

WESTERN COMMUNITY COLLEGE AREA  
BOARD OF GOVERNORS

PROPOSED AGENDA

REGULAR MEETING

July 17, 2013

A. Call to Order, Mr. Nelson

12:00 P.M. – LUNCH

John C. Bishop Dining Room  
Pioneer Activity Center

B. Roll Call

Western Nebraska Community College  
Scottsbluff Campus  
1409 East 17<sup>th</sup> Street  
Scottsbluff, Nebraska

C. Introduction of Visitors

1) Community Comments

1:00 P.M. – REGULAR MEETING

Boardroom

Western Nebraska Community College

D. Board Chairperson Comments

Scottsbluff Campus  
1601 East 27<sup>th</sup> Street  
Scottsbluff, Nebraska

1) Copy of Nebraska Open meetings Act  
Available at Back of Room

E. Consent Calendar

1) Review Contents of Consent Calendar

a) Agenda

b) Excuse Absent Board Member(s)

c) Minutes

1) Regular Meeting, June 19, 2013

(Pages 1 – 1r)

d) Claims

1) WCCA Unrestricted Fund - \$2,506,138.06

(Pages 1 – 14)

2) WCCA Restricted Fund - \$40,611.88

(Pages 14 - 15)

3) WCCA Federal Fund - \$33,818.20

(Page 15 - 16)

4) WCCA Agency Fund - \$10,657.60

(Pages 16 - 17)

5) WCCA Loan Fund - \$ -0-

6) WCCA Plant Fund - \$168,645.41

(Page 17)

7) WCCA Auxiliary Fund - \$94,418.41

(Pages 17 - 19)

e) City Planning Commission Reports

(Attachment)

f) Authorization for Board Member Travel

1) 2013 ACCT Annual Leadership Congress

a) Klemke, Walworth

g) Reports and Proposals

1) From the Students

2) From the Faculty

3) From the Administration

4) From the Board

E. Consent Calendar - Cont

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
  - a) #13-SE-29 - Proposal for Athletic Broadcasting (Handout)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
  - a) Resignation(s):
    - 1) Dr. John D. Corum, Powerline Instructor (Pages 2 - 2a)
    - 2) Mr. Mario J. Chavez, Residence Life Director (Pages 2b - 2c)
    - 3) Ms. Tricia L. England, Student Services Coordinator (Pages 2d - 2e)
  - b) Appointment(s):
    - 1) Dr. K. Kay Tucker, Mathematics Instructor (Pages 2f - 2j)
    - 2) Ms. Bridget J. Bergiel, Business and Information Technology Instructor (Pages 2k - 2n)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Monitoring Reports

- 1) Facilities Master Plan - Mr. Knapper
  - a) Review of Facilities Master Plan
- 2) 2012 - 2013 Athletic Department Overview - Mr. Ryan Burgner (Page 3, Enclosure)
- 3) Nebraska Community College Association - Dr. Gramberg, Dr. Perkins
- 4) Association of Community College Trustees - Dr. Perkins

I. Western Nebraska Community College Facilities Corporation Annual Meeting

- 1) Call to Order - Mr. Nelson
- 2) Roll Call
- 3) Election of Directors
- 4) Election of Officers
  - a) President
  - b) Vice President
  - c) Secretary/Treasurer
- 5) Adjourn

J. Board Member Comments

K. President's Comments

L. Executive Session

- 1) Possible Litigation – Re: Office of Civil Rights Complaint

M. Upcoming Meetings and Events

- 1) Nebraska Community College Association
  - a) 2013 Regular Meetings
    - 1) Third Quarter Meeting
      - A) August 5, 2013
      - B) Columbus, NE
    - 2) Fourth Quarter Meeting (Annual Meeting)
      - A) November 4 and 5, 2013
      - B) North Platte, NE

M. Upcoming Meetings and Events - Cont

2) Association of Community College Trustees

- a) 2013 Annual Leadership Congress
  - 1) October 2 - 5, 2013
  - 2) Seattle, WA
- b) 2014 National Legislative Summit
  - 1) February 10 - 13, 2014
  - 2) Washington, DC

