

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Ms. Wisniewski
- B. Roll Call
- C. Introduction of Visitors
 - a) Community Comments
- D. Board Chairperson Comments
 - a) Copy of Nebraska Open Meeting Act is available at back of room
- E. Re-Organization of Board for 2010
 - 1) Election of Chairperson
 - 2) Election of Vice Chairperson
 - 3) Appointment of Secretary
 - 4) Appointment of Treasurer
- F. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, December 16, 2009

REGULAR MEETING

January 20, 2010

12:00 P.M. – LUNCH

Activity Room
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff, Nebraska

F. Consent Calendar – Cont

1) Review Contents of Consent Calendar – Cont

d) Claims

- 1) WCCA Unrestricted Fund - \$2,208,409.33 (Pages 1 – 20)
- 2) WCCA Restricted Fund - \$48,533.25 (Pages 20 – 23)
- 3) WCCA Federal Fund - \$460.67 (Page 23)
- 4) WCCA Agency Fund - \$30,007.25 (Pages 23 - 25)
- 5) WCCA Loan Fund - \$ -0-
- 6) WCCA Plant Fund - \$68,338.03 (Page 25)
- 7) WCCA Auxiliary Fund - \$151,857.96 (Pages 25– 29)

e) City Planning Commission Reports (Attachment)

f) Reports and Proposals

- 1) From the Students (Page 2)
- 2) From the Faculty (Handout)
- 3) From the Administration
- 4) From the Board

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

G. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar

- a) #10-FAC-05 – Site Improvement for WNCC, Scottsbluff Campus (Page 3, Enclosure)
- b) #10-EQ-07 – Proposal for Replacement of Existing Traffic Shaper (Pages 3a – 3d)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

H. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

a) Resignation(s): - None

b) Appointment(s):

- 1) Mr. Manual Alvarez, Jr., Interim Mathematics Instructor (Pages 4 – 4b)
- 2) Ms. Carolyn L. Nading, Interim AOS Recruiting/Marketing Director (Pages 4c – 4h)

2) Approval of Personnel Consent Calendar

H. Personnel Consent Calendar – Cont

- 3) Consideration of Items Extracted from Personnel Consent Calendar

I. Reports and Recommendations from Board Policy Committee – Mr. Miller, Mr. Groshans

- 1) Policy #630.0300.10 – Internet Technology Protocol (Pages 5 – 5a)

J. Western Community College Area Board of Governors – Ms. Wisniewski

- 1) 2010 Election – WCCA Board Members (Pages 6 – 6a)

K. Reduction-In-Force – Dr. Ely (Enclosure)

- 1) Final Recommendation of the WCCA President for Amendment of Contracts and Reduction of Staff Members for the 2010 – 2011 Academic Year

L. Monitoring Reports

- 1) WNCC Foundation – Ms. Dayle Wallien (Page 7)

- a) Report from Executive Director

- 2) Nebraska Coordinating Commission for Postsecondary Education – Mr. Gaalswyk, Ms. Barkeloo (Pages 8 – 8a)

- a) Program Review

- 1) Business Division Programs

- 3) Higher Learning Commission – Mr. Alkire (Pages 9 – 9a)

- a) Accreditation Visit

- 1) February 7 – 10, 2010

- 4) 2010 Legislation – Dr. Ely, Mr. Groshans, Mr. Knapper

- a) LB 716 – Change Eligibility Requirements for Members of a Community College Board of Governors

- b) LB 745 – Redefine a Term for Purposes of Nebraska Scholarship Act

- c) LB 783 – Change Restrictions on Sales of Alcohol near a College or University

- d) LB 850 – Require Public Postsecondary Educational Institutions to Provide Information on Early Voting to Students

- e) Bill Request #3780 – Re: Community College Foundation and Equalization Aid Act

L. Monitoring Reports – Cont

- 5) Nebraska Educational Telecommunications Commission – Mr. Miller
- 6) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
- 7) Association of Community College Trustees – Dr. Perkins

M. Executive Session

- 1) Litigation – Re: Metro Lawsuit

N. Board Member Comments

O. President's Comments

P. Upcoming Meetings

- 1) Western Community College Area Board of Governors – Ms. Wisniewski
 - a) Informal Meetings
 - 1) Strategic Planning, Mr. Dennis Jones, Facilitator
 - a) January 22, 2010, 6:00 p.m.
 - b) January 23, 2010, 8:30 a.m.
 - 2) Higher Learning Commission Meeting with Board Members
 - a) February 8, 2010
 - b) 7:00 p.m.
 - 2) Association of Community College Trustees
 - a) 2010 National Legislative Summit
 - 1) February 8 – 10, 2010
 - 2) Marriott Wardman Park Hotel
 - 3) Washington, D.C.
 - b) 2010 Annual Leadership Congress
 - 1) October 20 – 23, 2010
 - 2) Toronto, Canada
 - 3) Nebraska Community College Association
 - a) Regular Meetings
 - 1) First Quarter Meeting
 - A) February 22, 2010
 - B) Southeast Community College – Lincoln Campus

