

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Dr. Gramberg
- B. Roll Call
- C. Introduction of Visitors
 - 1) Community Comments
- D. Board Chairperson Comments
 - 1) Copy of Nebraska Open meetings Act available at Back of Room
- E. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, May 18, 2011
 - d) Claims
 - 1) WCCA Unrestricted Fund - \$1,849,606.06
 - 2) WCCA Restricted Fund - \$38,177.67
 - 3) WCCA Federal Fund - \$3,477.51
 - 4) WCCA Agency Fund - \$21,295.42
 - 5) WCCA Loan Fund - \$5,399.47
 - 6) WCCA Plant Fund - \$8,756.00
 - 7) WCCA Auxiliary Fund - \$109,952.76
 - e) City Planning Commission Reports
 - f) Reports and Proposals
 - 1) From the Students
 - 2) From the Faculty
 - 3) From the Administration
 - 4) From the Board

REGULAR MEETING

June 15, 2011

12:00 P.M. – LUNCH

John C. Bishop Dining Hall
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 – 1y)

(Pages 1 – 16)

(Pages 16 – 20)

(Pages 20 – 21)

(Pages 21 – 23)

(Page 23)

(Page 23)

(Pages 23 – 26)

(Attachment)

(Page 2)

E. Consent Calendar - Cont

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #11-EQ-11.5 – Proposal for Hustler Z Diesel Mower or Equal (Pages 3 – 3c)
 - b) #11-EQ-17 – Proposal for Amatrol Wind Training Equipment (Pages 3d – 3h)
 - c) #11-EQ-18 – Proposal for Servers (Pages 3i– 3m)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - 1) Ms. Michelle Moore, Admissions Counselor (Pages 4 – 4a)
 - 2) Ms. Amy L. Winters, Admissions Director (Pages 4b – 4c)
 - 3) Mr. Darrell D. Birkhimer, Power Line Instructor (Handout)
 - b) Appointment(s):
 - 1) Ms. Loretta D. Belknap, Temporary BNA Instructor (Pages 4d – 4g)
 - 2) Ms. Robyn K. Hayhurst, Foundations Education Instructor (Pages 4h – 4k)
 - 3) Ms. Jane K. Kelley, Accounting Instructor (Pages 4l – 4n)
 - 4) Mr. David R. Koehler, Accounting Services Director (Pages 4o – 4q)
 - 5) Ms. Lacy J. Krakow, Mathematics Instructor (Pages 4r – 4u)
 - 6) Ms. Amy L. Winters, Mathematics Instructor (Pages 4v – 4aa)
 - 7) Ms. Susan K. Yowell, J.D., Vice President of Student Services (Pages 4bb – 4nn)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Dr. Gramberg

- a) Presidential Inauguration, October 1, 2011

I. Monitoring Reports

- 1) Fiscal Year 2012 – Fiscal Year 2014 Strategic Plan Update – Dr. Holcomb (Pages 5 – 5b)
- 2) Child Development Center Update – Mr. Stein (Pages 6 – 6a)
- 3) 2010 – 2011 Athletic Department Overview – Mr. Ryan Burgner (Page 7, Enclosure)
- 4) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
 - a) Metropolitan Community College
- 5) Association of Community College Trustees – Dr. Perkins

J. Board Member Comments

K. President's Comments

L. Upcoming Meetings

- 1) Western Community College Area Board of Governors
 - a) Informal Meetings
 - 1) Budget Work Sessions
 - A) July 20, 2011, 10:00 a.m. – Designated Fund Restricted Fund
 - B) August 17, 2011, 11:00 a.m. – Capital Construction Fund
 - C) September 14, 2011, 10:30 a.m. – Final Review of All Budgets
 - b) Public Hearings on Proposed 2011 – 2012 WCCA Budgets
 - 1) September 14, 2011, 1:00 p.m.
 - c) Regular September 2011 Board Meeting
 - 1) September 14, 2011, immediately following the Public Hearings on the Proposed 2011 – 2012 WCCA Budgets
- 2) Association of Community College Trustees
 - a) 2011 Annual Leadership Congress
 - 1) October 12 – 15, 2011
 - 2) Dallas, Texas