3) Western Nebraska Community College Foundation

- a) Monument Marathon
  - 1) September 28, 2013

4) Western Nebraska Community College

- a) Informal Meetings
  - 1) Budget Work Sessions
    - A) August 21, 2013, 11:00 a.m. - Capital Construction Fund
    - C) September 11, 2013, 10:30 a.m. - Final Review of All Budgets
- b) Public Hearings on Proposed 2013 - 2014 WCCA Budgets
  - 1) September 11, 2013, 1:00 p.m.
- c) Regular September 2013 Board Meeting
  - 1) September 11, 2013, immediately following the Public Hearings on the Proposed 2013 - 2014 WCCA Budgets
- d) Celebrate WNCC
  - 1) October 16 - 19, 2013

N. Next Regular Meeting: Wednesday, August 21, 2013, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska.

O. Adjournment

MISSION STATEMENT:

*"WNCC assures learning opportunities for all - enriching lives, invigorating communities, creating futures"*

MINUTES OF MEETING  
BOARD OF GOVERNORS  
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE  
ROLL CALL  
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:02 p.m., on Wednesday, July 17, 2013, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27<sup>th</sup> Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, July 13, 2013, with the following members present: Timothy H. Daniels, F. Lynne Klemke, L. Paul Leseberg, Kimberly A. Marcy, Alexander D. Pavlista, M. Thomas Perkins, Richard G. Stickney, Jack L. Nelson, Vice Chairperson. Absent: Merlyn L. Gramberg, Mary K. Shaver, Julienne K. Walworth. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Susan K. Yowell, Dayle L. Wallien, Paula J. Abbott, Garry R. Alkire, Mary Barkeloo, Ryan C. Burgner, Michelle R. Coolidge, Ellen M. Dillon, Jackie Jacobsen, Paul G. Jacobsen, Erin E. Stinner, Jason L. Stratman, Susan L. Verbeck. College Attorney present: Philip M. Kelly. A current agenda was available for public inspection in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Mr. Nelson declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Joe Dutton, Scottsbluff.

COMMUNITY COMMENTS

Mr. Nelson asked for comments from the community, Pursuant to Board Policy #830.1000.79, Mr. Nelson reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON  
COMMENTS

Mr. Nelson announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Mr. Nelson reported Dr. Gramberg notified the Secretary he would be absent today because of Personal Business. Ms. Shaver notified the Secretary she would be unable to attend the meeting today because of Personal Business. Ms.

BOARD CHAIRPERSON  
COMMENTS  
Cont

Walworth also notified the Secretary she would be unable to attend the meeting today because of Personal Business.

Mr. Nelson recognized the successful career of Mr. Stickney as Tennis Coach for the Alliance Public Schools. After ten seasons, Mr. Stickney has retired from coaching.

Mr. Nelson also recognized Ms. Richards for her reporting of the severe weather that occurred recently in Banner County. Ms. Richards is a cooperative weather observer for the National Weather Service.

CONSENT CALENDAR  
Review Contents

Mr. Nelson reviewed the contents of the Consent Calendar which include the following item(s):

- 1) Agenda, July 17, 2013
- 2) Excuse Absent Board Member(s): Gramberg, Shaver, Walworth.
- 3) Minutes
  - a) Regular Meeting, June 19, 2013
- 4) Claims
  - a) WCCA Unrestricted Fund - \$2,506,138.06
  - b) WCCA Restricted Fund - \$40,611.88
  - c) WCCA Federal Fund - \$33,818.20
  - d) WCCA Agency Fund - \$10,657.60
  - e) WCCA Loan Fund - \$-0-
  - f) WCCA Plant Fund - \$168,645.41
  - g) WCCA Auxiliary Fund - \$94,418.41
- 5) City Planning Commission Reports – Attachment A
- 6) Authorization for Board Member Travel
  - a) 2013 ACCT Annual Leadership Congress
    - 1) Klemke, Walworth
- 7) Reports and Proposals
  - a) From the Students
  - b) From the Faculty
  - c) From the Administration
  - d) From the Board

Mr. Nelson asked Mr. Kelly to explain Tax Increment Financing. Mr. Kelly mentioned that he is the Attorney for the City of Bayard, and the project that appears on the City Planning Commission Reports is for the construction of some storage units.

