #14-EQ-32 – Wireless Access Points Purchase (Pages 2d – 2e)
 - d) #14-EQ-33 – Smart Spot Welder (Pages 2f – 2g)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - 1) Ms. Suzane J. Karbowski, Bookstore Operations Director (Pages 3 – 3a)
 - 2) Ms. Patricia A. Siegfried, Assistant Director of Accounting Services (Pages 3b – 3c)
 - b) Appointment(s):
 - 1) Mr. Richard A. Darnell, Mathematics Instructor (Pages 3d – 3h)
 - 2) Ms. Tiffany A. Wasserburger, Criminal Justice Instructor (Pages 3i -3L)
 - 3) Mr. Michael H. Mitchell, Aviation Instructor (Handout)
 - 4) Mr. Kevin L. Shotkoski, Automotive Technology Instructor (Handout)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Board Policy Committee – Ms. Walworth,
Mr. Groshans

- 1) #420.1400.14, #425.1400.14, #435.1400.14 and
#450.1400.14 - Bereavement Leave (Page 4)

H. Reports and Recommendations from Board Policy Committee – Ms. Walworth,
Mr. Groshans – Cont.

- 2) #500.4600.14 – Compensatory Abilities: Services for Students with Disabilities
- 3) Appendix E-2-2014 – Compensatory Abilities: Procedures

I. Reports and Recommendations from Budget and Finance Committee – Mr. Daniels

- 1) 2014 – 2015 Non-Faculty Employee Compensation
- 2) 2014 – 2015 Adjunct Faculty Contract Rate

J. Monitoring Reports

- 1) Rich Gross Solutions
 - a) Development Assessment Update – Dr. Holcomb (Handout)
- 2) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
- 3) Association of Community College Trustees – Dr. Perkins

K. Board Member Comments

L. President's Comments

M. Executive Session

- 1) Possible Litigation – Re: Nebraska Equal Opportunity Commission Complaint

N. Upcoming Meetings and Events

- 1) Association of Community College Trustees
 - a) 2014 Annual Leadership Congress
 - 1) October 22 – 25, 2014
 - 2) Chicago, Illinois

N. Upcoming Meetings and Events - Cont.

2) Nebraska Community College Association

- a) 2014 Regular Meetings
 - 1) Third Quarter Meeting
 - A) August 4, 2014
 - B) Lincoln, NE
 - 2) Fourth Quarter Meeting (Annual Meeting)
 - A) November 3 and 4, 2014
 - B) Lincoln, NE

3) Western Nebraska Community College Foundation

- a) Monument Marathon
 - 1) September 27, 2014

4) Western Nebraska Community College

- a) Informal Board of Governors Meetings
 - 1) Budget Work Sessions
 - A) July 16, 2014, 10:30 a.m. – Designated Fund, Restricted Fund
 - B) August 20, 2014, 11:00 a.m., Capital Construction Fund
 - C) September 10, 2014 – 10:30 a.m., Final Review of All Budgets
- b) Public Hearings on Proposed 2014 – 2015 WCCA Budgets
 - 1) September 10, 2014, 1:00 p.m.
- c) Regular September 2014 Board Meeting
 - 1) September 10, 2014, immediately following the Public Hearings on the Proposed 2014 – 2015 WCCA Budgets
- d) Celebrate WNCC 2014
 - 1) October 13 – 18, 2014

O. Next Regular Meeting: Wednesday, July 16, 2014, 1:00 p.m., Boardroom Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska

P. Adjournment

MISSION STATEMENT:

“WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures”

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:07 p.m., on Wednesday, June 18, 2014, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, June 14, 2014, with the following members present: Timothy H. Daniels, F. Lynne Klemke, Kimberly A. Marcy, Jack L. Nelson, M. Thomas Perkins, Mary K. Shaver, Richard G. Stickney, Julienne L. Walworth, Merlyn L. Gramberg, Chairperson. Absent: L. Paul Leseberg, Alexander D. Pavlista. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Susan K. Yowell, Paula J. Abbott, Judith L. Amoo, Ellen M. Dillon, Michael E. Houdyshell, Jeffrey A. Summit, Susan L. Verbeck. College Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Dr. Gramberg declared a quorum was present for the transaction of business.