L. Upcoming Meetings - Cont

3) Nebraska Community College Association

a) Regular Meetings

1) Third Quarter Meeting

A) August 8, 2011

B) Central Community College - Hastings Campus

2) Annual Meeting/Legislative Seminar

A) November 1 & 2, 2011

B) Central Community College - Grand Island Campus

M. Next Regular Meeting: Wednesday, July 20, 2011, 1:00 p.m., Boardroom, Western
Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

N. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:00 p.m., on Wednesday, June 15, 2011, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska , as per the publicized notice in the Star-Herald, on Saturday, June 11, 2011, with the following members present: Timothy H. Daniels, F. Lynne Klemke, L. Paul Leseberg, Jack L. Nelson, Jecca R. Ostrander, Richard G. Stickney, Jane N. Wisniewski, Merlyn L. Gramberg, Chairperson. Absent: Alexander D. Pavlista, M. Thomas Perkins, Julianne K. Walworth. Student Representatives Present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus. College staff present: William D. Knapper, Coral E. Richards, David E. Groshans, Paul G. Jacobsen, Dayle A. Wallien, Paula J. Abbott, Judith L. Amoo, David R. Koehler, Carla M. Stein, Jason Stratman. College Attorney present: Richard A. Douglas. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Dr. Gramberg declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Maunette J. Loeks, Scottsbluff.

COMMUNITY COMMENTS

Dr. Gramberg asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Dr. Gramberg announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Dr. Gramberg welcomed Mr. Douglas. Mr. Douglas thanked the Board for the remembrances and best wishes he received following his recent surgery.

Mr. Knapper introduced Mr. David R. Koehler. Mr. Koehler's appointment as Accounting Services Director will be approved later in the meeting. Mr. Knapper reported Mr. Koehler has a Bachelor of Science in Accounting and Business Management Degree from McPherson College. He has previous experience as a Senior Staff Accountant for

BOARD CHAIRPERSON
COMMENTS
Cont

Dana F. Cole and Company and Chief Financial Officer for Scottsbluff Family YMCA.

Dr. Gramberg announced that Dr. Holcomb's father, who had battled a brain tumor since September 2010, died last week. On behalf of the Board of Governors, Dr. Gramberg extended condolences to Dr. Holcomb and his family. The memorial service for Mr. Holcomb is being held today (June 15, 2011) at 2:00 p.m., at the First United Methodist Church of DeLand, Florida. Expressions of sympathy can be sent to Dr. Holcomb at the College address.

Dr. Gramberg reported Dr. Perkins notified the Secretary that he would be unable to attend the meeting because of Personal Business. Ms. Walworth also notified the Secretary that she would be unable to attend the meeting because of Personal Business.

BOARD MEMBER ENTERS

Dr. Pavlista entered the meeting at 1:05 p.m.

CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Consent Calendar which contain the following items:

- 1) Agenda, June 15, 2011
- 2) Excuse Absent Board Members – Perkins, Walworth
- 3) Minutes
 - a) Regular Meeting, May 18, 2011
- 4) Claims
 - a) WCCA Unrestricted Fund - \$1,849,606.06
 - b) WCCA Restricted Fund - \$38,177.67
 - c) WCCA Federal Fund - \$3,477.51
 - d) WCCA Agency Fund - \$21,295.42
 - e) WCCA Loan Fund - \$5,399.47
 - f) WCCA Plant Fund - \$8,756.00
 - g) WCCA Auxiliary Fund - \$109,952.76
- 5) City Planning Commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students
 - b) From the Faculty
 - c) From the Administration – Attachment B
 - d) From the Board

Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR
Approval

Ms. Wisniewski moved the Consent Calendar be approved as presented. Seconded by Mr. Daniels. The vote was, Yes: Daniels, Klemke, Leseberg, Nelson, Ostrander, Pavlista, Stickney, Wisniewski, Gramberg. No: None. Absent: Perkins, Walworth. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the Bid Consent Calendar which includes the following bid(s):

- 1) #11-EQ-11.5 – Proposal for Hustler Z Diesel Mower or Equal – Attachment C
- 2) #11-EQ-17 – Proposal for Amatrol Wind Training Equipment – Attachment D
- 3) #11-EQ-18 – Proposal for Servers – Attachment E

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

BID CONSENT CALENDAR
Approval

Mr. Nelson reported the Budget and Finance Committee has reviewed the bids and is recommending approval of the Bid Consent Calendar as submitted.