Mr. Kelly explained Tax Increment Financing does not reduce the property tax revenue the College receives. Tax Incentive Financing projects are an investment that will cause property values to increase. The incremental tax

CONSENT CALENDAR  
Review Contents  
Cont

revenue generated by the increased value is used to finance the redevelopment expenditures. After the cost of the improvements has been paid, the College and other taxing bodies within the district will receive tax revenue generated by the increased property values.

Mr. Nelson inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR  
Approval

Mr. Stickney moved the Consent Calendar be approved as presented. Seconded by Mr. Daniels. The vote was, Yes: Daniels, Klemke, Leseberg, Marcy, Pavlista, Perkins, Stickney, Nelson. No: None. Absent: Gramberg, Shaver, Walworth. Motion carried.

CONSENT CALENDAR  
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR  
Review Contents

Mr. Nelson reviewed the contents of the Bid Consent Calendar which include the following item(s):

- 1) #13-SE-29 – Proposal for Athletic  
Broadcasting – Attachment B

Mr. Nelson inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

BID CONSENT CALENDAR  
Approval

Mr. Daniels moved the Bid Consent Calendar be approved as presented. Seconded by Ms. Klemke. The vote was, Yes: Klemke, Leseberg, Marcy, Pavlista, Perkins, Stickney, Daniels, Nelson. No: None. Absent: Gramberg, Shaver, Walworth. Motion carried.

BID CONSENT CALENDAR  
Consider Items Extracted

There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT  
CALENDAR  
Review Contents

Mr. Nelson reviewed the Personnel Consent Calendar which includes the following resignation(s) and appointment(s):

- 1) Resignation(s):
  - a) Dr. John D. Corum, Powerline Instructor, effective August 12, 2013.
  - b) Mr. Mario J. Chavez, Student Life Director, effective July 31, 2013.

PERSONNEL CONSENT  
CALENDAR  
Review Contents  
Cont

- c) Ms. Tricia L. England, Student Services Coordinator, effective July 26, 2013.
- 2) Appointment(s):
  - a) Dr. K. Kay Taylor, Mathematics Instructor, effective August 15, 2013, through May 21, 2014, salary to be determined in accordance with the provisions in the WCCA Negotiated Agreement.
  - b) Ms. Bridget J. Bergiel, Business and IT Instructor, effective August 15, 2013, through May 21, 2014, salary to be determined in accordance with the provisions in the WCCA Negotiated Agreement.

Mr. Nelson inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT  
CALENDAR  
Approval

Ms. Klemke moved the Personnel Consent Calendar be approved as presented. Seconded by Mr. Stickney. The vote was, Yes: Marcy, Pavlista, Perkins, Stickney, Daniels, Klemke, Leseberg, Nelson. No: None. Motion carried.

PERSONNEL CONSENT  
CALENDAR  
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

MONITORING REPORTS  
Master Facilities Plan  
Review of Facilities Master  
Plan

Mr. Knapper reported last month Mr. Joe Lang and Mr. Nick Schultz, from RDG Planning and Design presented a summary of the Master Facilities Plan. Mr. Knapper commented subsequent to that presentation, Board members received a draft copy of the plan. Today, Mr. Lang and Mr. Schultz are available through WebEx, which is a teleconference (audio) and an over-the-web connection (visual) to answer questions, and seek input from Board members regarding the plan.

Mr. Lang thanked the Board members for the opportunity to reconnect with them, and he commented they had enjoyed working with the Board. Mr. Lang reminded the Board that the plan is not an obligation; but, rather a road map for the future. The next step will be to prioritize the needs. Funding the projects will be a consideration as the needs are prioritized. Mr. Lang commented there are some immediate needs such as the air-conditioning system in the Main Building.