VISITORS

Visitors were: There were no visitors present.

COMMUNITY COMMENTS

Dr. Gramberg asked for comments from the community.

Pursuant to Board Policy #803.1000.79, Dr. Gramberg reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON
COMMENTS

Dr. Gramberg announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Dr. Gramberg reported Dr. Pavlista notified Ms. Richards he would be unable to attend the meeting today because of Personal Business. Mr. Leseberg notified Ms. Richards he would be unable to attend the meeting because of Personal Business.

BOARD CHAIRPERSON
COMMENTS
Cont.

Dr. Gramberg remarked the evaluation instrument for the College President is available from Ms. Richards. He asked Board members to pick up their copy from her at the close of the meeting, complete the evaluation, sign and return it to Ms. Richards in the stamped self-addressed envelope not later than July 3, 2014.

Dr. Gramberg referred Board members to Internal Revenue Service Form 990 which is the Return of Organization Exempt From Income Tax. This Form applies to the College Facilities Corporation for the 2013 Year. It is being provided for Board member information.

Dr. Gramberg remarked it is a busy time of year, as preparation of the 2014 – 2015 budgets is underway. There were also several committee meetings this morning in addition to the Informal meeting. He thanked Board members for their time and participation in these meetings.

CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, June 18, 2014
- 2) Excuse Absent Board Members – Leseberg, Pavlista
- 3) Minutes
 - a) Regular Meeting, May 21, 2014
- 4) Claims
 - a) WCCA Unrestricted Fund - \$1,937,729.52
 - b) WCCA Restricted Fund - \$33,018.56
 - c) WCCA Federal Fund - \$14,967.76
 - d) WCCA Agency Fund - \$24,810.98
 - e) WCCA Loan Fund - \$0-
 - f) WCCA Plant Fund - \$357,822.96
 - g) WCCA Auxiliary Fund - \$74,377.02
- 5) City Planning Commission Reports – Attachment A
- 6) Authorization for Board Member Travel
 - a) 2014 ACCT Annual Leadership Congress
 - 1) Perkins
- 7) Reports and Proposals
 - a) From the Students
 - b) From the Faculty
 - c) From the Administration
 - d) From the Board

Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR
Approval

Mr. Stickney moved the Consent Calendar be approved as submitted. Seconded by Ms. Klemke. The vote was, Yes: Daniels, Klemke, Marcy, Nelson, Perkins, Shaver, Stickney, Walworth, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar

BID CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Bid Consent Calendar which include the following bids:

- 1) #14-PC-29 – 83 PC Desktop Computers
- 2) #14-EQ-30 Mobile ITV Carts – Attachment B
- 3) #14-EQ-32 – Wireless Access Point
Purchase – Attachment C
- 4) #14-EQ-33 – Smart Spot Welder – Attachment D

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Daniels requested Bid #14-PC-29 – 83 PC Desktop Computers be removed for separate consideration.

Mr. Daniels reported the Budget and Finance Committee met earlier today to review all bids received. He reported the Committee is recommending the remaining bids appearing on the Bid Consent Calendar be approved.

