

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Ms. Wisniewski
- B. Oath of Office, Re-elected Board Member
- C. Roll Call
- D. Introduction of Visitors
 - 1) Community Comments
- E. Board Chairperson Comments
 - 1) Copy of Nebraska Open Meetings Act is available at back of room
- F. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, January 21, 2009
 - d) Claims (Enclosure)
 - 1) WCCA Unrestricted Fund - \$2,737,796.81
 - 2) WCCA Restricted Fund - \$24,788.49
 - 3) WCCA Federal Fund - \$3,416.87
 - 4) WCCA Agency Fund - \$9,597.39
 - 5) WCCA Loan Fund - \$ -0-
 - 6) WCCA Plant Fund - \$178,044.12
 - 7) WCCA Auxiliary Fund - \$328,718.03
 - e) City Planning Commission Reports
 - f) Farm Lease Agreements
 - 1) Renewal of Farm Lease with Mr. F. Robert Pedulla
 - 2) Renewal of Farm Lease with Mr. Randy Miller

REGULAR MEETING

February 18, 2009

12:00 P.M. – LUNCH

The Plex (Room A-108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 – 1cc)

(Pages 1 – 23)

(Pages 23 - 24)

(Pages 24 – 25)

(Page 25)

(Pages 25 - 26)

(Pages 26- 31)

(Page 2)

F. Consent Calendar – Cont

1) Review Contents of Consent Calendar - Cont

g) Reports and Proposals

- 1) From the Students
- 2) From the Faculty
- 3) From the Administration
- 4) From the Board

(Page 3)
(Pages 4 – 4a)

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

G. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar

a) #10912 – Servers

(Pages 5 – 5b)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

H. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

a) Resignation(s):

b) Appointment(s):

- 1) Ms. Jill L. Warner, K-14 Outreach Education Coordinator

(Pages 6 – 6b)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

I. Report and Recommendation from Sabbatical Leave Committee – Mr. Daniels

1) Sabbatical Leave Application – Re: Dr. Royce Ammon

J. Reports and Recommendations from Budget and Finance Committee – Mr. Nelson,
Mr. Knapper, Dr. Kinney

- 1) Summer Tuition Incentive – “Three 4 Free” (Pages 7 – 7b)
 - a) Report on 2008 Pilot Program
 - b) Proposal for 2009
- 2) Stimulus Package Projects

K. Western Nebraska Community College Area Board of Governors – Ms. Wisniewski

- 1) Appointment to Standing Committees (Page 8)

L. Monitoring Reports

- 1) WNCC Enrollment – Mr. Hovey
 - a) Final Report, Fall Semester 2008 (Enclosure)
 - b) Ten Day Report, Spring Semester 2009 (Enclosure)
- 2) 2009 Legislation – Dr. Ely
 - a) LB 103 – Change Provisions Relating to postsecondary Educational Institutions’
Capital and Facility Expenditures
 - b) LB 232 - Permit Sales of Alcoholic Liquor by Community College Culinary Programs
 - c) LB 283 – Change Community College Aid Calculations
 - d) LB 340 – Require the Coordinating Commission for Postsecondary Education to
Evaluate Community College System
 - e) LB 400 – Change Fiscal Year Provisions for Calculation of Community College Base
Revenue Need
- 3) WNCC College Calendar – Dr. Kinney
 - a) 2009 – 2010
 - b) 2010 – 2011
- 4) Nebraska Educational Telecommunications Commission – Mr. Miller
- 5) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

L. Monitoring Reports - Cont

6) Association of Community College Trustees

- a) 2009 National Legislative Summit – Ms. Ostrander, Mr. Stickney, Dr. Perkins,
Ms. Wisniewski, Dr. Ely
 - 1) February 9 – 11, 2009
 - 2) Washington, DC
- b) Board of Directors Meeting – Dr. Perkins

M. Western Nebraska Community College Facilities

- 1) WNCC/ESU #13 Technology Center
 - a) Open House/Ribbon Cutting
 - 1) February 18, 2009
 - 2) 4:00 p.m. to 7:00 p.m.

