

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Ms. Wisniewski
- B. Roll Call
- C. Introduction of Visitors
 - 1) Community Comments
- D. Board Chairperson Comments
 - 1) Copy of Nebraska Open Meetings Act is available at back of room
- E. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, April 15, 2009
 - d) Claims (Enclosure)
 - 1) WCCA Unrestricted Fund - \$2,481,739.38
 - 2) WCCA Restricted Fund - \$33,632.10
 - 3) WCCA Federal Fund - \$6,086.53
 - 4) WCCA Agency Fund - \$33,302.39
 - 5) WCCA Loan Fund - \$42.98
 - 6) WCCA Plant Fund - \$392,569.73
 - 7) WCCA Auxiliary Fund - \$98,118.06
 - e) City Planning Commission Reports
 - f) Reports and Proposals
 - 1) From the Students
 - 2) From the Faculty
 - 3) From the Administration
 - 4) From the Board

REGULAR MEETING

May 20, 2009

12:00 P.M. - LUNCH

John C. Bishop Dining Hall
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff Nebraska

1:00 P.M. - REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 - 1w)

(Pages 1 - 17)

(Pages 17 - 18)

(Page 18)

(Pages 18 - 20)

(Page 20)

(Pages 20 - 21)

(Pages 21 - 25)

(Attachment)

(Page 2)

(Page 3)

E. Consent Calendar – Cont

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #09-Fur-15B – Institutional Furniture 2008 – 2009 (Pages 4 – 4d)
 - b) #09-Veh-17 – Used 4 Door Sedans (Pages 4e – 4g)
 - c) Ratify Administrative Action – Re: #09-EQ-19 – Vertical Lift (Page 4h)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - 1) Dr. Daniel P. Kinney, Vice President of Student Services (Pages 5 – 5a)
 - 2) Ms. Jill L. Warner, K-14 Outreach Education Coordinator (Handout)
 - b) Appointment(s):
 - 1) Mr. Terry B. Gaalswyk, Vice President of Educational Services (Pages 5b – 5e)
 - 2) Mr. Jeffrey L. Pippitt, Honorary Status of WNCC Professor Emeritus (Pages 5f – 5g)
 - 3) Mr. Cody Childers, WNCC Power Line Fellowship (Handout)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Human Resources Committee – Committee Chair,
Mr. Groshans

- 1) Agreement between Western Nebraska Community College and WNCC Foundation (Pages 6 – 6b)
- 2) Appointment: Ms. Dayle L. Wallien, Foundation Executive Director for WNCC (Pages 6c – 6f)

I. Western Community College Area Board of Governors – Ms. Wisniewski

- 1) Informal Meetings
 - a) Budget Work Sessions
 - 1) June 17, 2009, 10:00 a.m. – General Fund
 - 2) July 15, 2009, 10:00 a.m. – Designated Fund, Restricted Fund
 - 3) August 19, 2009, 10:30 a.m. – Capital Construction Fund
 - 4) September 9, 2009, 10:30 a.m. – Final Review of All Budgets
 - 2) Public Hearings on Proposed 2009 – 2010 WCCA Budgets
 - a) September 9, 2009, 1:00 p.m.
 - 3) Regular September 2009 Board Meeting
 - a) September 9, 2009, immediately following the Public Hearings on the Proposed 2009 – 2010 WCCA Budgets

J. Monitoring Reports

- 1) Presentation: Valley Ambulance Services, Inc. Equipment Donation – Mr. Jordan Meininger
- 2) 2008 – 2009 USA/Phi Theta Kappa Nebraska All Academic Team – Ms. Carla Stein (Pages 7 – 7a)
 - a) Ms. Deborah K. Rosentrater
- 3) 2009 – 2010 Budget – Mr. Knapper (Page 8)
 - a) Budget Preview
- 4) 2009 Legislation – Mr. Groshans
 - a) LB 103 – Change Provisions Relating to postsecondary Educational Institutions' Capital and Facility Expenditures
 - b) LB 232 - Permit Sales of Alcoholic Liquor by Community College Culinary Programs
 - c) LB 340 – Require the Coordinating Commission for Postsecondary Education to Evaluate Community College System
- 5) Higher Learning Commission – Ms. Barkeloo, Ms. Dickinson (Pages 9 – 9a)
 - a) HLC/NCA Annual Meeting
 - b) Accreditation Visit
 - 1) February 2010
- 6) Nebraska Educational Telecommunications Commission – Mr. Miller