Mr. Daniels moved the Bid Consent Calendar be approved as submitted. Seconded by Mr. Nelson. The vote was, Yes: Klemke, Leseberg, Nelson, Ostrander, Pavlista, Stickney, Wisniewski, Daniels, Gramberg. No: None. Absent: Perkins, Walworth. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT
CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s):
 - a) Ms. Michelle Moore, Admissions Counselor, effective May 31, 2011.
 - b) Ms. Amy Winters, Admissions Director, effective August 12, 2011.
 - c) Mr. Darrell D. Birkhimer, Power Line Instructor, effective July 18, 2011.

PERSONNEL CONSENT
CALENDAR
Review Contents
Cont

- 2) Appointment(s):
- a) Ms. Loretta D. Belknap, Temporary BNA Instructor, effective August 15, 2011, through May 16, 2012, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - b) Ms. Robyn K. Hayhurst, Foundations Education Instructor, effective August 15, 2011, through May 16, 2012, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - c) Ms. Jane K. Kelley, Accounting Instructor , effective August 15, 2011, through May 16, 2012, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - d) Mr. David R. Koehler, Accounting Services Director, effective June 6, 2011, through June 30, 2012, salary to be prorated from an annual salary of \$58,000.00.
 - e) Ms. Lacy J. Krakow, Mathematics Instructor, effective August 15, 2011, through May 16, 2012, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - f) Ms. Amy L. Winters, Mathematics Instructor, effective August 15, 2011, through May 16, 2012, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - g) Ms. Susan K. Yowell, J.D., Vice President of Student Services, effective June 27, 2011, through June 30, 2012, salary to be prorated from an annual salary of \$96,000.00.

Dr. Gramberg inquired if there were any item(s) on the Personnel Consent Calendar which any board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Mr. Daniels moved the Personnel Consent Calendar be approved as presented. Seconded by Ms. Wisniewski. The vote was, Yes: Leseberg, Nelson, Ostrander, Pavlista, Stickney, Wisniewski, Daniels, Klemke, Gramberg. No: None. Absent: Perkins, Walworth. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY
COLLEGE AREA
BOARD OF GOVERNORS
Presidential Inauguration
October 1, 2011

Dr. Gramberg reported the ad hoc Committee to Plan a Presidential Inauguration Ceremony has been meeting to plan an event to welcome Dr. Holcomb as College President. Dr. Gramberg reported the date of Saturday, October 1, 2011, has been selected for the event. The Committee is in the planning process for the type of event and the activities that will take place. Dr. Gramberg asked Board members to save the date of October 1.

MONITORING REPORTS
Fiscal Year 2012 – Fiscal
Year 2014 Strategic Plan
Update

In the absence of Dr. Holcomb, Mr. Groshans presented the update for the Fiscal Year 2012 – Fiscal Year 2014 Strategic Plan. He reported during the Fall Semester 2010, Board members, community partners, College administration and faculty members developed four Strategic Goals, Action Plans and a new Mission Statement to guide the College for the next three years. The Board of Governors adopted Mission Statement was adopted by the Board of Governors during the October 2010 Regular meeting, and the four Strategic Goals were adopted during the February 2011 Regular meeting. The approved goals and plans were distributed to College staff and are also available on the College website.

Mr. Groshans reported the purpose of the update is to provide Board members with a brief summary of the action steps completed and the resultant effect.

Goal One: Create a more efficient system for transitioning students from high school to college and create a concurrent enrollment plan that enables students to complete an associate's degree after one year of full time college enrollment.

1) Simply transition for high school students to college

a) Two new parent/student information sessions were held during the 2011 Spring Semester - at Leyton High School and at Mitchell High School. There were a total of 70 attendees.

b) A letter was sent to all guidance counselors, principals, and superintendents in the service regions explaining the Afternoon Academy courses available for the Fall semester, the addition of developmental preparatory courses, and the new Director of College NOW.

c) College Instructional Officers hosted a statewide meeting to review and align placement scores for foundations education classes. A single Compass/ACT scores was determined for English Composition, and the parameter to

MONITORING REPORTS
Fiscal Year 2012 – Fiscal
Year 2014 Strategic Plan
Update
Cont

within two points on the ACT test for College Algebra entry.