N. Executive Session

- 1) Personnel Matters – Re: Early Retirement Application for Mr. Jeffrey L. Pippitt

O. Consider Early Retirement Agreement

- 1) Mr. Jeffrey L. Pippitt

P. Board Member Comments

Q. President's Comments

R. Upcoming Meetings

- 1) Nebraska Community College Association Board of Directors
 - a) Regular Meetings
 - 1) First Quarter Meeting
 - A) February 23, 2009
 - B) Southeast Community College
 - 2) Second Quarter Meeting
 - A) May 4, 2009
 - B) Southeast Community College

R. Upcoming Meetings - Cont

1) Nebraska Community College Association Board of Directors - Cont

- a) Regular Meetings - Cont
- 3) Third Quarter Meeting
 - A) August 10, 2009
 - B) Mid-Plains Community College - McCook
- 4) Annual Meeting
 - A) November 3 and 4, 2009
 - B) Embassy Suites, Lincoln
 - C) Host: Southeast Community College

2) Association of Community College Trustees

- a) 2009 Leadership Congress
 - 1) October 7 - 10, 2009
 - 2) San Francisco, CA

3) Nebraska Coordinating Commission for Postsecondary Education

- a) Regular Meeting
 - 1) August 20, 2009, 8:30 a.m.
 - 2) The Plex, Harms Advanced Technology Center
 - 3) Scottsbluff, Nebraska

S. Next Regular Meeting: Wednesday, March 18, 2009, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

T. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:02 p.m., on Wednesday, February 18, 2009, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, February 14, 2009, with the following members present: Jacqueline M. Cervantes-Guzman, Timothy H. Daniels, Merlyn L. Gramberg, L. Paul Leseberg, Dennis W. Miller, Jr., Jack L. Nelson, Jecca R. Ostrander, M. Thomas Perkins, Richard G. Stickney, Jane Wisniewski, Chairperson. Absent: Darrell E. Roberts. Student Representatives present: Phillip Bessey, Scottsbluff Campus; Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Rich Cecava, Sidney Campus. College staff present: Eileen E. Ely, William D. Knapper, Coral E. Richards, David E. Groshans, Garry R. Alkire, Daniel P. Kinney, Kathryn J. Shirley, Paul G. Jacobsen, Melinda L. Burbach, Royce J. Ammon, Judith L. Amoo, Deanna Volkmer, Roger S. Hovey, Jill L. Warner, Ali Jay, Mary E. Barkeloo, Carla Stein, Paulette Yarnall. College Attorney present: Richard A. Douglas. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

OATH OF OFFICE

Prior to the roll call, Ms. Wisniewski, Board Chair, administered the Oath of Office to re-elected Board member Jecca R. Ostrander, District One.

QUORUM

Ms. Wisniewski declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Rick Myers, Kevin Mooney, Scottsbluff.

COMMUNITY COMMENTS

Ms. Wisniewski asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Ms. Wisniewski announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Ms. Wisniewski welcomed Mr. Phillip Bessey, Scottsbluff Campus Student Representative. Mr. Bessey is President of

BOARD CHAIRPERSON
COMMENTS
Cont

Student Government, and a sophomore in the General Studies program. He is from Loveland, Colorado.

Ms. Wisniewski reported Mr. Roberts notified the Secretary that he would be unable to attend the meeting because of Personal Business.

CONSENT CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda – February 18, 2009
- 2) Excuse Absent Board Members – Roberts
- 3) Minutes
 - a) Regular Meeting, January 21, 2009
- 4) Claims
 - a) WCCA Unrestricted Fund - \$2,737,796.81
 - b) WCCA Restricted Fund - \$24,788.49
 - c) WCCA Federal Fund - \$3,416.87
 - d) WCCA Agency Fund - \$9,597.39
 - e) WCCA Loan Fund - \$-0-
 - f) WCCA Plant Fund - \$178,044 .12
 - g) WCCA Auxiliary Fund - \$328,718.03
- 5) City Planning Commission Reports – Attachment A
- 6) Farm Lease Agreements – Attachment B
 - a) Renewal of Farm Lease with Mr. F. Robert Pedulla
 - b) Renewal of Farm Lease with Mr. Randy Miller
- 7) Reports and Proposals
 - a) From the Students – Attachment C
 - b) From the Faculty – Attachment D – D-1
 - c) From the Administration
 - d) From the Board

Ms. Wisniewski inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONFLICT OF INTEREST

Mr. Daniels declared a Conflict of Interest and will abstain from voting on the Consent Calendar.

