

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Ms. Wisniewski
- B. Roll Call
- C. Introduction of Visitors
 - a) Community Comments
- D. Board Chairperson Comments
 - a) Copy of Nebraska Open Meeting Act is available at back of room
- E. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, January 20, 2010
 - d) Claims
 - 1) WCCA Unrestricted Fund - \$1,754,952.83
 - 2) WCCA Restricted Fund - \$34,249.11
 - 3) WCCA Federal Fund - \$2,057.38
 - 4) WCCA Agency Fund - \$16,957.51
 - 5) WCCA Loan Fund - \$ -0-
 - 6) WCCA Plant Fund - \$15,075.00
 - 7) WCCA Auxiliary Fund - \$282,150.31
 - e) City Planning Commission Reports
 - f) Farm Lease Agreements
 - 1) Renewal of Farm Lease with Mr. F. Robert Pedulla
 - 2) Renewal of Farm Lease with Mr. Randy Miller

REGULAR MEETING

February 17, 2010

12:15 P.M. - LUNCH

The Plex (Room A-108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff Nebraska

1:00 P.M. - REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff, Nebraska

(Pages 1 - 1z)

(Pages 1 - 18)

(Pages 18 - 19)

(Pages 19 - 20)

(Pages 20 - 21)

(Page 21)

(Pages 25- 28)

(Handout)

E. Consent Calendar – Cont

g) Reports and Proposals

- 1) From the Students
- 2) From the Faculty
- 3) From the Administration
- 4) From the Board

(Page 2)

(Page 3)

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar

- a) #10-EQ-08 – Video/Streaming Recording Server
- b) #10-FAC-10 – Replacement of Hardwood Gymnasium Flooring

(Pages 4 – 4b)

(Pages 4c – 4s)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

- a) Resignation(s): - None
- b) Appointment(s):
 - 1) Mr. David L. Engel, Business and Individual Training Director

(Pages 5 – 5c)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Board Policy Committee – Mr. Miller, Mr. Groshans

1) Policy #630.0300.10 – Internet Technology Protocol

(Pages 6 – 6a)

I. Western Community College Area Board of Governors – Ms. Wisniewski

- 1) Retirement Recognition – Mr. Rick Myers
- 2) 2010 Election – WCCA Board Members (Pages 7 – 7a)
- 3) Appointment to Standing Committees (Handout)

J. Monitoring Reports

- 1) Enrollment Report – Dr. Holcomb, Mr. Hovey (Enclosure)
 - a) Final Report, Fall Semester 2009
 - b) Ten Day Report, Spring Semester 2010
- 2) Higher Learning Commission – Mr. Alkire, Dr. Ely
 - a) Accreditation Visit
 - 1) February 7 – 10, 2010
 - b) Exit Report
 - 1) Initial Report of Findings/Recommendations
- 3) 2010 Legislation – Dr. Ely
 - a) LB 783 – Change Restrictions on Sales of Alcohol near a College or University
- 4) Nebraska Educational Telecommunications Commission – Mr. Miller
- 5) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
 - a) Special Meeting, January 25, 2010
 - 1) 2010 Legislative Bills Nebraska Community Colleges (Page 8)
- 6) Association of Community College Trustees – Dr. Perkins

K. Executive Session

- 1) Litigation – Re: Metro Lawsuit
- 2) Litigation – Re: Mannschreck vs Board of Regents, et al

L. Board Member Comments

M. President's Comments

N. Upcoming Meetings

- 1) Association of Community College Trustees
 - a) 2010 National Legislative Summit
 - 1) **March 10 - 12, 2010**
 - 2) Marriott Wardman Park Hotel
 - 3) Washington, D.C
 - b) 2010 Annual Leadership Congress
 - 1) October 20 - 23, 2010
 - 2) Toronto, Canada
- 2) Nebraska Community College Association
 - a) Regular Meetings
 - 1) First Quarter Meeting
 - A) February 22, 2010
 - B) Southeast Community College - Lincoln Campus
 - 2) Second Quarter Meeting
 - A) May 24, 2010
 - B) Northeast Community College
 - 3) Third Quarter Meeting
 - A) August 9, 2010
 - B) Southeast Community College - Beatrice Campus
 - 4) Annual Meeting/Legislative Seminar
 - A) October 5 and 6, 2010
 - B) Host: Western Community College Area