2) Increase concurrent enrollment opportunities

a) Realigned staff and responsibilities to advance the dual-credit initiative by creating the office of CollegeNOW!

b) Disseminated the processes and contact information to area high schools specific to the new CollegeNOW! Office.

c) Implemented the Nebraska Department of Education application process to certify dual credit instructors.

d) Streamlined and made available online the form for dual credit offerings. It can be completed on the web and forwarded to the College NOW! Office for approval.

e) Recruited five new instructors for new courses: Alliance; Banner county; Creek Valley; Gering; and Sidney. Each instructor is approved to teach at minimum two different types of courses at two levels.

f) Provided a Basic Nursing Assistance dual credit course in Chadron during the Spring 2011 Semester with 12 students enrolled.

g) Held monthly meetings with Scottsbluff Community School personnel to examine additional courses for Fall 2011 Semester and improve scheduling of courses.

3) Create Afternoon Academy classes

a) Piloted nine Afternoon Academy spring classes aligned with local high school schedules with eight high school students enrolled in three courses. Fall 2011 Semester offering include twelve courses available at the Scottsbluff Campus and one at Sidney.

Goal Two: Develop and implement a recruitment plan to raise participation rates by typically under-enrolled groups from both, area high schools and adult populations.

1) Service to Hispanic and Native American students

a) Expanded Basic Nursing Assistant offerings to students in White Clay during the late fall of 2010.

b) Provided information via booths at the Latina Red Dress and Red Shaw events.

c) Provided College information at the Health Fair held at the Guadalupe Center.

MONITORING REPORTS
Fiscal Year 2012 – Fiscal
Year 2014 Strategic Plan
Update
Cont

2) Service to recent GED graduates

a) Provided program and scholarship information to attendees of the Spring 2011 Graduation Ceremony.

3) Service to Senior Citizens across the service area

a) Conducted a survey of Senior's interested in Scottsbluff during the spring of 2011.

b) Per the survey results fifty new offerings for the Summer 2011 and Fall 2011 are planned.

c) Promoted the College Gold Card Club at the Scottsbluff Senior Citizen Center.

4) Service to working adults, including additional training opportunities for residents of the Northern Panhandle

a) Signed two Memorandums of Understanding with Chadron State College to offer continuing Education and Basic Nursing Assistant courses in Chadron.

b) Advertised for a part-time community education coordinator to serve in Chadron.

Goal Three: Develop and Implement a comprehensive strategic marketing plan which also informs Panhandle constituents about the range of services and opportunities available through the WNCC system.

1) Improve and increase internal communications and perception

a) Identified strategies to increase internal communication including email notifications and an all-College event calendar. All press releases are now batched in short form and delivered to all internal mail recipients, as well as any mention of the College which appears in area publications.

b) Marketing strategies are becoming more deliberate and inclusive in trying to combine areas for targeted development following the strategic plan direction.

2) Improve and increase external communications and perception, including high school students and counselors

a) Drafted a marketing plan to increase external communications that is being reviewed by Sue Kirkland, Marketing Consultant with Propeller Communications.

MONITORING REPORTS
Fiscal Year 2012 – Fiscal
Year 2014 Strategic Plan
Update
Cont

b) Adopted a new "CareerFocus" publication to be delivered three times per year to each household in the service area.

3) Increase awareness of low enrollment/high employment demand programs

a) Identified and will feature low enrollment/high demand programs in the Fiscal Year 2010 "CareerFocus" publications. One-half of each publication will be devoted to Business and Industry Training.

b) Renaming Business and Industry Training to capture more community education aspects.

4) Effectively market Business and Industry to targeted areas

a) Conducted the Strategic Marketing Planning workshop under the direction of Sue Kirkland with Propeller Communications.

b) Implemented the "CareerFocus" publications for Fiscal Year 2012 across the College service area.

Goal Four: Expand the number of partnerships with businesses to stimulate economic development and to increase educational and employment opportunities for residents in the WNCC service area.

1) Establish and maintain a business incubator at WNCC in the Harms Advanced Technology Center bays area.

a) Realigned College staff and responsibilities to advance a business incubator model and emphasize entrepreneurial education and activity.

b) Reviewed and updated six statewide entrepreneurial credit classes in collaboration with the University of Nebraska-Lincoln and the Nebraska Department of Education.

c) Established the WNCC CollegeNOW! Entrepreneurial Career Academy model for local high schools.

2) Establish a network of committed and talented community members to provide services, advocacy, and operational guidance for WNCC and the incubatees.

a) Identified and invited nine community and college leaders to service on the Area Resource Team (ART).