MONITORING REPORTS  
Master Facilities Plan  
Review of Facilities Master  
Plan  
Cont

In response to a question from the Board regarding the priority process, Mr. Lang reported the Board and the administration make the decisions on priority. Mr. Lang commented the intent of the plan is to look at needs and provide an objective view to establish priorities. He cited as an example, the condition of the facilities. Pioneer Hall and the Main Building are high on the list. The priorities have to be done in sequential fashion and will be guided by fiscal boundaries.

Board members discussed the significant makeover of the Main Building, remarking that part of the issue in this building is the heating, ventilation and air-conditioning system. Board members inquired how that issue will "fold-over" into the makeover of the entire facility. Any money spent on the heating, ventilation and air-conditioning will benefit the long-term value. Once the dollars for an upgrade of the system are put together, the magnitude of cost will determine the next level as the schematic design is developed.

Dr. Perkins commended Mr. Lang and Mr. Schultz for the work they and other members of the RDG firm have done. He recognized the plan is primarily a road map and does not commit the Board to a specific design at this time. He inquired how "deep" into the plan was the Board expected to discuss today. He commented the proposed traffic flow in the redesign of the Learning Resource Center is an area for serious research. Dr. Perkins remarked he has overheard comments from students who are upset with the noise and suggested the traffic pattern is not functional.

Mr. Lang responded the point of noise concerns would be addressed in the design process as a part of the next phase. He suggested the design should address the needs of students who want a quiet space as well as those students who desire an area for group study. He commented that in discussions with staff, there was consensus the testing center should be consolidated with the Learning Resource Center. The stack portion of the Learning Resource Center is also being diminished.

Board members inquired whether the firm of RDG Planning and Design or another organization would assist the Board and College administration as the plan moves forward from "art to science."

Mr. Knapper reported the next steps will be to prioritize the projects, develop a conceptual plan and schematic

MONITORING REPORTS  
Master Facilities Plan  
Review of Facilities Master  
Plan  
Cont

design. He commented the Board is not contractually obligated to any firm for the development of design plans.

Mr. Lang thanked the Board for the opportunity to develop a Facilities Master Plan. He remarked the landscape of western Nebraska is a beautiful place for a college campus, there is community enthusiasm and the leadership of the College is well respected. The Master Facilities Plan will provide a good roadmap for future planning.

Mr. Knapper inquired if there were additional questions or comments from the Board. There were none.

Mr. Knapper thanked Mr. Lang and Mr. Schultz for their participation in the meeting. He remarked working with RDG Planning and Design has been a very positive experience. Mr. Knapper commented subsequent steps will include addressing questions and concerns raised by the Board and additional planning to establish priorities guided by the facilities plan.

Mr. Knapper reported that, at the August 2013 Board meeting, Board action will be requested to accept the Master Facilities Plan and place it on file.

RECESS

Mr. Nelson declared a ten minute recess at 1:45 p.m.

OPEN MEETING

Mr. Nelson declared the Open meeting in session at 1:54 p.m.

MONITORING REPORTS  
2012 – 2013 Athletic Department  
Overview

Mr. Ryan Burgner, Athletic Director, thanked the Board for the opportunity to present the 2012 – 2013 Athletic Department Report. Mr. Burner reported the Athletic Department has completed another successful season both academically and athletically.

Mr. Burgner reported all of the coaches are of the same mindset that the student athletes must be successful in the classroom as well as on the field.

Mr. Burgner reported the 2012 – 2013 overall grade point average of student athletes is 2.81 compared to the overall students grade point average of 2.61. He reported there were 28 Academic All-Region students. To qualify, the student-athlete must have a 3.25 grade point average or higher. Additionally, there were 8 National Junior College Athletic Association Academic All-Americans who had a 3.60 or higher grade point average. Mr. Burgner reported

MONITORING REPORTS  
2012 – 2013 Athletic De-  
partment Overview  
Cont

the Athletic Association recognized two College teams as All-Academic Teams, Women's Basketball with a team grade point average of 3.39 and Softball with a team grade point average of 3.01. Additionally, Coach Giovana Melo (Head Volleyball Coach) received Region IX Coach of the Year and Western Region Coach of the Year honors.