BID CONSENT CALENDAR
Approval

Mr. Daniels moved the amended Bid Consent Calendar be approved. Seconded by Ms. Walworth. The vote was, Yes: Klemke, Marcy, Nelson, Perkins, Shaver, Stickney, Walworth, Daniels, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

Mr. Daniels reported he requested Bid #14-PC-29 – 83 Desktop Computers be removed to allow the Board to consider the best value bid. Bids were received on June 10, 2014, from the following firms:

Insight Public Sector, Tempe, AZ – Option 2	\$68,049.21
Insight Public Sector, Tempe, AZ – Option 1	\$68,769.65
Works Computing, Inc., Waverly, NE	\$69,720.00
Tiger Direct, Naperville, IL	\$80,925.00
IT Savvy, Addison, IL	\$86,165.62
CDW, Vernon Hills, IL	\$86,429.56

BID CONSENT CALENDAR
Consider Items Extracted
Cont.

Mr. Daniels reported the Budget and Finance Committee is recommending the Board approve the best bid submitted by Works Computing, Inc., Waverly, NE in the amount of \$69,720.00. This firm is the representative for Hewlett Packard products for higher education in Nebraska. Additionally, the low bids submitted by Insight Public Sector do not meet specifications for the monitor and display port cable.

Mr. Daniels moved the Board accept the recommendation of the Budget and Finance Committee to approve the best bid for 83 Desktop Computers submitted by Works Computing, Inc., Waverly, NE in the amount of \$69,720.00. Seconded by Mr. Nelson. The vote was, Yes: Marcy, Nelson, Perkins, Shaver, Stickney, Walworth, Daniels, Klemke, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried.

PERSONNEL CONSENT
CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):

- a) Ms. Suzane J. Karbowski, Bookstore Operations Director, effective October 31, 2014.
- b) Ms. Patricia A. Siegfried, Assistant Director of Accounting Services, effective August 29, 2014.

2) Appointment(s):

- a) Mr. Richard A. Darnell, Mathematics Instructor, effective August 14, 2014, through May 20, 2015, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
- b) Ms. Tiffany A. Wasserburger, Criminal Justice Instructor, effective August 14, 2014 through May 20, 2015, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
- c) Mr. Michael H. Mitchell, Aviation Instructor, effective August 14, 2014, through May 20, 2015, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
- d) Mr. Kevin L. Shotkoski, Automotive Technology Instructor, effective August 14, 2014, through May 20, 2015, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.

Dr. Gramberg commented the Personnel Consent Calendar appointments contained an excellent group of individuals joining the College faculty.

PERSONNEL CONSENT
CALENDAR
Review Contents
Cont.

Dr. Gramberg inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Mr. Daniels moved the Personnel Consent Calendar be approved as submitted. Seconded by Mr. Nelson. The vote was, Yes: Nelson, Perkins, Shaver, Stickney, Walworth, Daniels, Klemke, Marcy, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

REPORTS AND RECOM-
MENDATIONS FROM
BOARD POLICY
COMMITTEE
#420.1400.14
#425.1400.14
#435.1400.14
#450.1400.14
Bereavement Leave

Ms. Walworth reported in accordance with a recommendation made by the Board at the May 2014 meeting, an additional statement has been added to the proposed Bereavement Leave policy. Ms. Walworth asked Mr. Groshans to present the policy.

Mr. Groshans referred Board members to the mailed packet of information, which includes the additional statement "Bereavement Leave for Other Persons – A request for bereavement leave for other persons not defined by this policy may be considered by the President." He asked for questions or comments. There were none.

Ms. Walworth moved the Board approve Board Policies #420.1400.14, #425.1400.14, #435.1400.14, and #450.1400.14 – Bereavement Leave as presented. Seconded by Mr. Stickney. The vote was, Yes: Perkins, Shaver, Stickney, Walworth, Daniels, Klemke, Marcy, Nelson, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried. (A copy of the approved policy is attached in the official minute book.)

#500.4600.14
Compensatory Abilities:
Services for Students with
Disabilities
Appendix E-2-2014
Compensatory Abilities:
Procedures

Mr. Groshans reported proposed Policy #500.4600.14 – Compensatory Abilities Services for Students with Disabilities and the accompanying Appendix have been reviewed further to insure compliance with the Office of Civil Rights regulations. He reported the College attorney has added an additional section. To allow the College staff and the Board Policy Committee an opportunity to further review the policy, Ms. Walworth remarked it is in the best interest to defer action on the policy until the July 2014 Board meeting.

