

WESTERN COMMUNITY COLLEGE AREA  
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Dr. Gramberg
- B. Roll Call
- C. Introduction of Visitors
  - 1) Community Comments
- D. Board Chairperson Comments
  - 1) Copy of Nebraska Open Meetings Act  
Available at Back of Room
- E. Consent Calendar
  - 1) Review Contents of Consent Calendar
    - a) Agenda
    - b) Excuse Absent Board Member(s)
    - c) Minutes
      - 1) Regular Meeting, June 18, 2014
    - d) Claims
      - 1) WCCA Unrestricted Fund - \$2,421,823.08
      - 2) WCCA Restricted Fund - \$49,818.18
      - 3) WCCA Federal Fund - \$9,161.11
      - 4) WCCA Agency Fund - \$20,993.20
      - 5) WCCA Loan Fund - \$ -0-
      - 6) WCCA Plant Fund - \$438,678.66
      - 7) WCCA Auxiliary Fund - \$163,751.01
    - e) City Planning Commission Reports
    - f) Authorization for Board Member Travel
      - 1) 2014 ACCT Annual Leadership Congress
        - a) Gramberg
    - g) Reports and Proposals
      - 1) From the Students
      - 2) From the Faculty
      - 3) From the Administration
      - 4) From the Board

REGULAR MEETING

July 16, 2014

12:00 P.M. – LUNCH

The Plex (Room A108)  
Harms Advanced Technology Center  
Western Nebraska Community College  
Scottsbluff Campus  
2620 College Park  
Scottsbluff, Nebraska

1:00 P.M. – REGULAR MEETING

Boardroom  
Western Nebraska Community College  
Scottsbluff Campus  
1601 East 27th Street  
Scottsbluff, Nebraska

(Pages 1 - 10)

(Pages 1 - 18)

(Pages 18 - 19)

(Pages 19 - 20)

(Pages 20 - 21)

(Page 21)

(Pages 21 - 24)

(Attachment)

E. Consent Calendar – Cont.

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
  - a) #15-SE-01 WNCC Magazine (Pages 2 – 2a)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
  - a) Resignation(s):
    - 1) Mr. Joe E. Jackson, Powerline Instructor (Pages 3 – 3a)
    - 2) Ms. Marilyn K. Dodge, Educational Outreach Programs Director (Handout)
  - b) Appointment(s):
    - 1) Mr. Albino F. Canales, Jr., Student Services Outreach Advisor, Volleyball Coach (Pages 3b – 3f)
    - 2) Ms. Alicia Dominguez, Supplemental Instruction Specialist (Pages 3g – 3j)
    - 3) Mr. Jordan M. McBride, Upward Bound Advisor (Pages 3k – 3n)
    - 4) Mr. David L. Nelson, Chemistry Instructor (Handout)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Board Policy Committee – Ms. Walworth, Mr. Groshans, Mr. Ossian, Mr. Kelly (Enclosure)

- 1) #335.0106.14 – Recognition Award Costs
- 2) #500.4600.14 – Compensatory Abilities: Services for Students with Disabilities
- 3) Appendix E-2-2014 – Compensatory Abilities: Procedures

I. Monitoring Reports

- 1) 2013 – 2014 Athletic Department Overview – Mr. Ryan Burgner (Page 4, Enclosure)
- 2) Fiscal Year 2012 – Fiscal Year 2014 Strategic Plan – Dr. Gaalswyk, Mr. Alkire (Pages 5 – 5c)
  - a) Final Report
- 3) National Association of College and University Attorneys Conference – Mr. Kelly
- 4) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
- 5) Association of Community College Trustees – Dr. Perkins

J) Consider Approval of Final Plat and Dedication of part of 12<sup>th</sup> Avenue – Mr. Kelly

K. Western Nebraska Community College Facilities Corporation Annual Meeting

- 1) Call to Order - Mr. Nelson
- 2) Roll Call
- 3) Election of Officers
  - a) President
  - b) Vice President
  - c) Secretary/Treasurer
- 4) Adjourn

L. Board Member Comments

M. President's Comments

N. Upcoming Meetings and Events

- 1) Association of Community College Trustees
  - a) 2014 Annual Leadership Congress
    - 1) October 22 – 25, 2014
    - 2) Chicago, Illinois