O. Next Regular Meeting: Wednesday, March 17, 2010, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

P. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:03 p.m., on Wednesday, February 17, 2010, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald on Saturday, February 13, 2010, with the following members present: Jacqueline M. Cervantes-Guzman, Timothy H. Daniels, Merlyn L. Gramberg, Dennis W. Miller, Jr., Jack L. Nelson, Jecca R. Ostrander, M. Thomas Perkins, Richard G. Stickney, and Jane Wisniewski, Chairperson. Absent: L. Paul Leseberg, Darrell E. Roberts. Student Representatives present: Dakota Himmerich, Scottsbluff Campus; Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Mike Hausmann, Sidney Campus. College staff present: Eileen E. Ely, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Todd R. Holcomb, Kathryn J. Shirley, Melinda L. Burbach, Paul G. Jacobsen, Dayle L. Wallien, Garry R. Alkire, Judith L. Amoo, Andrew Lenzen, John D. Corum, Roger S. Hovey, Jennifer L. Pedersen, Mark Rein. College Attorney present: Richard A. Douglas. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Ms. Wisniewski declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Maunette Loeks, Rick Myers, Scottsbluff.

COMMUNITY COMMENTS

Ms. Wisniewski asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Ms. Wisniewski remarked that before she began her Board Chairperson comments she had a special presentation. Ms. Wisniewski presented Ms. Richards a framed photograph of the original Scottsbluff Junior College building in recognition of Ms. Richards' 50 years of service to the College. Ms. Wisniewski thanked Ms. Richards for her dedication and service to the institution, and announced that following the Board meeting a reception honoring Ms. Richards will be held in the hallway outside the Boardroom.

BOARD CHAIRPERSON
COMMENTS

Ms. Richards thanked the Board members and the College for the photograph and for recognizing her.

Ms. Wisniewski welcomed Mr. Dakota Himmerich as the Scottsbluff Campus Student Representative.

Ms. Wisniewski announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Ms. Wisniewski reported Mr. Leseberg notified Ms. Richards that he would be unable to attend the meeting today because of Personal Business. Ms. Wisniewski reported further Mr. Roberts notified the Secretary that he would be unable to attend the meeting today because of Personal Business.

CONSENT CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, February 17, 2010
- 2) Excuse Absent Board Member(s) – Leseberg, Roberts
- 3) Minutes
 - a) Regular Meeting, January 20, 2010
- 4) Claims
 - a) WCCA Unrestricted Fund - \$1,754,952.83
 - b) WCCA Restricted Fund - \$34,249.11
 - c) WCCA Federal Fund - \$2,057.38
 - d) WCCA Agency Fund - \$16,957.51
 - e) WCCA Loan Fund - \$-0-
 - f) WCCA Plant Fund - \$15,075.00
 - g) WCCA Auxiliary Fund - \$282,150.31
- 5) City Planning Commission Reports
- 6) Farm Lease Agreements – Attachment A
 - a) Renewal of Farm Lease with Mr. F. Robert Pedulla
 - b) Renewal of Farm Lease with Mr. Randy Miller
- 7) Reports and Proposals
 - a) From the Students – Attachment B
 - b) From the Faculty – Attachment C
 - c) From the Administration
 - d) From the Board

Ms. Wisniewski inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR
Approval

Mr. Daniels moved the Consent Calendar be approved as submitted. Seconded by Mr. Miller. The vote was, Yes:

CONSENT CALENDAR
Approval
Cont
Cervantes-Guzman, Daniels, Gramberg, Miller, Nelson, Ostrander, Perkins, Stickney, Wisniewski. No: None. Absent: Leseberg, Roberts. Motion carried.

CONSENT CALENDAR
Consideration of Items
Extracted
There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents
Ms. Wisniewski reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #10-EQ-08 – Video/Streaming Recording Server – Attachment D
- 2) #10-FAC-10 – Replacement of Hardwood Gymnasium Flooring

Ms. Wisniewski inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Nelson requested Bid #10-FAC-10 – Replacement of Hardwood Gymnasium Flooring be removed for separate consideration.

BID CONSENT CALENDAR
Approval
Mr. Miller moved the amended Bid Consent Calendar be approved. Seconded by Dr. Gramberg. The vote was, Yes: Daniels, Gramberg, Miller, Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman, Wisniewski. No: None. Absent: Leseberg, Roberts. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted
Mr. Nelson reported he requested Bid #10-FAC-10 – Replacement of Hardwood Gymnasium Flooring be removed for separate consideration to allow the Board to hear a report from Ms. Pedersen, Athletic Director and to consider a recommendation from the Budget and Finance Committee to accept the best value bid. Mr. Nelson asked Ms. Pedersen to present the report.