REPORTS AND RECOMMENDATIONS FROM BUDGET AND FINANCE COMMITTEE
2014 – 2015 Non-Faculty Employee Compensation

Mr. Daniels reported the Budget and Finance Committee met earlier today to consider Non-Faculty Employee compensation for the 2014 – 2015 Fiscal Year. He reported Mr. Groshans has done due diligence to provide information for Committee consideration. Mr. Daniels reported the Committee is recommending all full-time and part-time, contract and hourly, non-faculty employees receive a 3.75 percent increase in total compensation.

Mr. Daniels moved the Board accept the recommendation of the Budget and Finance Committee to approve a 3.75 percent increase in total compensation for all full-time and part-time, contract and hourly, non-faculty employees for the 2014 – 2015 Fiscal Year. Seconded by Mr. Nelson. The vote was, Yes: Shaver, Stickney, Walworth, Daniels, Klemke, Marcy, Nelson, Perkins, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried.

2014 – 2015 Adjunct Faculty Contract Rate

Mr. Daniels reported the Budget and Finance Committee is further recommending the 2014 – 2015 Faculty Contract rate be increased to \$825.00 per credit hour. This is a \$50.00 increase above the 2013 – 2014 rate. Mr. Daniels remarked Adjunct Faculty members are an important part of the College organization. It is important for the College to retain these individuals as well as attract additional qualified persons.

Mr. Daniels moved the 2014 – 2015 contract rate for Adjunct Faculty members be increased to \$825.00 per credit hour. Seconded by Mr. Nelson. The vote was, Yes: Stickney, Walworth, Daniels, Klemke, Marcy, Nelson, Perkins, Shaver, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried.

MONITORING REPORTS
Rich Gross Solutions

Dr. Holcomb reported Mr. Rich Gross, of Rich Gross Solutions, met with representatives of the Foundation Board and the Board of Governors on Monday, June 9, 2014, to present the results of his recently completed Development Assessment.

Dr. Holcomb thanked Ms. Shaver, Dr. Perkins, Mr. Daniels and Mr. Stickney for meeting with Mr. Gross. He especially thanked Mr. Daniels and Mr. Stickney who heard the presentation twice – once as a Foundation Board representative and the second time as a representative of the Board of Governors.

MONITORING REPORTS
Rich Gross Solutions
Cont.

Dr. Holcomb reported there were nineteen individuals who took part in the survey. He referred Board members to the handout materials which contain highlights of the Development Assessment survey. Dr. Holcomb reviewed the finding of the survey.

Dr. Holcomb reported an overwhelming majority of the respondents believe the missions and visions of the College staff and Board of Governors work in unison to support the strategic advancement efforts of the institution. The respondents indicated the College President and the Board of Governors have developed a strategic plan that is closely aligned with the College's advancement efforts.

Dr. Holcomb reviewed the development challenges facing the College in the order most often mentioned in the interviewee opinions. 1) Contending with fundraising competition and locating additional sources of revenue; 2) Increasing marketing efforts and enhancing awareness of the role the College plays within the region; 3) Developing a culture of giving within a small population, addressing concerns of supporting a tax-assisted institution and contending with donor fatigue; 4) Addressing facility and infrastructure challenges, continuing to do more with less.

Dr. Holcomb reported that forty percent of the interviewees believe current development staffing is adequate to fit College needs. A significant majority believe that Dr. Holcomb is fulfilling his role in the College's development efforts. They also believe the efforts and successes of the Foundation are not adequately marketed. Many respondents believe the Foundation must increase its outreach to communicate efforts to a wider portion of the College service area.