J. Monitoring Reports - Cont

7) Nebraska Community College Association - Dr. Gramberg, Dr. Perkins

a) Second Quarter Meeting

- 1) May 4, 2009
- 2) Southeast Community College

8) Association of Community College Trustees - Dr. Perkins

K. Executive Session

- 1) 2009 - 2010 Collective Bargaining

L. Board Member Comments

M. President's Comments

N. Upcoming Meeting

1) Nebraska Community College Association Board of Directors

a) Regular Meetings

- 1) Third Quarter Meeting
 - A) August 10, 2009
 - B) Mid-Plains Community College - McCook
- 2) Annual Meeting
 - A) November 3 and 4, 2009
 - B) Embassy Suites, Lincoln
 - C) Host: Southeast Community College

2) Association of Community College Trustees

a) 2009 Leadership Congress

- 1) October 7 - 10, 2009
- 2) San Francisco, CA

N. Upcoming Meetings - Cont

3) Nebraska Coordinating Commission for Postsecondary Education

a) Regular Meeting

1) August 20, 2009

O. Next Regular Meeting: Wednesday, June 17, 2009, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

P. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:00 p.m., on Wednesday, May 20, 2009, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, May 16, 2009, with the following members present: Timothy H. Daniels, Merlyn L. Gramberg, L. Paul Leseberg, Dennis W. Miller, Jr., Jack L. Nelson, Jecca R. Ostrander, M. Thomas Perkins, Darrell E. Roberts, Richard G. Stickney, Jane Wisniewski, Chairperson. Absent: Jacqueline M. Cervantes-Guzman. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Rich Cecava, Sidney Campus. College staff present: William D. Knapper, Coral E. Richards, Garry R. Alkire, David E. Groshans, Daniel P. Kinney, Kathryn J. Shirley, Melina L. Burbach, Paul G. Jacobsen, Carla Stein, Mary Barkeloo, Paulette Yarnall. College Attorney present: Richard A. Douglas. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Ms. Wisniewski declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Richard Myers, Monty Betancur, T. J. Krajewski, Jordan Meininger, Deborah Rosentrater, Scottsbluff.

COMMUNITY COMMENTS

Ms. Wisniewski asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Ms. Wisniewski announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Ms. Wisniewski reported that Ms. Cervantes-Guzman notified the Secretary she would be unable to attend the meeting today because of Personal Business.

Ms. Wisniewski extended congratulations to the 2009 graduates. She also thanked the College staff for all of their effort to ensure a successful ceremony. Ms. Wisniewski

BOARD CHAIRPERSON
COMMENTS
Cont

remarked it was a wonderful day. Ms. Wisniewski also extended congratulations to the recipients of awards presented during the Awards Ceremony held at each campus.

Ms. Wisniewski reported that Dr. Ely is unable to be at the meeting today because of a family illness. She is with her parents who live in the State of Washington.

CONSENT CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, May 20, 2009
- 2) Excuse Absent Board Members – Cervantes-Guzman
- 3) Minutes
 - a) Regular Meeting, April 16, 2009
- 4) Claims
 - a) WCCA Unrestricted Fund - \$2,481,739.38
 - b) WCCA Restricted Fund - \$33,632.10
 - c) WCCA Federal Fund - \$6,086.53
 - d) WCCA Agency Fund - \$33,302.39
 - e) WCCA Loan Fund - \$42.98
 - f) WCCA Plant Fund - \$392,569.73
 - g) WCCA Auxiliary Fund - \$98,118.06
- 5) City Planning Commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students – Attachment B
 - b) From the Faculty – Attachment C
 - c) From the Administration
 - d) From the Board

Ms. Wisniewski inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONFLICT OF INTEREST

Mr. Daniels declared a Conflict of Interest and will abstain from voting on the Consent Calendar.

CONSENT CALENDAR
Approval

Mr. Nelson moved the Consent Calendar be approved as presented. Seconded by Mr. Leseberg. The vote was, Yes: Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Wisniewski. No: None. Abstain: Daniels. Absent: Cervantes-Guzman. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Bid Consent Calendar which include the following item(s):

- 1) #09-Fur-15B – Institutional Furniture 2008 – 2009 - Attachment D
- 2) #09-Veh-17 - Used Four-Door Sedans
- 3) Ratify Administration Action – Re: #09-EQ-19 – Vertical Lift – Attachment E

Ms. Wisniewski inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Nelson requested Bid #09-Veh-17 – Used Four-Door Sedans be removed for separate consideration.

BID CONSENT CALENDAR
Approval

Mr. Roberts moved the Board approve the amended Bid Consent Calendar. Seconded by Mr. Miller. The vote was, Yes: Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Daniels, Wisniewski. No: None. Absent: Cervantes-Guzman. Motion carried.

BID CONSENT CALENDAR
Consider Items
Extracted

Mr. Nelson reported the Budget and Finance Committee met earlier today to consider bids. He reported that he requested Bid #09-VEH-17 be extracted for separate consideration so the Board could consider the best bid.