CONSENT CALENDAR
Approval

Mr. Miller moved the Consent Calendar be approved as submitted. Seconded by Dr. Gramberg. The vote was, Yes: Cervantes-Guzman, Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Stickney, Wisniewski. No: None. Abstain: Daniels. Absent: Roberts. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

- BID CONSENT CALENDAR
Review Contents
- Ms. Wisniewski reviewed the contents of the Bid Consent Calendar which include the following bid(s):
- 1) #10912 – Servers – Attachment E
- Ms. Wisniewski inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.
- BID CONSENT CALENDAR
Approval
- Mr. Nelson moved the Bid Consent Calendar be approved as presented. Seconded by Mr. Daniels. The vote was, Yes: Daniels, Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman, Wisniewski. No: None. Absent: Roberts. Motion carried.
- BID CONSENT CALENDAR
Consider Items Extracted
- There were no items extracted from the Bid Consent Calendar.
- PERSONNEL CONSENT
CALENDAR
Review Contents
- Ms. Wisniewski reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):
- 1) Resignation(s): None
 - 2) Appointment(s):
 - a) Ms. Jill L. Warner, K-14 Outreach Education Coordinator, effective February 11, 2009, salary to be prorated from an annual salary of \$33,500.00
- Ms. Wisniewski inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.
- PERSONNEL CONSENT
CALENDAR
Approval
- Mr. Daniels moved the Personnel Consent Calendar be approved as presented. Seconded by Dr. Perkins. The vote was, Yes: Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman, Daniels, Wisniewski. No: None. Absent: Roberts. Motion carried.
- PERSONNEL CONSENT
CALENDAR
Consider Items Extracted
- There were no items extracted from the Personnel Consent Calendar.
- REPORT AND RECOM-
MENDATION FROM
SABBATICAL LEAVE
COMMITTEE
- Dr. Royce J. Ammon has submitted an application for a Sabbatical Leave. Dr. Ammon is requesting a three-month leave beginning in mid-May 2009 and ending in mid-August 2009. The exact dates will be determined in close

REPORT AND RECOM-
MENDATION FROM
SABBATICAL LEAVE
COMMITTEE
Cont

consultation and cooperation with the appropriate College administrative staff. Dr. Ammon will be transitioning back into a Social Science faculty position after having served in the position of the Alliance Center Director (now the Associate Dean – Northern Tier) since June 2004. During his leave, Dr. Ammon will prepare for on-line and “blended” delivery of Social Sciences Division courses and will up-date his expertise in the areas that he will be instructing.

Mr. Daniels reported the Sabbatical Leave Committee received the application, met to review the application and meet with Dr. Ammon. Mr. Daniels reported the Sabbatical Leave Committee is recommending the Board approve the Sabbatical Leave application for Dr. Ammon.

Mr. Daniels moved the Board accept the recommendation of Sabbatical Leave Committee to approve a three-month Sabbatical Leave during the summer of 2009 for Dr. Royce J. Ammon. Seconded by Dr. Gramberg. The vote was, Yes: Leseberg, Miller, Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman, Daniels, Gramberg, Wisniewski. No: None. Absent: Roberts. Motion carried.

REPORTS AND RECOM-
MENDATIONS FROM
BUDGET AND FINANCE
COMMITTEE
Summer Tuition Incentive
Three 4 Free

Mr. Nelson reported the Budget and Finance Committee met earlier today. In addition to considering the bid, the Committee also heard a report on the success of the “Three 4 Free” Summer Tuition Incentive. This incentive has been offered as a pilot program for the past two years. The Committee also heard a proposal for the 2009 year and a recommendation from the administration to make the incentive program a continuing program. Mr. Nelson asked Dr. Kinney to present the Committee report.

Dr. Kinney reported there were 86 students who registered for the 2008 “Three 4 Free” Summer Incentive program. Of this number, there were 65 students who completed the program, 14 students who dropped from the program and 7 students who were enrolled in four classes that were cancelled.