Dr. Holcomb reported a significant majority of the respondents believe the College is capable of implementing a major gifts campaign under its current organizational structure. These respondents emphasized the importance of increased awareness in order to foster a stronger internal and external culture of giving. Dr. Holcomb reported overall the Development Assessment respondents believe the support of the community will be key to a campaign's success.

Dr. Holcomb reported it is recommended that the College move forward to the next step - conduct a feasibility

MONITORING REPORTS
Rich Gross Solutions
Cont.

study, incorporating community summits, to determine the steps necessary to carry out a potential major gifts campaign and further enhance awareness of the role and purpose of the Foundation Board and the College's institutional advancement program. Through implementation of this customized feasibility study process, the College will be provided with the resource information, preliminary cultivation of significant prospects, and recommendations necessary to plan and implement a successful major gifts campaign. The feasibility study will analyze the four requirements vital to success, including program appeal, availability of financial support, leadership and campaign framework. Through the process, the College can also expect to ascertain information and develop methods to ensure a greater potential of campaign success.

Dr. Holcomb remarked the Development Assessment is a very positive report on the College's advancement efforts. He commented as we move forward, it will be important for the Foundation Board of Directors and the Board of Governors to come together at least once each year.

Dr. Holcomb remarked that last year the Foundation provided over \$380,000 in scholarship and support funds to the College. He commented information such as this needs to be better publicized.

Board members commented it should be obvious to most everyone that the Foundation is an integral part of the College.

MONITORING REPORTS
Nebraska Community
College Association

Dr. Gramberg reported the next meeting of the Nebraska Community College Association Board of Directors will be held in Lincoln, NE on August 4, 2014. It will not be held via a videoconference as had been previously announced.

Dr. Perkins reported he will be attending a meeting of the Executive Committee next Monday, June 23, 2014. On Tuesday, he will be meeting with Dr. Greg Smith, President of Central Community College. They will begin preparing a presentation on the Voluntary Framework of Accountability in Nebraska to be made during the 2014 Association of Community Colleges Leadership Congress. The presenters will be Dr. Smith, Mr. Keith Miller, Central Area Board member, Dr. Holcomb and Dr. Perkins.

MONITORING REPORTS
Association of
Community College
Trustees

There was no report from the Association of Community College Trustees.

BOARD MEMBER
COMMENTS

Dr. Gramberg asked for Board Member Comments. There were none.

PRESIDENT'S COMMENTS

Dr. Gramberg asked for President's Comments.

Dr. Holcomb reported the Military and Veterans Affairs office at the College hosted the first annual Female Veterans Conference entitled "Women of the Military" on Saturday, June 7, 2014, at the Sidney Campus. Collaborators in the event included the VA Medical Centers of the Black Hills, Cheyenne, and Omaha. Ms. Chris Wolf, Military and Veterans Affairs Director at the College, shared information about expanded services for females offered by the Veterans Administration.

On May 13, 2014, the Powerline Top of the Pole Club donated \$407 to Jane's Closet in Alliance. Jane's Closet provides material and products designed to help area residents diagnosed with cancer cope with the disease. The organization also provides for cancer patients and their families to help them with expenses.

Dr. Holcomb reported select members of the College Collegiate Chorale, directed by Ms. Rita Stinner, performed in New York City for the MidAmerica Productions 30th Anniversary Celebration Series at Carnegie Hall.

Dr. Holcomb reported a new Powerline class has started at the Alliance Campus with 16 students enrolled. This enrollment is up from 13 students last year.

The Pine Ridge Job Corp has announced that their projected enrollment will increase to its former capacity within the next year. This is a recovery from the cuts incurred last year due to the Federal Budget.

On June 1, 2014, Ms. June Oates began employment as the Community Coordinator in Alliance. Ms. Oates will assist in identifying and coordinating classes for residents in the northern tier of the College service area.

Dr. Holcomb reported Ms. Judy Amoo was part of a team from Scottsbluff who attended the "Cultivating Creative

PRESIDENT'S COMMENTS
Cont.