P. Upcoming Meetings – Cont

3) Nebraska Community College Association - Cont

a) Regular Meetings - Cont

2) Second Quarter Meeting

A) May 24, 2010

B) Northeast Community College

3) Third Quarter Meeting

A) August 9, 2010

B) Southeast Community College – Beatrice Campus

4) Annual Meeting/Legislative Seminar

A) October 5 and 6, 2010

B) Host: Western Community College Area

Q. Next Regular Meeting: Wednesday, February 17, 2010, 1:00 p.m., Boardroom, Western
Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

R. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE ROLL CALL NOTICE OF MEETING	A regular meeting of the Western Community College Area Board of Governors was held at 1:02 p.m., on Wednesday, January 20, 2010, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27 th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the <u>Star-Herald</u> , on Saturday, January 16, 2010, with the following members present: Timothy H. Daniels, Merlyn L. Gramberg, L. Paul Leseberg, Dennis W. Miller, Jr., Jack L. Nelson, Jecca R. Ostrander, M. Thomas Perkins, Darrell E. Roberts, Richard G. Stickney, Jane Wisniewski, Chairperson. Absent: Jacqueline M. Cervantes-Guzman. Student Representatives present: Wesley Hock, Sidney Campus. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Mike Hausmann, Sidney Campus. College staff present: Eileen E. Ely, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Todd R. Holcomb, Kathryn J. Shirley, Melinda L. Burbach, Paul G. Jacobsen, Dayle L. Wallien, Garry R. Alkire, Judith L. Amoo, Mary Barkeloo, Joan Green, Andrew Lenzen, Carolyn L. Nading. College Attorney present: Richard A. Douglas. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.
QUORUM	Ms. Wisniewski declared a quorum was present for the transaction of business.
VISITORS	Visitors were: Rich Willis, Tearle Schmer, Barry Swanson, Scottsbluff. Mr. Hausmann introduced Mr. Wesley Hock, Sidney Campus Student Representative. Mr. Hock is in the Aviation Program.
COMMUNITY COMMENTS	Ms. Wisniewski asked for comments from the community. There were none.
BOARD CHAIRPERSON COMMENTS	Ms. Wisniewski welcomed Mr. Hock as the Sidney Campus Student Representative. Ms. Wisniewski announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

BOARD CHAIRPERSON
COMMENTS - Cont

Ms. Wisniewski reported Ms. Cervantes-Guzman notified the Secretary that she would be unable to attend the meeting today because of Personal Business.

RE-ORGANIZATION OF
BOARD FOR 2010

The re-organization of the Board for the 2010 year was the next order of business.

Election of Chairperson

Ms. Wisniewski called for nominations for Chairperson of the Western Community College Area Board of Governors for the 2010 year.

Mr. Nelson inquired if Ms. Wisniewski would accept nomination for the position of Chairperson. Ms. Wisniewski said she would accept the nomination.

Mr. Nelson nominated Ms. Jane Wisniewski. There were no further nominations.

Mr. Leseberg moved nominations cease and a unanimous ballot be cast for Ms. Jane Wisniewski as Chairperson of the Western Community College Area Board of Governors for the 2010 year. Seconded by Ms. Ostrander. The vote was, Yes: Daniels, Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney. No: None. Abstain: Wisniewski. Absent: Cervantes-Guzman. Motion carried.

Election of Vice
Chairperson

Ms. Wisniewski called for nominations for Vice Chairperson of the Western Community College Area Board of Governors for the 2010 year.

Mr. Nelson inquired if Mr. Miller would accept the nomination for the position of Vice Chairperson. Mr. Miller said he would accept the nomination.

Mr. Nelson nominated Mr. Dennis W. Miller, Jr. There were no further nominations.

Mr. Leseberg moved nominations cease and a unanimous ballot be cast for Mr. Dennis W. Miller, Jr. as Vice Chairperson of the Western Community College Area Board of Governors for the 2010 year. Seconded by Mr. Stickney. The vote was, Yes: Gramberg, Leseberg, Nelson, Ostrander, Perkins, Roberts, Stickney, Daniels, Wisniewski. No: None. Abstain: Miller. Absent: Cervantes-Guzman. Motion carried.

RE-ORANIZATION OF
BOARD FOR 2010
Appointment of

Ms. Ostrander moved the Board appoint Ms. Coral E. Richards as Secretary of the Western Community College Area Board of Governors for the 2010 year. Seconded by Mr. Nelson. The vote was, Yes: Leseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Daniels, Gramberg, Wisniewski. No: None. Absent: Cervantes-Guzman. Motion carried.

Appointment of Treasurer

Mr. Nelson moved the Board appoint Mr. William D. Knapper as Treasurer of the Western Community College Area Board of Governors for the 2010 year. Seconded by Mr. Daniels. The vote was, Yes: Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Daniels, Gramberg, Leseberg, Wisniewski. No: None. Absent: Cervantes-Guzman. Motion carried.