N. Upcoming Meetings and Events – Cont.

2) Nebraska Community College Association

- a) 2014 Regular Meetings
  - 1) Third Quarter Meeting
    - A) August 4, 2014
    - B) Lincoln, NE
  - 2) Fourth Quarter Meeting (Annual Meeting)
    - A) November 3 and 4, 2014
    - B) Lincoln, NE

3) Western Nebraska Community College Foundation

- a) Monument Marathon
  - 1) September 27, 2014

4) Western Nebraska Community College

- a) Informal Board of Governors Meetings
  - 1) Budget Work Sessions
    - A) August 20, 2014, 11:00 a.m., Capital Construction Fund
    - B) September 10, 2014 –10:30 a.m., Final Review of All Budgets
- b) Public Hearings on Proposed 2014 – 2015 WCCA Budgets
  - 1) September 10, 2014, 1:00 p.m.
- c) Regular September 2014 Board Meeting
  - 1) September 10, 2014, immediately following the Public Hearings on the Proposed 2014 – 2015 WCCA Budgets
- d) Celebrate WNCC 2014
  - 1) October 13 – 18, 2014

O. Next Regular Meeting: Wednesday, August 20, 2014, 1:00 p.m., Boardroom Western Nebraska Community College, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska

P. Adjournment

MISSION STATEMENT:

*"WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures"*

MINUTES OF MEETING  
BOARD OF GOVERNORS  
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE  
ROLL CALL  
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:00 p.m., on Wednesday, July 16, 2014, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27<sup>th</sup> Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, July 12, 2014, with the following members present: Timothy H. Daniels, F. Lynne Klemke, L. Paul Leseberg, Jack L. Nelson, Alexander D. Pavlista, M. Thomas Perkins, Mary K. Shaver, Julienne K. Walworth, Merlyn L. Gramberg, Chairperson. Absent: Kimberly A. Marcy, Richard G. Stickney. Student Representatives present: None. Faculty Representatives present: None. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Susan K. Yowell, Garry R. Alkire, Judith L. Amoo, Ryan C. Burgner, Jason L. Stratman, Susan L. Verbeck. College Attorneys present: Philip M. Kelly, Jason A. Ossian. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Dr. Gramberg declared a quorum was present for the transaction of business.

VISITORS

Visitors were: There were no visitors present.

COMMUNITY COMMENTS

Dr. Gramberg asked for comments from the community.

Pursuant to Board Policy #830.1000.79, Dr. Gramberg reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON  
COMMENTS

Dr. Gramberg announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Dr. Gramberg reported Ms. Marcy notified the Secretary that she would be unable to attend the meeting today because of Personal Business. Mr. Stickney notified Ms. Richards he would be unable to attend the meeting because of Personal Health.

CONSENT CALENDAR  
Review Contents

Dr. Gramberg reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, July 16, 2014
- 2) Excuse Absent Board Members – Marcy, Stickney
- 3) Minutes
  - a) Regular Meeting, June 18, 2014
- 4) Claims
  - a) WCCA Unrestricted Fund - \$2,421,823.08
  - b) WCCA Restricted Fund - \$49,818.18
  - c) WCCA Federal Fund - \$9,161.11
  - d) WCCA Agency Fund - \$20,993.20
  - e) WCCA Loan Fund - \$-0-
  - f) WCCA Plant Fund - \$438,678.66
  - g) WCCA Auxiliary Fund - \$163,751.01
- 5) City Planning Commission Reports – Attachment A
- 6) Authorization for Board Member Travel
  - a) 2014 ACCT Annual Leadership Congress
    - 1) Gramberg
- 7) Reports and Proposals
  - a) From the Students
  - b) From the Faculty
  - c) From the Administration
  - d) From the Board

Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR  
Approval

Dr. Perkins moved the Consent Calendar be approved as submitted. Seconded by Mr. Nelson. The vote was, Yes: Daniels, Klemke, Leseberg, Nelson, Pavlista, Perkins, Shaver, Walworth, Gramberg. No: None. Absent: Marcy, Stickney. Motion carried.