Mr. Burgner reported 72 percent (39 of 54) student athletes graduated in 2012 – 2013. Graduation rates are based on two years of attendance, whereas traditional and non-traditional graduation rates are based on three years of attendance. Graduation data is based on degree seeking, first-time, full-time students.

Mr. Burgner reported the Athletic Department participated in 27 successful community service projects during the year. The department contributed more than 1600 hours to various projects. Among the projects were wrapping, boxing and loading over 3,000 gifts for Operation Christmas Child, distributing food for the Matthew Project, assisting with Earth Day Activities, and the Coaches speaking to community groups. The department donated over 600 game passes as well as 50 all-sport passes and apparel to community fundraisers.

Mr. Burgner reported community support of the athletic department events is awesome. The average number of fans that attend indoor Cougar events is 1500, and average attendance at outdoor events is 75. A well established Dorm-Parent program within the Scottsbluff and Gering communities provides a host family for all interested College student-athletes who are interest in having a "local" family.

Mr. Burgner reported that over the past three years the Athletic Department teams have won 500 games. He reported 24 percent of the student-athletes were from Nebraska in 2012-2013. There were 18 student-athletes who participated, but did not receive an athletic scholarship. He reported the College has a random drug testing procedure. During 2012 -2013 there were 75 drug tests administered, with no positive results. The College is ranked in the top two of regional schools with respect to facilities and other athletic accomplishments.

Mr. Burgner commented that a strict code of conduct and academic policies that require student-athletics to maintain a cumulative 2.0 grade point average are among

MONITORING REPORTS  
2012 – 2013 Athletic De-  
partment Overview  
Cont

strengths of the program. He remarked the athletic successes of the Athletic Department have increased the exposure of the College regionally, nationally, and internationally. Mr. Burgner commented the strong support of the administration, faculty, and staff also contribute to the success of the individual student-athletes and the Athletic Department as a whole.

Mr. Burgner remarked he had recently attended a National Junior College Athletic Association Eligibility Seminar to ensure the College is doing everything possible to comply with the eligibility requirements for student-athletes.

Board members commended Mr. Burgner for the percentage of student-athletes from Nebraska, commenting these students also bring a fan base to support the athletic teams.

On behalf of the faculty, Dr. Wylie commended Mr. Burgner and the Coaches for their efforts to ensure the student-athletes are successful academically as well as athletically. The academic report is an asset to the institution.

Mr. Nelson thanked Mr. Burgner, the coaches, and the student-athletes for another successful year.

MONITORING REPORTS  
Nebraska Community  
College Association

There was no report from the Nebraska Community College Association.

MONITORING REPORTS  
Association of  
Community College  
Trustees

Dr. Perkins deferred a report from the Association of Community Colleges to Dr. Holcomb's President's Comments.

RECESS

The next item on the Agenda is the Annual meeting of the Western Nebraska Community College Facilities Corporation.

WESTERN NEBRASKA  
COMMUNITY COLLEGE  
FACILITIES CORPORATION  
ANNUAL MEETING

At 2:15 p.m., Mr. Nelson declared the Regular July 2013 meeting of the Western Community College Area Board of Governors in recess until the adjournment of the Annual meeting of the Western Nebraska Community College Facilities Corporation.

Mr. Nelson called the Annual Meeting of the Western Nebraska Community College Facilities Corporation to order at 2:15 p.m.

WESTERN NEBRASKA  
COMMUNITY COLLEGE  
FACILITIES CORPORATION  
ANNUAL MEETING - Cont

(A copy of the minutes of the Annual meeting is enclosed for informational purposes.)

The Annual meeting of the Western Nebraska Community College Facilities Corporation was adjourned at 2:20 p.m.