MONITORING REPORTS
Fiscal Year 2012 – Fiscal
Year 2014 Strategic Plan
Update
Cont

Mr. Groshans reported the Strategic Plan is linked to the budget allocations for both human resource and physical support of the operational plan to support the achievement of the broad goals.

Dr. Gramberg thanked Mr. Groshans for the report and commented it is evident the proposed 2011 – 2012 General Fund Budget presented during the Informal meeting earlier today is linked to the Strategic Plan goals.

In response to a question from the Board, Mr. Groshans responded the twelve Academy classes are offered in the afternoon for high school seniors

MONITORING REPORTS
Child Development
Center Update

Ms. Stein reported that approximately seven or eight years ago, she became the liaison to the Child Development Center.

Ms. Stein referred Board members to the mailed packet which contains a summary of her report. The summary includes quotes from the January 20, 1993, meeting of the Board of Governors. The minutes show one motion to approve a contract between the College and the College Foundation to lease a parcel of land to construct a Child Care Facility, and a second motion to approve the contract between the College, the College Foundation, and Panhandle Community Services for the operations of the Child Care Facility.

Ms. Stein reported the Child Development Center was constructed in 1993 by the College Foundation, the College, and the Peter Kiewit Foundation. The original lease agreement between the College Foundation and Panhandle Community Services (now known as Community Action Partnership of Western Nebraska) was signed in January 1993. In October of 2012, the mortgage on the Child Development Center facility will be paid in full. At the termination of the site lease in February 2013, all improvements will revert to the College. Community Action Partnership of Western Nebraska is responsible for monthly lease payments. The Foundation is responsible for exterior building and major systems maintenance expenses. The Community Action Partnership of Western Nebraska pays for interior and playground maintenance. The College maintains the parking lot.

Ms. Stein reported in response to concerns that had been raised regarding the operation of the Child Development

MONITORING REPORTS
Child Development
Center Update
Cont

Center and serving student needs, the College and then Panhandle Community Services agreed to employ the services of a noted child care expert and Associate Professor of Family and Consumer Sciences at the University of Nebraska-Lincoln, Dr. Julia Torquati. Dr. Torquati evaluated the current structure and contract and conducted both a student parent and local child care provider survey. Dr. Torquati presented her findings and made recommendations for a more effective relationship. Mr. Stein reported the partners agreed on shared goals: Provide a safe, nurturing, stimulating environment for children; support parents in the roles as parents, students, and workers; and sustainability.

Ms. Stein reported that, based on Dr. Torquati's study the College and Community Action Partnership of Western Nebraska entered into an addendum to the original contract in the Fall of 2005. The new agreement is renewed annually. The agreement guarantees sixteen full-time slots for infants/toddlers and ten full-time slots for pre-school aged children for a total of twenty-six. Students have to be eligible for Early Head Start/ Head Start or Health & Human Services child care subsidy or be eligible for the College child care subsidy. To be eligible for the College child care subsidy, the student must be full-time, have been turned down by Health and Human Services, and have an adjusted gross income between 125 and 185 percent of the Federal Poverty Rate. Ms. Stein reported the College is able to serve five to six more students every semester with subsidy funds. Mr. Stein reported the agreement also provides the Child Development Center with five work study students per semester. The College tries very hard to place early childhood education students into the work study positions.

Ms. Stein reported the Child Development Center is accredited by Head Start and the National Association for the Education of Young Children which is the highest level of national accreditation available to day care centers. As a result of this accreditation, the number of children per teacher is strictly followed, and quality education and programs take place for both the children and parents. Additionally, College children are able to take advantage of additional screenings required by Head Start Screenings. Parents can be a part of the Policy Council.

Ms. Stein reported Ms. Sarah Ochoa, Director of Child Development Programs at Community Action Partnership of Western Nebraska, has stated that "... the partnership is

MONITORING REPORTS
Child Development
Center Update
Cont

mutually beneficial to each party involved, but more importantly to the College students we serve together”.

In response to a question from the Board, Ms. Stein reported that Ms. Ochoa has indicated the program is self-sustaining. In response to a question from the Board, Ms. Stein responded the average enrollment is approximately ninety children and about one-third of the enrollment is children of College students. Currently, there are no students on the wait list.

Board members commented the Child Development Center on the Scottsbluff Campus is one of the “best kept” secrets about services available to students. Ms. Stein remarked information about the Child Development Center is included in the admission materials given to students.