CONSENT CALENDAR  
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR  
Review Contents

Dr. Gramberg reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #15-SE-01, WNCC Magazine – Attachment B

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

BID CONSENT CALENDAR Approval . Mr. Daniels moved the Bid Consent Calendar be approved as presented. Seconded by Mr. Nelson. The vote was, Yes: Klemke, Leseberg, Nelson, Pavlista, Perkins, Shaver, Walworth, Gramberg. No: None. Absent: Marcy, Stickney. Motion carried.

BID CONSENT CALENDAR Consider Items Extracted There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT CALENDAR Review Contents Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):

a) Mr. Joe E. Jackson, Powerline Instructor, effective May 21, 2014.

b) Ms. Marilyn K. Dodge, Educational Outreach Programs Director, effective September 30, 2014.

2) Appointment(s):

a) Mr. Albino F. Canales, Jr., Student Services Outreach Advisor, Volleyball Coach, effective August 14, 2014, through June 30, 2015, salary to be prorated from an annual salary of \$46,690.00.

b) Ms. Alicia Dominguez, Supplemental Instruction Specialist, effective July 21, 2014, through August 31, 2014, salary to be prorated from an annual salary of \$36,690.00.

c) Mr. Jordan M. McBride, Upward Bound Advisor, effective July 14, 2014 through August 31, 2014, salary to be prorated from an annual salary of \$36,690.00.

d) Mr. David L. Nelson, Chemistry Instructor, effective August 14, 2014, through May 20, 2015, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.

Dr. Gramberg inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT CALENDAR Approval Mr. Nelson moved the Personnel Consent Calendar be approved as submitted. Seconded by Ms. Shaver. The vote was, Yes: Leseberg, Nelson, Pavlista, Perkins, Shaver, Walworth, Daniels, Klemke, Gramberg. No: None. Absent: Marcy, Stickney. Motion carried.

PERSONNEL CONSENT  
CALENDAR  
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

REPORTS AND RECOM-  
MENDATIONS FROM  
BOARD POLICY  
COMMITTEE  
#335.0106.14

Ms. Walworth reported the Board Policy Committee met earlier today to consider a revision to Board Policy #335.0106.14 – Recognition Award Costs. Ms. Walworth asked Mr. Kelly and Mr. Groshans to present the Committee report.

Mr. Kelly reported the revision to Policy #335.0106.14 is to increase the limit on the value of awards to \$400.00. He reported this amount is the current limit established by the Internal Revenue Service. In accordance with Board Policy, the proposed policy is presented today for Board member review.

Mr. Kelly reported §13-2203(3) of Nebraska Revised Statutes requires that a public hearing be held prior to establishing a uniform policy setting a dollar limit on any item of value to be awarded. The statute further states that the policy cannot be altered or amended more than once in any twelve month period. Mr. Kelley reported at the August Board meeting, the Board will need to conduct a Public Hearing prior to taking action on the proposed policy.

Mr. Groshans reported the College gives length of service and retirement awards. The expenditure for these awards will rarely, if ever, amount to the proposed limit; however, it does allow for the inflationary increase in the cost for the awards.

#500.4600.14  
Appendix E-2-2014

Ms. Walworth reported the Board Policy Committee once again reviewed proposed policy #500.4600.14 - Compensatory Abilities: Services for Students with Disabilities and Appendix E-2-2014 – Compensatory Abilities: Procedures. She asked Mr. Ossian to present the Committee report.

Mr. Ossian reported he has reviewed the proposed policy which brings everything together for compliance with Section 504 and the College's Disability Services Plan approved by the Office of Civil Rights. The policy provides a step by step approach for providing accommodations for students with disabilities, including procedures for evaluation. Mr. Ossian reported the Appendix includes definitions, the responsibility of the student seeking an



REPORTS AND RECOM-  
MENDATIONS FROM  
BOARD POLICY  
COMMITTEE  
#500.4600.14  
Appendix E-2-2014  
Cont.

accommodation, and a process to address faculty and staff questions/objections regarding the implementation of an accommodations plan for an individual student.

Mr. Groshans commented this policy is the springboard for changing the culture for the College. Institutions of higher learning are changing their environment from one of policy and rules to one of service and accessibility. The change is needed to create a setting more conducive to learning for students with disabilities.