Ms. Pedersen reported the flooring in the gymnasium (Cougar Palace) is the original floor that was installed when the Main Building was constructed in 1968. She reported the floor is a fixed resilient floor that has a continuous fiber board underlay and a metal channel system. She commented the floor is in remarkable shape for its age and the amount of usage it gets; however, there are some concerns that have lead to the research of replacing the existing floor. Ms. Pedersen reported three of the main concerns are: 1) The metal sleeves for indoor tennis were

BID CONSENT CALENDAR
Consider Items Extracted
Cont

never removed and now, after 40 years of usage and re-finishing, the sleeves are slightly higher than the rest of the floor. 2) The floor is lower than the metal threshold causing the bleachers to have a slight drop off from the concrete to the wood. This causes the bleachers and drop off to put too much pressure on the wood around the threshold. 3) The floor provides little shock absorption for the athletes. Teams who use the floor consistently have seen a large increase in the number of shin splints and stress factors over the past 10 years.

Ms. Pedersen reported she visited other locations and compared floor systems. She reported the Connor "Focus" floor system is recommended for this project. The "Focus" floor system is a fixed resilient anchored floor system which provides a cushioned design. The cushioned design will enhance play for all activities and is a more comfortable surface for the athletes. The flooring system has a lineal pad system that will allow for air flow underneath the floor. Ms. Pedersen reported the "Focus" flooring system is engineered to handle extreme pressure on non-athlete loading. An example of non-athlete loading experiences with the current floor are the telescoping bleachers and the lift used to change lights, hang banners and other miscellaneous repairs.

Ms. Pedersen reported the "Focus" flooring system meets or exceeds all requirements of the DIN 18032-02 standards for sports hall floors. She reported the bid received from Midwest Flooring includes the installation of a 2nd grade or better of three-quarter inch maple floor, as well as adjustments that need to be made to ensure the bleachers will roll onto the new floor smoothly and without dramatic weight shifts.

Ms. Pedersen reported the current gymnasium floor is used six days a week from 8:00 a.m. until 9:00 p.m. for physical education classes, athletic practice and competition, and intramural activities. Additionally, other community events take place in this area throughout the year. She reported hardwood flooring systems are being engineered to last approximately 75 years for a facility that uses structured heat and humidity control, has limited general purpose use, and is used for competition purposes only. A floor that is used daily for general purposes will have an approximate lifespan of 50 years.

Ms. Pedersen reported that after extensive research, the Connor "Focus" flooring system is being recommended for

BID CONSENT CALENDAR
Consider Items Extracted
Cont

the following reasons: 1) This flooring system is the lowest profile floor that was bid; 2) It meets the 2001 DIN testing standards; and 3) It has an expected lifespan of approximately 50 years. Ms. Pedersen remarked that with the Connor "Focus" flooring system, the College will have a new floor that will be uniform in construction and play.

Mr. Nelson reported the Budget and Finance Committee met earlier today to consider bids. He reported the Committee reviewed bids received on February 9, 2010, for Bid #10-FAC-10 Replacement of Hardwood Gymnasium Flooring. Bids were received from the following firms:

Anderson-Ladd, Omaha, NE	
Robbins Mach 1 Floor System	\$85,900.00
Bio-Channel Floor System	\$86,700.00
1 st Grade Maple	\$2,500.00
Bulte Company, Inc., St. Louis, MO	
Accer Power Play Floor System	\$97,994.00
Accer Channel Floor System	\$102,747.00
1 st Grade Maple	No Charge
Midwest Flooring, Omaha, NE	
Rezill Channel Floor System	\$95,939.00
Focus Floor System	\$96,659.00
1 st Grade Maple	\$2,559.00

Mr. Nelson reported the Budget and Finance Committee also heard a report from Ms. Pedersen. He reported the Budget and Finance Committee is recommending the Board accept the best value bid submitted by Midwest Flooring, of Omaha, NE, in the amount of \$96,659.00 for a Focus Floor System for the College gymnasium.

Mr. Knapper reported the replacement of the gymnasium flooring was considered during the 2009 – 2010 budget process. He reported no tax dollars or state funds will be used to fund this project. Payment will be made from Student Facility fees. He commented this project fits the purpose for which facility fees are collected as the gymnasium is used for physical education classes, intramural programs and athletic programs. Mr. Knapper commented the recommended bid is the best value bid.

Mr. Nelson moved the Board accept the recommendation of the Budget and Finance Committee to approve the best value bid submitted by Midwest Flooring, Omaha, NE, in the amount of \$96,659.00, for replacement of Hardwood Gymnasium Flooring. He further moved the payment for this

