

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Ms. Wisniewski
- B. Roll Call
- C. Introduction of Visitors
 - 1) Community Comments
- D. Board Chairperson Comments
 - 1) Copy of Nebraska Open Meetings Act is available at back of room
- E. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, November 18, 2009
 - d) Claims (Enclosed)
 - 1) WCCA Unrestricted Fund - \$1,746,315.14
 - 2) WCCA Restricted Fund - \$3,812.27
 - 3) WCCA Federal Fund - \$1,653.33
 - 4) WCCA Agency Fund - \$19,757.41
 - 5) WCCA Loan Fund - \$-0-
 - 6) WCCA Plant Fund - \$27,940.25
 - 7) WCCA Auxiliary Fund - \$64,022.16
 - e) City Planning Commission
 - f) Authorization for Board Member Travel
 - 1) ACCT 2010 Community College National Legislative Summit
 - a) Miller, Ostrander, Perkins

REGULAR MEETING

December 16, 2009

12:00 NOON – LUNCH

John C. Bishop Dining Hall
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 – 1q)

(Pages 1 – 16)

(Pages 16 – 17)

(Page 17)

(Pages 17 - 18)

(Page 18)

(Pages 18- 21)

(Attachment)

E. Consent Calendar – Cont

1) Review Contents of Consent Calendar – Cont

g) Reports and Proposals

- 1) From the Students
- 2) From the Faculty
- 3) From the Administration
- 4) From the Board

(Page 2)
(Pages 3 – 3a)

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar - None

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

a) Resignation(s): - None

b) Appointment(s):

- 1) Mr. John D. Corum, Associate Dean Northern Panhandle (Pages 4 – 4e)
- 2) Ms. Kathy A. Ault, Assistant to the Vice President of Human Resources (Pages 4f – 4h)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Ms. Wisniewski

1) 2010 Election – WCCA Board Members (Pages 5 – 5a)

2) Informal Meeting

a) Work Session – Strategic Planning

- 1) Date and Time - ???

I. Monitoring Reports

- 1) Flag Presentation – Ms. Schneider (Page 6)
- 2) Special Legislative Session – Dr. Ely, Mr. Knapper
 - a) 2009 – 2010 State-Aid Reduction
- 3) Nebraska Coordinating Commission for Postsecondary Education – Dr. Ely, Mr. Knapper (Handout)
 - a) LB 340 – Community College Cost Study
- 4) Higher Learning Commission – Mr. Alkire (Page 7)
 - a) Accreditation Visit Update
 - 1) February 7-10, 2010
 - b) 2010 Self-Study Report (Handout)
- 5) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
- 6) Nebraska Educational Telecommunications Commission – Mr. Miller
- 7) Association of Community College Trustees – Dr. Perkins

J. Executive Session

- 1) Litigation – Re: Metro Lawsuit

K. Resolution – Re: Indemnity – Dr. Ely, Mr. Knapper (Page 8)

L. Board Member Comments

M. President's Comments

N. Upcoming Meetings

1) Association of Community College Trustees

- a) 2010 National Legislative Summit
 - 1) February 8 – 10, 2010
 - 2) Marriott Wardman Park Hotel
 - 3) Washington, D.C.
- b) 2010 Annual Leadership Congress
 - 1) October 20 – 23, 2010
 - 2) Toronto, Canada

2) Nebraska Community College Association

- a) Regular Meetings
 - 1) First Quarter Meeting
 - A) February 22, 2010
 - B) Southeast Community College – Lincoln Campus
 - 2) Second Quarter Meeting
 - A) May 24, 2010
 - B) Northeast Community College
 - 3) Third Quarter Meeting
 - A) August 9, 2010
 - B) Southeast Community College – Beatrice Campus
 - 4) Annual Meeting/Legislative Seminar
 - A) October 5 and 6, 2010
 - B) Host: Western Community College Area

O. Next Regular Meeting: Wednesday, January 20, 2010, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

P. Adjournment

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:04 p.m., on Wednesday, December 16, 2009, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, December 12, 2009, with the following members present: Jacqueline M. Cervantes-Guzman, Timothy H. Daniels, Merlyn L. Gramberg, L. Paul Leseberg, Jack L. Nelson, Jecca R. Ostrander, M. Thomas Perkins, Dennis W. Miller, Jr. Absent: Darrell E. Roberts, Richard G. Stickney, Jane Wisniewski, Chairperson. Student Representative present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Mike Hausmann, Sidney Center. College staff present: Eileen E. Ely, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Grohans, Todd R. Holcomb, Garry R. Alkire, Melinda L. Burbach, Valetta L. Schneider, Dayle R. Wallien. College Attorney present: Richard A. Douglas. A current agenda was available in the College President's office and the board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Mr. Miller declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Rick Myers, Scottsbluff; John D. Corum, Austin, TX.