In response to a question from the Board, Ms. Stein reported the College benefits by providing a safe, nurturing, environment for the children of students as well as a learning opportunity for work study students.

Dr. Gramberg thanked Ms. Stein for her report.

MONITORING REPORTS
2010 – 2011 Athletic
Department Overview

Mr. Ryan Burgner, Athletic Director, reported the Athletic Department has completed a successful year. He referred Board members to the 2010 – 2011 Athletic Department Overview which was enclosed with the mailed packet.

Mr. Burgner reported the Athletic Departments is doing a better job of recruiting student-athletes. The Athletic Staff recruits athletes locally, regionally, and out-of-the-region, and internationally. The recruiting efforts concentrate first on local and regional athletes. He reported over the past three years eighteen percent of the student-athletes are from Nebraska and fifty-five percent are from the region. Mr. Burgner reported there were twenty-four student-athletes who participated, but did not receive athletic aid.

Mr. Burgner reported student-athletes graduate at a thirty percent higher rate than traditional and non-traditional students. Graduate rates are based on two years of attendance, whereas traditional and non-traditional graduation rates are based on three years of attendance. The graduation data is based on degree seeking first time, full-time students.

MONITORING REPORTS
2010 – 2011 Athletic
Department Overview
Cont

Mr. Burgner reported student-athletes are required to maintain a 2.0 cumulative grade point average to retain their scholarship. Student-athletes are taking advantage of the Math and Reading Labs to assist them with their academic progress. Five student athletes were recognized by the

National Junior College Athletic Association for their academic achievement of having a 3.6 or better grade point average.

Mr. Burgner reported the Athletic Department participated in twenty-five successful community service projects during the 2010 – 2011 year. The community service projects allow the student-athletes to be out and visible within the community. He reported the Athletic Department also has a well established host-parent program which helps the student-athletes to get involved in the community.

Mr. Burgner reported the Athletic Department has a Random Drug Testing procedure. There were 45 tests administered to student-athletes. There were no positive tests. He reported all student-athletes participating in intercollegiate athletics were required to sign a waiver to be eligible for random drug testing. Mr. Burgner reported drug testing was a discussion topic for student athletes on a daily basis. He commented that hopefully, in the future the student athletes will continue to make smarter choices about drug and alcohol use.

Mr. Burgner reported the successes of the Athletic Department have brought increased national and international exposure of the College. The Volleyball and Softball teams won the Region IX Championship. The Volleyball team also won the National Championship. Coach Melo (Volleyball) and Coach Winn (Softball) were named Regional Coach of the Year and Coach Melo was also named National Junior College Athletic Association National Coach of the Year.

Mr. Burgner reported goals for the Athletic Department for the 2011 – 2012 Academic year include: Improving communication with the parents of the student-athletes; Continuing to increase involvement in community service projects; Increasing the visibility of the coaches in the community; implementing a strategic plan to maximize travel efficiency; and increasing fundraising dollars.

Board members commended the student-athletes and

MONITORING REPORTS
2010 – 2011 Athletic
Department Overview
Cont

staff members of the Athletic Department for their involvement in community service projects. Such projects help to instill a sense of community in the student-athletes.

Ms. Stein commended Mr. Burgner for the completion of a very successful first year as Athletic Director.

MONITORING REPORTS
Nebraska Community
College Association
Metropolitan Community
College

Dr. Gramberg reported that he has received a copy of the official notification from Metropolitan Community College Area which was sent to Mr. Baack to confirm that the Metropolitan Community College Area has adopted a resolution to withdraw and resign from membership in the Nebraska Community College Association. A copy of the Resolution adopted by the Metropolitan Community College Area Board of Governors on May 24, 2011, was enclosed with the letter. The resolution was unanimously adopted. Dr. Gramberg commented it was important for the decision to be made prior to July 1, 2011, when membership in the Association becomes voluntary.

Dr. Gramberg reported the Nebraska Community College Association will move forward as a group of five rather than six institutions. He reported there will be a revised dues structure for the remainder of 2011 based on a membership of five rather than six institutions. He commented he expects there may be additional meetings of the Association after July 1, 2011, as the Association moves forward with a membership of five institutions.

In response to a question from the Board, regarding any feedback from the Nebraska Legislature, Dr. Gramberg reported the Legislature wants all six community colleges together.

MONITORING REPORTS
Association of
Community College
Trustees

There was no report from the Association of Community College Trustees.