Ms. Walworth moved the Board approve Policy #500.4600.144 – Compensatory Abilities: Services for Students with Disabilities and the accompanying Appendix E-2-2014 - Compensatory Abilities: Procedures as presented. Seconded by Ms. Klemke. The vote was, Yes: Nelson, Pavlista, Perkins, Shaver, Walworth, Daniels, Klemke, Leseberg, Gramberg. No: None. Absent: Marcy, Stickney. Motion carried. (A copy of the adopted policy is attached in the official minute book.)

MONITORING REPORTS  
2013 – 2014 Athletic  
Department Overview

Mr. Ryan Burgner, Athletic Director, stated it was his pleasure to report that the College has great coaches, winning teams, a strong dorm parent program, student-athletes that succeed both in the classroom and on the field, and are involved in community service projects. Mr. Burgner commented that over the past three years, the average number of student athletes from Nebraska is nineteen percent.

Mr. Burgner reported the student athlete graduation rates are based on two years of attendance, whereas traditional and non-traditional graduation rates are based on three years of attendance. The graduation data is based on degree seeking, first-time, full-time students. In 2013-2014, 27 of 43 (62 percent) of the student athletes graduated. Over a three-year average, student athletics have graduated at a 42 percent higher rate than traditional and non-traditional students. He reported the College had 27 academic All-Region students, which requires a 3.25 or higher grade point average, and four National Junior College Athletic Association Academic All-American students with a grade point average of 3.60 or higher. In 2013-2014, the student-athlete grade point average was 2.71. He remarked one student athlete from Bridgeport had a 4.0 grade point average. Additionally, the College had two National Junior College Athletic Association All-Academic Teams – Women's Basketball with a 3.15 team grade point

MONITORING REPORTS  
2013 – 2014 Athletic  
Department Overview  
Cont.

average, and Women's Softball with a 3.28 team grade point average. Mr. Burgner commented it is the goal of the Athletic Department to increase the academic success of all student athletes.

Mr. Burgner reported that over the last three years, Cougar Athletics have won over 500 games and the athletic program is rated in the top two in the region. He reported two athletic teams participated in the National Junior College Athletic Association National Championship tournaments. Women's Volleyball placed 5<sup>th</sup> and Women's Basketball placed 12<sup>th</sup>.

Mr. Burgner reported Coach Giovana Melo received the Region IX Coach of the Year Award. She was also named Western Region Coach of the Year.

Mr. Burgner reported that during 2013 – 2014 year, student-athletes contributed more than 1600 hours to thirty successful community service projects. He commented among the goals for the Athletic Department is to have all coaches and athletes be more visible in the community and to increase community service projects.

Mr. Burgner reported the Dorm Parent Program is well established in the Scottsbluff and Gering communities. This program provides a host family for all College student athletes who are interested in having a "local" family.

Board members commended Mr. Burgner and all members of the Athletic Department to ensure the success of the student athletes both on and off the field.

With all of the national attention being garnered on concussions, Board members inquired how the College manages student athlete injuries. Mr. Burgner reported treatment is provided through the hospital. Student athletes who are injured cannot return to practice/play without a release from the physician. Mr. Burgner reported 97 percent of the athletes made at least one visit to the training room for treatment or evaluation.

There was discussion regarding which sport has more head injuries. Soccer has the most. Mr. Burgner reported there is head gear available for soccer players; however, at this time it is not a requirement for participation.

MONITORING REPORTS  
2013 – 2014 Athletic  
Department Overview  
Cont.

Dr. Gramberg thanked Mr. Burgner for his report and congratulated him and all members of the Athletic Department for their efforts to keep the student grade point average up, and to succeed on the field. He remarked the Board appreciates the good work of the Athletic Department.

Board members remarked a report should be published about the student-athlete involvement in community service projects so the community is aware of their contributions.

MONITORING REPORTS  
Fiscal Year 2012 – Fiscal  
Year 2014 Strategic Plan  
Final Report

Dr. Gaalswyk reported that four years ago (Fall Semester 2010), a Strategic Plan was developed to guide the College for the next three years, Fiscal Year 2012 through Fiscal Year 2014. The Plan was developed by members of the Board of Governors, College executive team members and faculty, and business and community partners from the service area. The Plan included four Strategic Goals, with Action Plans and team members identified. Dr. Gaalswyk referred Board members to the mailed packet which includes the Final Report of the Strategic Plan for Fiscal Year 2012 – 2014. The report shows each goal with emphases.