WESTERN COMMUNITY  
COLLEGE AREA BOARD  
OF GOVERNORS  
Reconvene Meeting

Mr. Nelson reconvened the Regular July 2013 meeting of the Western Community College Area Board of Governors at 2:20 p.m.

BOARD MEMBER  
COMMENTS

Mr. Nelson asked for Board Member Comments.

Dr. Wylie thanked Mr. Knapper for his proactive response to provide air conditioning for the Scottsbluff Campus Main Building by locating a temporary chiller. Dr. Wylie recalled previous summers when the air conditioning unit failed and the warm temperatures within the building made teaching, learning and working conditions very challenging.

Dr. Wylie also thanked Dr. Holcomb for his leadership. The College now has a Strategic Plan, a completed Facility Condition Assessment and a Facilities Master Plan. Each of these documents will provide guidance and assistance to the Board and College administration with regard to the future advancement of the College.

PRESIDENT'S COMMENTS

Mr. Nelson asked for President's Comments.

Dr. Holcomb remarked that he had asked Dr. Jacobsen to attend this meeting so the Board could join him in wishing the best to Dr. Jacobsen with his retirement. Dr. Holcomb reported Dr. Jacobsen is retiring after 40 years of employment, and he will be greatly missed. Dr. Holcomb announced a retirement reception will be scheduled after the start of classes in August.

Dr. Holcomb reported the College has graduated the first Incubator business, ACCA, Inc. Everyone is invited to attend a formal graduation/open house that will be held on August 1, 2013.

Dr. Holcomb reported that on June 20, 2013, he traveled to Chadron to share information about the College at a Rotary Club meeting. Participants of the meeting asked some great questions and appreciated the information. Dr. Holcomb reported Ms. Marcy and Dr. Gramberg also attend the Rotary Club meeting.

PRESIDENT'S COMMENTS  
Cont

Dr. Holcomb reported Blue Cross and Blue Shield of Nebraska has named the College as a recipient of a 2013 Wellness Grant in the amount of \$10,000. The College will use the grant to fund the Wellness Culture Coaching Training program. This program is dedicated to helping individuals develop and adopt healthier lifestyle practices. The project will begin by training 15 individuals who will become certified Wellness Culture coaches. Once certified, the coaches will train the community, schools, churches and businesses to spread awareness, knowledge and the importance of creating a wellness culture. The College will also develop a curriculum for students as credit hours that include wellness and nutrition courses.

Dr. Holcomb proudly announced that the College Varsity Vocalise, directed by Ms. Rita Stinner, has been invited to perform at the 2013 Association of Community College Trustees Leadership Congress, to be held in Seattle. The group will perform on Friday, October 4. This is a wonderful honor and the College is very excited for Ms. Stinner and the students.

Dr. Holcomb asked if there were any questions. There were none.

EXECUTIVE SESSION  
Possible Litigation – Re:  
Office of Civil Rights  
Complaint

Mr. Daniels moved, pursuant to Section 84-1410 of the Reissue of the Revised Statutes, known as the Nebraska Public Meetings Law, that the Board hold a closed session with Dr. Todd R. Holcomb, Mr. William D. Knapper, Ms. Coral E. Richards and Mr. Phillip M. Kelly, Attorney for the purpose of discussion of the following item(s): a) Possible Litigation – Re: Office of Civil Rights Complaint. He further moved that strategy sessions with respect to possible litigation are specifically authorized by the Nebraska Public Meetings Law. Seconded by Dr. Perkins. The vote was, Yes: Pavlista, Perkins, Stickney, Daniels, Klemke, Leseberg, Marcy, Nelson. No: None. Absent: Gramberg, Shaver, Walworth. Motion carried.

Mr. Nelson stated the purpose of the Executive Session is discussion of Possible Litigation – Re: Office of Civil Right Complaint.

RECESS

Mr. Nelson declared a five minute recess at 2:28 p.m.