Communities Conference" in Omaha on June 10 and 11, 2014. The conference was sponsored by the Nebraska Arts Council. The focus of the conference was the economic impact of the arts on communities and innovative models of integrating fine art, performing art, and visual art through a process called "Placemaking."

Dr. Holcomb reported the Sidney Campus student housing units were placed on their foundations last week. There were several spectators who watched as the cranes moved the units onto the foundations. He reported electric lines are being run to the units.

Dr. Holcomb reported Ms. Erin Huddleston completed the Cheyenne County Leadership Program.

Dr. Holcomb reported Ms. Paula Abbott spent last week in Washington, DC with Ms. Glenna Phelps-Aurich, President of the Cheyenne County Chamber of Commerce. They attended the Nebraska Chambers DC Fly-In. She reported it was a great experience.

Dr. Holcomb remarked Ms. Abbott is the Chair of the Cheyenne County Chamber of Commerce. Ms. Judy Amoo is Chair of the Scottsbluff and Gering Chamber of Commerce.

On May 3, 2014, Keep Sidney Beautiful held its annual trash race. The College team placed third in the race with 34 bags of trash.

Dr. Holcomb asked for questions. There were none.

EXECUTIVE SESSION
Possible Litigation – Re:
Nebraska Equal
Opportunity Commission
Complaint

Mr. Stickney moved, pursuant to Section 84-1410 of the Re-issue of the Revised Statutes, known as the Nebraska Public Meetings Law, that the Board hold a closed session with Dr. Todd R. Holcomb, Mr. William D. Knapper, Mr. David E. Groshans, Ms. Coral E. Richards, and Mr. Philip M. Kelly, College Attorney, for the purpose of discussion of the following item: a) Possible Litigation – Re: Nebraska Equal Opportunity Commission Complaint. He further moved that strategy sessions with respect to possible litigation are specifically authorized by the Nebraska Public Meetings Law. Seconded by Dr. Perkins. The vote was, Yes: Walworth, Daniels, Klemke, Marcy, Nelson, Perkins, Shaver, Stickney, Gramberg. No: None. Absent: Leseberg, Pavlista. Motion carried.

EXECUTIVE SESSION Possible Litigation – Re: Nebraska Equal Opportunity Commission Complaint	The Board of Governors and those so named in the motion adjourned to an Executive Session at 1:37 p.m. The Executive Session ended at 1:44 p.m.
OPEN MEETING	Dr. Gramberg declared the Open meeting in session at 1:44 p.m.
UPCOMING MEETINGS AND EVENTS	Dr. Gramberg reminded Board members of the following upcoming meetings and events: 1) The Association of Community College Trustees 2014 Annual Leadership Congress to be held on October 22 – 25, 2014, in Chicago, Illinois. 2) The Nebraska Community College Association 2014 Regular meetings to be held as follows: a) Third Quarter Meeting, August 4, 2014, Lincoln, NE; b) Fourth Quarter Meeting (Annual Meeting), November 3 and 4, 2014, in Lincoln, NE. 3) The Western Community College Area Board of Governors Informal Meetings for the purpose of a Budget Work Session to be held as follows: July 16, 2014, 10:30 a.m. - Designated Fund, Restricted Fund; b) August 20, 2014, 11:00 a.m. - Capital Construction Fund; c) September 10, 2014, 10:30 a.m. – Final Review of All Budgets. 4) The Western Community College Area Board of Governors Public Hearings on the Proposed 2014 – 2015 Western Community College Area Budgets to be held on September 10, 2014, at 1:00 p.m., in the Boardroom on the Scottsbluff Campus. 5) The Western Community College Area Board of Governors Regular September 2014 meeting to be held on September 10, 2014, immediately following the Public Hearings on the Proposed 2014 – 2015 WCCA Budgets. 6) The Western Nebraska Community College Foundation Monument Marathon to be held on September 27, 2014. 7) The Western Nebraska Community College Celebrate WNCC 2014, to be held October 13 – 18, 2014.