Dr. Gaalswyk reported he and Mr. Alkire are presenting the final report to provide an assessment of the strategic plan. Dr. Gaalswyk and Mr. Alkire reviewed the emphases for each goal and the specific steps and strategies undertaken to achieve each goal. (A copy of the complete report is attached in the official minute book.)

RECESS

Dr. Gramberg declared a ten minute recess at 2:07 p.m.

OPEN MEETING

Dr. Gramberg declared the Open meeting in session at 2:15 p.m.

MONITORING REPORTS  
National Association of  
College and University  
Attorneys Conference

Mr. Kelly reported that he and Mr. Ossian attended the National Association of College and University Attorneys Conference which was held in Denver June 21, 2014, through June 25, 2014. Mr. Kelly reported they attended sessions that provided updates on such topics as Violence Against Women; a seminar regarding internal investigations; new guidelines for responding to Sexual Misconduct issues; Office of Civil Rights focus on steps to deal with bias incidents including hate speech, cyber and social media; accommodations for religious beliefs; changes in dealing with

MONITORING REPORTS  
National Association of  
College and University  
Attorneys Conference  
Cont.

threat issues; harassment/bullying issues incidents; including electronic issues; and service animals.

Mr. Kelly reported that Mr. Ossian has developed a template model for the Office of Civil Rights requirements. This is a valuable tool.

Mr. Kelly remarked the challenge for the College is increasing all of the time and the burden to comply increases almost weekly. He remarked that some institutions have a full-time staff member whose responsibility is investigations. Mr. Kelly reported that he and Mr. Ossian are working hard to stay ahead of the curve to protect the institution.

Mr. Kelly reported he is planning to schedule an informal meeting with other Nebraska community college attorneys to share information and discuss the challenges being faced by their institution.

Mr. Kelly thanked the Board for the opportunity to attend this conference.

Dr. Perkins commented one of the topics that will be discussed at the August meeting of the Nebraska Community College Association will be the report of the White House Task Force to Protect Students From Sexual Assault, and what may be expected of institutions of higher learning in preventing and responding to Sexual Misconduct incidents.

MONITORING REPORTS  
Nebraska Community  
College Association  
and Association of  
Community College  
Trustees

Dr. Perkins commented his reports from the Nebraska Community College Association and the Association of Community College Trustees will be combined.

Dr. Perkins reported the Third Quarter meeting of the Nebraska Community College Association Board of Directors will be held on August 4, 2014, in Lincoln, Nebraska.

Dr. Perkins reported the Nebraska Community College Association Board of Directors will hear a report from Dr. Greg Smith about the Voluntary Framework of Accountability and then review information from each college. Based on the information presented, including the strengths and weaknesses of the Voluntary Framework of Accountability, the Directors will then discuss the presentation that will be made during the Association of Community College Trustees 2014 Annual Leadership Congress.

MONITORING REPORTS  
Nebraska Community  
College Association  
and Association of  
Community College  
Trustees  
Cont.

Dr. Perkins reported further that during the August 2014 meeting of each area Board of Governors, a report on the findings thus far of the Voluntary Framework of Accountability will be presented. In September, each area Board will have a serious discussion about how the data provided by the Voluntary Framework of Accountability will lead to policy decisions. That information will be brought together for presentation to the 2014 Association of Community Colleges Leadership Congress. Dr. Perkins reported further a report similar to that presentation will be made at the Nebraska Association of Community College Trustees Annual meeting to be held in November 2014.

CONSIDER APPROVAL OF  
FINAL PLAT AND  
DEDICATION OF PART OF  
12<sup>TH</sup> Avenue

Mr. Kelly presented a Final Plat for the platting and dedication of street right of way for the east half of 12<sup>th</sup> Avenue from Talisman Drive to about 250 feet north of East 27<sup>th</sup> Street. The plat includes the dedication of approximately 0.92 acres for a turnabout. Mr. Kelly explained this is the College side of the street from 27<sup>th</sup> Street to Talisman Drive.

In response to a question from the Board, Mr. Kelly reported the plat has nothing to do with the paving of the street. The formation of a paving district will be the next step. He remarked the City pays for the paving of intersections. The College will be responsible for the front footage on the College side of the street.