Mr. Nelson reported the Committee reviewed bids received on May 20, 2009, for two used Four-Door Sedans. He reported the Committee reviewed bids from the following firms:

Steve's Auto, Scottsbluff, NE	\$28,000.00
Masid Chevrolet Company, Morrill, NE	\$29,500.00
GMC of Chadron, Chadron, NE	\$29,998.00
Cover Jones Motor Company, Alliance, NE	\$33,086.00
Team Auto Center, Scottsbluff, NE	\$33,964.00

Mr. Nelson reported that C & R Motors, Morrill, NE, also submitted a bid; however, the bid did not meet the model year 2008 or 2009 specification.

Mr. Nelson reported the amount listed is for two vehicles. He reported the bid specifications requested the used vehicles be manufactured in the United States. The specifications also requested that each vehicle have less than 20,000 miles with the balance of factory warranty. There was a listing of minimum specifications for each vehicle as well as

BID CONSENT CALENDAR
Consider Items
Extracted
Cont

an option for inclusion of preferred specifications. Mr. Nelson reported the Budget and Finance Committee is recommending the Board approve the best value bid submitted by GMC of Chadron, Chadron, NE, in the amount of \$29,998 for two 2009 Chevrolet Impala vehicles.

Mr. Nelson moved the Board approve the recommendation of the Budget and Finance Committee to accept the best value bid submitted by GMC of Chadron, Chadron, NE, in the amount of \$29,998 for two used four-door sedans. Seconded by Dr. Perkins. The vote was, Yes: Leseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Daniels, Gramberg, Wisniewski. No: None. Absent: Cervantes-Guzman. Motion carried.

PERSONNEL CONSENT
CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s):
 - a) Dr. Daniel P. Kinney, Vice President of Student Services, effective July 1, 2009.
 - b) Ms. Jill L. Warner, K-14 Outreach Education Coordinator, effective June 12, 2009.
- 2) Appointment(s):
 - a) Mr. Terry B. Gaalswyk, Vice President of Educational Services, effective July 20, 2009, through June 30, 2010, salary to be prorated from an annual salary of \$96,000.
 - b) Mr. Jeffrey L. Pippitt, Honorary Statatus of WNCC Professor Emeritus.
 - c) Mr. Cody Childers, WNCC Power Line Fellowship, effective May 19, 2009, through May 18, 2010, salary to be \$31,200.00.

Ms. Wisniewski inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Mr. Stickney moved the Personnel Consent Calendar be approved as presented. Seconded by Mr. Daniels. The vote was, Yes: Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Daniels, Gramberg, Leseberg, Wisniewski. No: None. Absent: Cervantes-Guzman. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

REPORTS AND RECOM-
MENDATIONS FROM
HUMAN RESOURCES
COMMITTEE
Agreement between
Western Nebraska
Community College and
Western Nebraska
Community College
Foundation

Mr. Daniels reported the Human Resources Committee met earlier today to consider the agreement between Western Nebraska Community College and the WNCC Foundation. He asked Mr. Groshans to present the agreement.

Mr. Groshans reported an agreement which provides for the employment of the Foundation Director and the sharing of certain assets and services for the director was agreed to by both the Foundation Board of Directors and the Board of Governors in 2008 when Mr. Berge was hired as the Foundation Director. He referred Board members to the mailed packet which includes a copy of an updated agreement between Western Nebraska Community College and the Western Nebraska Community College Foundation. The updated agreement presented today stipulates that the College shall and has hired Ms. Dayle L. Wallien as the Executive Director of the WNCC Foundation at a specified salary plus the standard fringe benefits under an administrative contract. The agreement further stipulates that the Foundation shall pay the College on a monthly basis an amount equal to the monthly salary and benefits of Ms. Wallien. Mr. Groshans reported all other terms of the agreement remain in full force and effect. Mr. Groshans reported the Foundation Board of Directors has approved the agreement. Mr. Groshans commented the agreement will ensure compliance with the provisions of the Accountability and Disclosure Commission.

Mr. Daniels moved the Board of Governors approve the Agreement between Western Nebraska Community College and the WNCC Foundation as presented. Seconded by Mr. Stickney. The vote was, Yes: Nelson, Ostrander, Perkins, Roberts, Stickney, Daniels, Gramberg, Leseberg, Miller, Wisniewski. No: None. Absent: Cervantes-Guzman. Motion carried. (A signed copy of the agreement is attached in the official minute book.)

Appointment:
Ms. Dayle L. Wallien
Foundation Executive
Director for WNCC

Ms. Ostrander moved the Board approve the appointment of Ms. Dayle L. Wallien as the Foundation Executive Director for the Western Nebraska Community College effective June 8, 2009, through June 30, 2010. She further moved that Ms. Wallien's salary be prorated from an annual salary of \$52,000. Ms. Ostrander further moved that Ms. Wallien's employment will be strictly contingent upon continued