BOARD MEMBER
COMMENTS

Dr. Gramberg asked for Board Member Comments.

Dr. Wylie, Scottsbluff Campus Faculty Representative, commended the Athletic Director and the Coaches for the quality of the athletic program and the student athletes. Dr. Wylie commented the athletes are required to be students first and athletes second. The Athletic Department

BOARD MEMBER
COMMENTS
Cont

has policies and procedures in place to assist the athletes in their attempt to be successful academically.

PRESIDENT'S COMMENTS

Dr. Gramberg asked for President's Comments.

Mr. Groshans reported the Athletic Department hosted a very successful Golf Tournament last Saturday, June 11, 2011. There were thirty-three teams that participated in this annual fund raising event for the Athletic Department.

Mr. Groshans reported the Theatre West Summer Repertory is in the 22nd year of semi-professional theatre productions on the Scottsbluff Campus. The first production "Rent" ended on June 11. There are two more productions scheduled: "The Complete History of America" will be performed on June 22 through 25 and June 29 through July 2, 2011, and performances of "All Shook Up" will occur on July 20 through 23, and July 27 through 30, 2011. All performances are held in the Little Theatre on the Scottsbluff Campus.

Mr. Groshans reported because of the flooding that is occurring a number of College staff members are working with various local organizations to assist them to relocate activities to the College facility.

Mr. Groshans reported construction of Phase II of the Front Entry re-design is currently taking place. Completion of the project will provide safer pedestrian traffic between buildings on the campus, better vehicular traffic flow into the campus parking lot as well as more "green space" between the buildings.

UPCOMING MEETINGS

Dr. Gramberg reminded Board members of the following upcoming meetings:

- 1) Western Community College Area Board of Governors
 - a) Informal Meetings
 - 1) Budget Work Sessions
 - A) July 20, 2011, 10:00 a.m. – Designated Fund, and Restricted Fund
 - B) August 17, 2011, 11:00 a.m. – Capital Construction Fund
 - C) September 14, 2011, 10:30 a.m. – Final Review of All Budgets

UPCOMING MEETINGS
Cont

- b) Public Hearings on Proposed 2011 – 2012 WCCA Budgets
 - 1) September 14, 2011, 1:00 p.m.
- c) Regular September 2011 Board Meeting
 - 1) September 14, 2011, immediately following the Public Hearings on the Proposed 2011 – 2012 WCCA Budgets

- 2) Association of Community College Trustees
 - a) 2011 Annual Leadership Congress
 - 1) October 12 – 15, 2011
 - 2) Dallas, Texas

- 3) Nebraska Community College Association
 - a) Regular Meetings
 - 1) Third Quarter Meeting
 - A) August 8, 2011
 - B) Central Community College – Hastings Campus
 - b) Annual Meeting/Legislative Seminar
 - A) November 1 & 2, 2011
 - B) Central Community College – Grand Island Campus

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, July 20, 2011, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

The Regular meeting will be preceded by an Informal meeting beginning at 10:00 a.m. The purpose of the Informal meeting is a work session on the proposed 2011 – 2012 WCCA Budgets.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 1:52 p.m.

Merlyn L. Gramberg, Chairperson

Coral E. Richards, Secretary

CITY PLANNING COMMISSION REPORTS

- 1) Consider the following application(s) pending before the City of Sidney Planning Commission:
 - a) The application of Joseph and Sarah Gorman and Jeffrey and Kristine Tvrs for a Preliminary Plat to Replat the South 80 feet of Lot 5, all of Lot 6, and the South Half of Lots 7 and 8, Block 44, First Addition to the City of Sidney, Nebraska, into Lots 5A and 7A, Block 44, First Addition to the City of Sidney, Nebraska.
 - b) The application of Doug and Susan Zingula for a Preliminary Plat for Blocks 1 and 2, Coyote Draw Subdivision, located in a tract of land situated in the Southwest Quarter of Section 5, Township 13 North, Range 49 West of the 6th P.M., Cheyenne County, Nebraska.
 - c) The application of Doug and Susan Zingula for Rezoning for Block 1 and 2, Coyote Draw Subdivision, from R-1 (Residential) to AR (Agricultural-Residential) Zone.
 - d) The Application of Dan's Auto and Metal for a Special/Conditional Use Permit for a Junkyard Located in Lot 1, Block 1, Munson's Addition, to the City of Sidney, more particularly known as 227 Elm Street.