Mr. Kelly reminded Board members that since the plat includes the conveyance of real estate (0.92 acres), approval of the plat will require an affirmative vote of at least two-thirds (eight) of all members of the Board.

Mr. Kelly recommended the Board approve the Final Plat.

Mr. Daniels moved the Board approve the Final Plat and dedication of street right of way for the east half of 12<sup>th</sup> Avenue from Talisman Drive to about 250 feet north of East 27<sup>th</sup> Street including 0.92 acres for a turnabout. He further moved the Board authorize the Chairperson to sign the Application for Approval of Subdivision of Real Estate and Owner's Statement. Seconded by Ms. Klemke. The vote was, Yes: Pavlista, Perkins, Shaver, Walworth, Daniels, Klemke, Leseberg, Nelson, Gramberg. No: None. Absent: Marcy, Stickney. Motion carried.

RECESS

The next item on the Agenda is the Annual meeting of the Western Nebraska Community College Facilities Corporation.

RECESS  
Cont.

At 2:48 p.m., Dr. Gramberg declared the Regular July 2014 meeting of the Western Community College Area Board of Governors in recess until the adjournment of the Annual meeting of the Western Nebraska Community College Facilities Corporation.

WESTERN NEBRASKA  
COMMUNITY COLLEGE  
FACILITIES CORPORATION  
ANNUAL MEETING

Mr. Nelson called the Annual Meeting of the Western Nebraska Community College Facilities Corporation to order at 2:49 p.m.

(A copy of the minutes of the Annual meeting is enclosed for information purposes.)

The Annual meeting of the Western Nebraska Community College Facilities Corporation was adjourned at 2:58 p.m.

WESTERN COMMUNITY  
COLLEGE AREA BOARD  
OF GOVERNORS  
Reconvene Meeting

Dr. Gramberg reconvened the Regular July 2014 meeting of the Western Community College Area Board of Governors at 2:58 p.m.

BOARD MEMBER  
COMMENTS

Dr. Gramberg asked for Board Member Comments.

Ms. Klemke extended congratulations to Dr. Terry Gaalswyk on his recent appointment as Executive Vice President.

PRESIDENT'S COMMENTS

Dr. Gramberg asked for President's Comments.

Dr. Holcomb reported that Ms. Lucretia Green was recently honored as the oldest living alumni of the College. Ms. Green is a former vocal music school teacher who graduated from Scottsbluff Junior College in 1935. Residents and guests who attended the celebration, held at The Village, learned the history of the College through the presentation, "Western Nebraska Community College Now and Then." Ms. Cara Perkins played her violin and Ms. Green played the piano and sang for the crowd.

Dr. Holcomb reported Pioneer Residence Hall construction is moving along as scheduled and should be ready for occupancy by the middle of August. The Sidney Campus student residence buildings have been placed on their foundation and grading around the building is nearly completed.

Dr. Holcomb reported community summits were scheduled at all three campus locations so that Rich Gross Solutions could meet with various community members. Community

PRESIDENT'S COMMENTS  
Cont.

members were invited to the summits so that information could be shared about the College, the comprehensive campaign, regional workforce and the economy. There were approximately 100 community members who attended the sessions. He reported the Scottsbluff Campus summit was scheduled on July 7, the Sidney Campus summit on July 10, and the Alliance Campus summit on July 11.

Dr. Holcomb shared that he will be serving as the 2014 – 2015 president for the Scottsbluff/Gering Rotary Club.

Dr. Holcomb remarked that Marilyn Dodge is a fantastic individual who has done yeoman's work as the Educational Outreach Programs Director. She will be missed by the College.

Dr. Holcomb reported that on July 24, 2014, the Cosmetology students will host a free spa day for Cancer survivors.

Dr. Holcomb asked for questions.

Board members inquired if the Sidney Campus student housing project is progressing on schedule. Dr. Holcomb replied that it is. The utilities cable is buried. The cable for the internet connection is yet to be completed. He reported 20 of the 24 available slots are filled.

UPCOMING MEETINGS

Dr. Gramberg reminded Board members of the following upcoming meetings and events;

1) The Association of Community College Trustees 2014 Annual Leadership Congress to be held on October 22 – 25, 2014, in Chicago, Illinois.