COMMUNITY COMMENTS

Mr. Miller asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Mr. Miller announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Mr. Miller reported Mr. Roberts notified the Secretary that he would be unable to attend the meeting today because of Personal Business. Mr. Miller reported Mr. Stickney notified the Secretary he would be unable to attend the meeting today because of Personal Health. Ms. Wisniewski has also notified the Secretary that she would be unable to attend the meeting today because of Personal Health.

BOARD CHAIRPERSON
COMMENTS - Cont

Mr. Miller reminded Board members to return their completed Biographical Information to Ms. Richards.

CONSENT CALENDAR
Review Contents

Mr. Miller reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, December 16, 2009
- 2) Excuse Absent Board Member(s) – Roberts, Stickney, Wisniewski.
- 3) Minutes
 - a) Regular Meeting, November 18, 2009
- 4) Claims
 - a) WCCA Unrestricted Fund - \$1,746,315.14
 - b) WCCA Restricted Fund - \$3,812.27
 - c) WCCA Federal Fund - \$1,653.33
 - d) WCCA Agency Fund - \$19,757.41
 - e) WCCA Loan Fund - \$ -0-
 - f) WCCA Plant Fund - \$27,940.25
 - g) WCCA Auxiliary Fund - \$64,022.16
- 5) City Planning Commission – Attachment A
- 6) Authorization for Board Member Travel
 - a) ACCT 2010 Community College National Legislative Summit
 - 1) Miller, Ostrander, Perkins
- 7) Reports and Proposals
 - 1) From the Students – Attachment B
 - 2) From the Faculty – Attachment C – C-1
 - 3) From the Administration
 - 4) From the Board

Mr. Miller inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONFLICT OF INTEREST

Mr. Daniels declared a Conflict of Interest and will abstain from voting on the Consent Calendar.

CONSENT CALENDAR
Approval

Mr. Nelson moved the Consent Calendar be approved as presented. Seconded by Ms. Ostrander. The vote was, Yes: Cervantes-Guzman, Gramberg, Leseberg, Nelson, Ostrander, Perkins, Miller. No: None. Absent: Roberts, Stickney, Wisniewski. Motion carried.

CONSENT CALENDAR
Consideration of Items
Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

There were no items on the Bid Consent Calendar.

PERSONNEL CONSENT
CALENDAR
Review Contents

Mr. Miller reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s): None

2) Appointment(s):

a) Mr. John D. Corum, Associate Dean Northern Panhandle, effective January 25, 2010, through June 30, 2010, salary to be prorated from an annual salary of \$67,500.

b) Ms. Kathy A. Ault, Assistant to the Vice President of Human Resources, effective January 4, 2010, through June 30, 2010, salary to be prorated from an annual salary of \$42,000.

Mr. Miller inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Dr. Perkins moved the Personnel Consent Calendar be approved as presented. Seconded by Mr. Daniels. The vote was, Yes: Daniels, Gramberg, Leseberg, Nelson, Ostrander, Perkins, Cervantes-Guzman, Miller. No: None. Absent: Roberts, Stickney, Wisniewski. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
2010 Election - WCCA
Board Members

Mr. Miller referred Board members to the mailed packet which includes information concerning the 2010 election. Board members whose term will expire in December 2010 are: District One – Merlyn L. Gramberg; District Two – Jack L. Nelson, District Three – L. Paul Leseberg; District Four – Darrell E. Roberts; and District Five – Jacqueline M. Cervantes-Guzman. Mr. Miller encouraged Board members to file for re-election to the Board of Governors.