NEXT REGULAR MEETING The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, July 16, 2014, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska. Dr. Gramberg reminded Board members of the Informal meeting that will begin at 10:30 a.m. on July 16, 2014.

ADJOURNMENT The meeting was adjourned by unanimous consent at 1:46 p.m.

Merlyn L. Gramberg, Chairperson

Coral E. Richards, Secretary

CITY PLANNING COMMISSION REPORTS

- 1) Consider the following applications pending before the City of Sidney Planning Commission:
 - a) The application of the First United Methodist Church for a Conditional Use Permit to operate a preschool in the church located at 2622 11th Avenue, Sidney, NE.

- 2) Consider the following applications pending before the City of Gering Planning Commission:
 - a) An application for an exception/conditional use permit to develop a Telecommunication Facility/tower to be located on a parcel of vacant land described as Block 2, Central Church of Christ Addition, also known as 1245 Five Rocks Road, in the City of Gering, Scotts Bluff County, Nebraska. (Initial application denied by staff.)

 - b) A request for variance on an addition encroaching on the rear yard setback located on Lot 1, Block 4, Shadow Lane Estates, a Subdivision of Block 4, Shadow Lane Estates, otherwise known as 80 East M Street, in the City of Gering, Scotts bluff County, NE.

 - c) A request for a variance for a garage encroaching on the side yard setback located on Lot 5, Block 1, Court Place Addition, otherwise known as 1315 P Street, in the City of Gering, Scotts Bluff County, NE.

 - d) A Proposal to re-zone a portion of the 10th Street Corridor from U Street to Country Club Road respectively from MH (Manufacturing Heavy Industrial District) to BHC (Business Highway Commercial District).

- 3) Notice of a Public Hearing before the City Council of the City of Kimball on the 17th day of June, 2014, at 7:00 p.m. in the City Council Chambers.
 - a) A Redevelopment Plan, pursuant to the Nebraska Community Development Law, for a tract of land located in the Southeast Quarter of Section 28, Township 15 North, Range 55 West of the 6th P.M., , and all land south of the UP Right of Way, except that part deeded to the State of Nebraska, of Section 27, Township 15 North, Range 55 West of the 6th P.M., Kimball County, NE, containing 118.85 acres, more or less.

MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: June 18, 2014
RE: Board Approval, Bid Number 14-EQ-30

On June 10, 2014 bids were received for Mobile ITV Carts

ACCOUNT NUMBER: 10.1.43000.5611.64

BUDGET AMOUNT: \$30,000.00

TABULATION:

Company	City/State	Grand Total
SKC Communications	Shawnee, KS	\$37,987.41

Recommendation to come from the Finance Committee.

MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: June 18, 2014
RE: Board Approval, Bid Number 14-EQ-32

On June 10, 2014 bids were received for CISCO Wireless Access Points

ACCOUNT NUMBER: 10.1.42000.5611.64

BUDGET AMOUNT: \$14,500.00

TABULATION:

Company	City/State	Grand Total
Insight Public Sector	Tempe, AZ	\$8,633.96
Sirius Computer Solutions	Omaha, NE	\$9,307.50

Recommendation to come from the Finance Committee.

MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: June 18, 2014
RE: Board Approval, Bid Number 14-EQ-33

On June 10, 2014 bids were received for Spot Welder

ACCOUNT NUMBER: 20.1.18010.5625.12

BUDGET AMOUNT: \$29,000.00

TABULATION:

Company	City/State	Grand Total
*Pro Line Systems	Miami, FL	\$18,997.50
Pro Spot Midwest	Sioux City, IA	\$27,496.00
Pro Spot International	Carlsbad, CA	\$27,796.00

Recommendation to come from the Finance Committee.

*Did not meet specifications.