CONSENT CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, January 20, 2010
- 2) Excuse Absent Board Member(s) – Cervantes-Guzman
- 3) Minutes
 - a) Regular Meeting, December 16, 2009
- 4) Claims
 - a) WCCA Unrestricted Fund - \$2,208,409.33
 - b) WCCA Restricted Fund - \$48,533.25
 - c) WCCA Federal Fund - \$460.67
 - d) WCCA Agency Fund - \$30,007.25
 - e) WCCA Loan Fund - \$ -0-
 - f) WCCA Plant Fund - \$68,338.03
 - g) WCCA Auxiliary Fund - \$151,857.96
- 5) City Planning Commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students – Attachment B
 - b) From the Faculty – Attachment C – C-4
 - c) From the Administration
 - d) From the Board

Ms. Wisniewski inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONFLICT OF INTEREST

Mr. Daniels declared a Conflict of Interest and will abstain from voting on the Consent Calendar.

CONSENT CALENDAR
Approval

Mr. Miller moved the Consent Calendar be approved as presented. Seconded by Ms. Ostrander. The vote was, Yes:

CONSENT CALENDAR
Approval
Cont

Nelson, Ostrander, Perkins, Roberts, Stickney, Gramberg, Leseberg, Miller, Wisniewski. No: None. Abstain: Daniels. Absent: Cervantes-Guzman. Motion carried.

CONSENT CALENDAR
Consideration of Items
Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #10-FAC-05 - Site Improvement for WNCC, Scottsbluff Campus
- 2) #10-EQ-07 – Proposal for Replacement of Existing Traffic Shaper – Attachment D

Ms. Wisniewski inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Nelson requested Bid #10-FAC-05 – Site Improvement for WNCC, Scottsbluff Campus be removed for separate consideration.

BID CONSENT CALENDAR
Approval

Mr. Roberts moved the amended Bid Consent Calendar be approved. Seconded by Mr. Miller. The vote was, Yes: Ostrander, Perkins, Roberts, Stickney, Daniels, Gramberg, Leseberg, Miller, Nelson, Wisniewski. No: None. Absent: Cervantes-Guzman. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

Mr. Nelson reported he requested Bid #10-FAC-05 – Site Improvement for WNCC, Scottsbluff Campus be extracted to allow the Board to consider the alternates to the base bid, and to provide an opportunity for the administration to explain the project.

Mr. Knapper introduced Mr. Barry Swanson and Mr. Tearle Schmer of Baker and Associates. Using a schematic drawing, they explained the project master plan and the portion of the master plan which is being considered in Bid #10-FAC-05 – Site Improvement for WNCC, Scottsbluff Campus.

The purpose of the renovation is to address storm drainage issues across the main entrance into the building as well as provide more appropriate accessibility, including parking, to comply with the Americans with Disabilities Act. The project has additional benefits for the College by aligning the main vehicle entrance on to and off of 27th Street with

BID CONSENT CALENDAR
Consider Items Extracted
Cont

14th Street. The City of Scottsbluff is extending 14th Street, located between Aurora Loan Services and the Harms Advanced Technology Center to join Highway 26. The relocation of the main entrance will reduce vehicular traffic in front of Pioneer Hall and will provide greater pedestrian safety between buildings.

In response to a question from the Board regarding whether or not now is the appropriate time fiscally to enter into this contract, Mr. Knapper explained the bids received were well under the engineer/architect's estimate. Mr. Knapper reported further funds for completion of this project are included in the 2009-2010 Capital Construction Budget. There are also funds, which had been levied in previous years, available in the Americans With Disabilities Act. The total budgeted amount for this project is \$674,746.00. Mr. Knapper explained these funds cannot be used for operations. The bids received are well below this amount.

In response to a question from the Board regarding whether or not the design meets fire and rescue requirements and access, Mr. Knapper responded the plans had been reviewed the by appropriate City of Scottsbluff officials.

In response to a question about the availability of Federal funds for such a project, Mr. Knapper commented there are funds available; however, they have not been available to community colleges.

Mr. Nelson reported the Budget and Finance Committee reviewed bids received on January 7, 2010, for the Site Improvement for WNCC, Scottsbluff Campus from the following firms:

<u>Company</u>	<u>Base Bid</u>
Infinity Construction, Inc., Scottsbluff, NE	\$438,662.55
Alternate E-1 Retaining Walls – Exposed Aggregate	
Add: \$11,400.00	
Alternate E-2 – Landscape Lighting	
Add: \$3,000.00	
Alternate E-3 – Pavement – 6" PCC, Colored	
Add: \$2,450.00	
 Anderson & Shaw Construction,	
Inc. Scottsbluff, NE	\$527,133.63
Alternate E-1 Retaining Walls – Exposed Aggregate	
Add: \$6,841.58	
Alternate E-2 – Landscape Lighting	