Mr. Miller reminded Board members of the filing deadlines. The deadline for an incumbent (of any office) is 5:00 p.m., February 16, 2010, and for all others is March 1, 2010. Mr. Miller commented because February 15, 2010 is a legal holiday, the deadline for an incumbent filing is one day later, February 16, 2010. Mr. Miller reminded Board members that

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
2010 Election – WCCA
Board Members

filings must be received by the Secretary of State's office by the designated deadline. There is no filing fee for the Board of Governors candidates. Filing forms may be obtained from the County Clerk's office or from the Board Secretary. The Primary Election will be held on May 11, 2010, and the General Election will be held on November 2, 2010.

Informal Meeting
Work Session – Strategic
Planning
Date and Time

Mr. Miller remarked that during the two recent Informal meetings, the Board received a large amount of information from the Marketing Assessment Survey completed by Dr. Kathi Swanson of CLARUS Corporation, and from the Review/Analysis of Institutional Statistics conducted by Mr. Dennis Jones of the National Center for Higher Education Management Systems. Mr. Miller reported a suggestion has been made for the Board to hold an Informal meeting for the purpose of a Work Session for Strategic Planning, using the data/information presented as a basis for discussion.

Mr. Miller reported Ms. Wisniewski has suggested such a meeting be held in March 2010. She also indicated she was planning to contact the Association of Community College Trustees about a possible facilitator.

Board members discussed possible dates, and agreed there is a sense of enthusiasm, interest and motivation among Board members that be may be lost if the meeting is not held sooner than in March. The Board discussed the possibility of holding the Informal meeting during the morning of the Regular January meeting. It was suggested because of the amount of information presented, the Board should devote a full day to the Informal meeting or possibly a late afternoon and evening meeting after the Regular Board meeting concluding the Informal meeting the following morning. Board members also discussed and recommended that Mr. Dennis Jones be contacted about his availability during the month of January to serve as a facilitator for the Informal meeting.

Mr. Miller reminded Board members of Dr. Swanson's request that each Board member submit Five Strategic Issues to Ms. Richards as a basis for discussion.

Mr. Miller suggested action on the date and facilitator for the Informal meeting be taken later in the meeting. In the meantime, Mr. Goshans will attempt to contact Mr. Jones concerning his availability. Board members agreed to this suggestion.

MONITORING REPORTS
Flag Presentation

Ms. Schneider, Library Director, reported the Scottsbluff Campus Library has received a flag which was flown over Headquarters at Joint Base Balad, Iraq. Forces at this base support the Coalition Forces in Iraq. The flag was sent to the Library by Monica Ewing Olson, who had been a student aid from the Fall 1987 Semester through the Spring 1989 Semester.

Ms. Schneider reported Ms. Olson worked for the College Library two years before transferring to Chadron State College where she completed her bachelor's degree. Ms. Olson then joined the armed services because of educational loans that were coming due and later she decided to make it a lifetime career. Ms. Olson has served two separate terms in Iraq where she worked as an executive secretary to a general. Ms. Olson often sings the National Anthem for programs or exercises on Base.

Ms. Schneider reported Ms. Olson came by the College Library earlier this fall while she and her family were visiting family and friends in the community. Ms. Schneider commented the Library staff was both delighted and surprised that Ms. Olson had remembered the Library with a special flag; however, Ms. Olson was a student aid the Library staff remembered because of her beautiful smile, attention to detail and excellent customer service. Ms. Schneider reported she has sent a thank you to Ms. Olson.

Ms. Schneider presented the flag to Mr. Miller and Dr. Ely, who thanked Ms. Olson for remembering the College Library and Ms. Schneider for the presentation. Dr. Ely remarked the flag will be appropriately displayed in the College Library.

MONITORING REPORTS
Special Legislative Session
2009 – 2010 State-Aid
Reduction

Dr. Ely reported the 101st Legislature convened for the first Special Session on November 4, 2009, and adjourned on November 20, 2009. She reported the Legislature approved and the Governor signed five bills intended to balance the biennium budget in light of declining revenues. The projected shortfall in the state's two-year budget is \$334 million. Dr. Ely reported higher education will receive a 1.8 percent reduction in the first year (2009-2010) and a 3.4 percent reduction in the second year of the biennium (2010 – 2011). Dr. Ely asked Mr. Knapper to describe how the reduction in state-aid will affect the Western Area.

Mr. Knapper referred Board members to the handout materials which contains an internal working document he