EXECUTIVE SESSION  
Possible Litigation – Re:  
Office of Civil Rights  
Complaint

At 2:33 p.m. Mr. Nelson reconvened the meeting in an Executive Session with the Board of Governors and those so named in the motion in attendance.

The Executive Session ended at 2:41 p.m.

OPEN MEETING

Mr. Nelson declared the Open meeting in session at 2:41 p.m.

UPCOMING MEETINGS  
AND EVENTS

Mr. Nelson reminded Board members of the following upcoming meetings and events.

1) The Nebraska Community College Association Regular meetings to be held as follows: a) Third Quarter Meeting, August 5, 2013, at Columbus, NE; b) Fourth Quarter Meeting (Annual Meeting), November 4 and 5, 2013, at North Platte, NE.

2) The Association of Community College Trustees 2013 Annual Leadership Congress to be held on October 2 – 5, 2013, at Seattle, WA.

3) The Association of Community College Trustees 2014 National Legislative Summit to be held on February 10 – 13, 2014, at Washington, DC.

4) The Western Nebraska Community College Foundation Monument Marathon to be held on September 28, 2013.

5) The Western Nebraska Community College Area Board of Governors Informal meetings for the purpose of a Budget Work Session to be held as follows: a) August 21, 2013, 11:00 a.m. – Capital Construction Fund; b) September 11, 2013, 10:30 a.m. – Final Review of All Budgets.

6) The Western Nebraska Community College Area Board of Governors Public Hearings on the Proposed 2013 – 2014 WCCA Budgets to be held on September 11, 2013, at 1:00 p.m., in the Boardroom, on the Scottsbluff Campus.

7) The Western Nebraska Community College Area Board of Governors Regular September 2013 Board Meeting to be held on September 11, 2013, immediately following the Public Hearings on the Proposed 2013 – 2014 WCCA Budgets.

8) The Western Nebraska Community College "Celebrate WNCC 2013" to be held October 16 – 19, 2013.

NEXT REGULAR MEETING      The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, August 21, 2013, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska.

ADJOURNMENT                      The meeting was adjourned by unanimous consent at 2:44 p.m.

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Jack L. Nelson, Vice Chairperson

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Coral E. Richards, Secretary



**CITY PLANNING COMMISSION REPORTS**

- 1) Notice of Public Hearing on July 8, 2013 at 6:00 p.m.in the Bayard Council Chambers at 445 Main, Bayard, Nebraska, by the City of Bayard Planning Commission to consider a tax increment financing project for Gene Claver for Lots 4 & 5, Block 4, Fifth Addition.

**MEMORANDUM**

**TO:** Board of Governors  
**DATE:** July 17, 2013  
**RE:** Board Approval, RFP Number 13-SE-29

On July 10, 2013 proposals were received for Athletic Broadcasting

**ACCOUNT:** 10.1.61200.5214.66

**BUDGET:** \$15,000.00

**TABULATION:**

	<b>KAAQ 105.9 FM Eagle Communications, Alliance, NE</b>	<b>KOZY 101.3 FM Bluffs Broadcasting, Scottsbluff, NE</b>
Monetary Cost	\$220.00 per game	\$6,000 initial, \$850/mo. thereafter for term of contract (\$25,550 total)
Games Coverage	Any agreed upon \$220 x 158 (comp) = \$34,760.00	158 (approx.) \$25,550.00
Additional Promotion	Through press release to sports director to be used at his discretion	4 other Bluffs Broadcasting stations
		2 30-sec commercials during games
		Weekly half hour program for highlights, interviews schedules
		Cougar of the Week spotlight on Fridays
		Pre-and post-game with coaches
Live Streaming	Audio only through WNCC website using Big Time Small Town Media	Audio and video accessed on both station and College website
	Live web-streaming in planning stages and may be available for part of the contract.	Online video for Home games guaranteed; road games subject to environment and local permissions
College will provide		50 season passes, each season; transportation of announcer with team at no charge; hotel room for announcer ; lighted sign on media table; Bluffs Broadcasting banner in gym; BB logo in all programs as "Voice of the Cougars"; recognized twice by announcer during game