Dr. Kinney reported that 72.1 percent (62) of the students were high school seniors (2008 graduates), and 24.4 percent were high school juniors (2009 graduates). There were also three students who were 2008 graduates of the GED (General Equivalency Diploma) program. Dr. Kinney reported the students were enrolled for 300 credit hours which generated ten FTE (Full-time Equivalent enrollment).

REPORTS AND RECOM-
MENDATIONS FROM
BUDGET AND FINANCE
COMMITTEE
Summer Tuition Incentive
Three 4 Free
Cont

Dr. Kinney reported further that 40 students (61.5 percent of the Senior and General Equivalency Diploma Three-4-Free enrollment) enrolled for the Fall 2008 Semester, and 35 of those students returned for the Spring 2009 Semester. Dr. Kinney reported there were students from throughout the service area who participated in the program.

Dr. Kinney reported further the students enrolled in 26 different courses. Speech Communication, English Composition I, General Biology and Basic Nursing Assistant were the most popular courses. He reported the College offered an English Composition I class through Distant Learning to the Northern Tier schools. Unfortunately, only three students enrolled so the class had to be cancelled.

Dr. Kinney reported the program cost for the 2008 Summer Tuition Incentive Program was \$20,856. He commented the estimated bookstore revenue was just over \$6,000. Dr. Kinney remarked that the Three-4-Free students were additional students in classes that had sufficient enrollment to be offered.

Dr. Kinney reported the administration is recommending the Summer Tuition Incentive program be offered as a continuing program. The program will continue to be offered to high school juniors or seniors and General Equivalency Diploma graduates who live in the 12 ½ county service area. The Three-4-Free program will be offered on a first-come first-served basis up to eighty remissions, for one three-hour course during the summer semester. Students will be responsible for purchasing their textbook. Additionally, students must attend an advising and registration meeting with College staff. The staff will advise the students about the educational opportunities available at the College. Dr. Kinney commented the program will be reviewed annually.

Mr. Nelson reported the Budget and Finance Committee is recommending the Board approve the Summer Tuition Incentive "Three-4-Free" program as a continuing program beginning with the 2009 Summer Semester. The Committee is also recommending that the Board receive an annual report on the Summer Tuition Incentive Program.

In response to a question from the Board, Dr. Kinney reported the program has been and will continue to be offered on a first-come, first-served basis. In response to a question regarding why the course offered in the Northern Tier did not "go", Dr. Kinney commented that the

REPORTS AND RECOM-
MENDATIONS FROM
BUDGET AND FINANCE
COMMITTEE
Summer Tuition Incentive
Three 4 Free
Cont

advertising for the class occurred late in the semester after many students had summer jobs. Also, it may have been related to travel concerns. Dr. Kinney indicated the administration is planning to offer a class in the Northern Tier during the 2009 summer session, with earlier advertising.

Board members commented that this is a very positive program that is available to all qualified students in the service area. It was noted that other community colleges are following Western's lead by offering the same or similar summer incentive programs.

Mr. Nelson moved the Board accept the recommendation of the Budget and Finance Committee to approve the Summer Tuition Incentive "Three-4-Free" program as a continuing program beginning with the 2009 Summer Session as presented. He further moved the Board receive an annual report on the Summer Tuition Incentive Program. Seconded by Dr. Perkins. The vote was, Yes: Miller, Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Wisniewski. No: None. Absent: Roberts. Motion carried.

Stimulus Package
Projects

Ms. Wisniewski reported that President Obama has signed into law the "American Recovery and Reinvestment Act of 2009", known as the Stimulus Bill. She reported the final Bill includes dollars for community colleges. While there are many questions about how the funds will be distributed and what the requirements for receiving the funds will be, it is the intent of the stimulus package to be a quick turn around. Projects should be "shovel ready" when the announcement is made regarding availability.

Ms. Wisniewski publicly acknowledged Senator Ben Nelson for his efforts to restore the community college funding in the bill. She remarked that all community colleges owe Senator Nelson a huge debt of gratitude as he worked with the House and Senate to reach an agreement on a Stimulus Bill.

Ms. Wisniewski reported the President's Cabinet has been working to identify and prioritize projects needed at the College. She commented that a list of approximately 80 projects was identified. She reported during the Finance Committee meeting this morning, the Committee heard a report from the administration which identified ten shovel ready projects which could be completed within eighteen months. The identified projects are: 1) Main Building Front