2) The Nebraska Community College Association 2014 Regular meetings to be held as follows: a) Third Quarter Meeting, August 4, 2014, Lincoln, NE; b) Fourth Quarter Meeting (Annual Meeting), November 3 and 4, 2014, in Lincoln, NE.

3) The Western Community College Area Board of Governors Informal Meetings for the purpose of a Budget Work Session to be held as follows: a) August 20, 2014, 11:00 a.m. - Capital Construction Fund; b) September 10, 2014, 10:30 a.m. – Final Review of All Budgets.

4) The Western Community College Area Board of Governors Public Hearings on the Proposed 2014 – 2015 Western

UPCOMING MEETINGS  
Cont.

Community College Area Budgets to be held on September 10, 2014, at 1:00 p.m., in the Boardroom on the Scottsbluff Campus.

5) The Western Community College Area Board of Governors Regular September 2014 meeting to be held on September 10, 2014, immediately following the Public Hearings on the Proposed 2014 – 2015 WCCA Budgets.

6) The Western Nebraska Community College Foundation Monument Marathon to be held on September 27, 2014.

7) The Western Nebraska Community College Celebrate WNCC 2014, to be held October 13 – 18, 2014.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, August 20, 2014, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska. Dr. Gramberg reminded Board members of the Informal meeting beginning at 11:00 a.m. on August 20, 2014.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 3:05 p.m.

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Merlyn L. Gramberg, Chairperson

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Coral E. Richards, Secretary



ATTACHMENT A

**CITY PLANNING COMMISSION REPORTS**

1) Consider the following applications pending before the City of Sidney Planning Commission:

a) The application of Dr. Sean Blackburn and Viaero Wireless for a Conditional Use Permit to construct a temporary cellular communications tower at the rear of the vacant lot at 2575 11<sup>th</sup> Avenue, Lot 4A, Block 1, John J. Treinen Addition.

b) The application of Fred and Jacque Neal for a Conditional Use Permit for gravel excavation/mining and stockpiling of sand and gravel (only) on the Southwest Quarter of the Southwest Quarter of Section 20, Township 14 North, Range 49 West of the 6<sup>th</sup> P.M., consisting of 29 acres more or less.

c) The application of Turf Irrigation, LLC for a Conditional Use Permit to excavate and prepare gravel for secondary use on Tract A located in the Northwest Quarter of Section 28, Township 14 North, Range 49 West of the 6<sup>th</sup> Principal Meridian, consisting of 40 acres more or less.

2) Consider the following applications pending before the City of Gering Planning Commission:

a) An Application for a Sales Only Plat of Lot 2, Block 1, Gering Valley Estates to the City of Gering, Scotts Bluff County, Nebraska situated in the Northwest Quarter of the Northwest Quarter of Section 12, Township 21 North, Range 55 West of the 6<sup>th</sup> Principal Meridian, Scotts Bluff County, Nebraska.

b) An application for a Final Plat for Block 1, Stateline Producers Addition, being a Replat of Block 4, Upland Second Addition and Unplatted Lands situated in the Northeast Quarter of the Northeast Quarter of Section 2, Township 21 North, Range 55 West of the 6<sup>th</sup> Principal Meridian, otherwise known as 801 Railroad Street in the City of Gering, Scotts Bluff County, Nebraska.

3) Public Notice by the City of Gering, Nebraska that the rezoning on the 10<sup>th</sup> Street corridor from U Street to Country Club Road, Gering, Nebraska, will not happen at this time. Notification of future hearings on this matter will be sent and published according to law.

ATTACHMENT B

MEMORANDUM

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**TO:** Board of Governors  
**FROM:** William D. Knapper  
**DATE:** July 16, 2014  
**RE:** Board Approval, Bid Number 15-SE-01

On July 7, 2014 bids were received for WNCC Magazine Printing

**ACCOUNT NUMBER:** 10.1.61200.5215.66

**TOTAL BUDGET:** \$27,000

**TABULATION:**

Company	City/State	Grand Total
Catalyst Education Partners	Bloomfield Hills MI	\$27,279.00 - 70 lb.
		\$26,579.00 - 60 lb.
Academic Marketing Services	Plymouth MT	\$31,485.00 - 70 lb.
		\$30,808.00 - 60 lb.

Recommendation to come from the Finance Committee.